

Early Return of Dependents Information Paper

1. **Purpose:** This information paper provides information on the processing of an Early Return of Dependents (ERoD) request.
2. **Reference:** Army Regulation (AR) 55-46, Paragraphs 5-9 & 5-10, the Joint Travel Regulations (JTR) 050804 and DoDI 1315.18 Enclosure 5, paragraph 6 authorize the Early Return of command sponsored Family members to a designated place in the United States under unusual/emergency circumstances and for extreme situations that have developed after arrival at the overseas permanent duty station (PDS)
3. **Facts:** The processing time is 14 days from ERoD initiation (initiated by the Soldier or the Command) to the time the packet is submitted to MPD for the Garrison Commander's signature. The MPD will have 5 days to complete the action i.e. receive request from Eighth Army, check and verify documents, and prepare an endorsement to be signed by the Garrison Commander.
4. The following documents will be submitted for processing:
 - a. **DA Form 4187** containing the following information in the Remarks Section:
 - (1) **Reason for the request, i.e. Marital, Financial, Medical, Educational, Family Hardship, etc, with extenuating support documentation.**
 - (2) Family Member(s) Name (Last, First, MI), Relationship, Date of Marriage (Spouse) and Date of Birth (Children).
 - (3) Current address (in Korea)
 - (4) Destination address (City, State, and Zip Code)
 - (5) Request for shipment of HHG and/or POV
 - (6) Point of contact telephone number for the company commander
 - (7) Statement that the request will not have any effect on DEROS or tour of duty in Hawaii.
 - b. Copy of **PCS orders bringing Soldier and Family member(s) to Korea.** If Family's names are not on the PCS order, include copy of **command sponsorship or dependent travel order.**
 - c. Copy of **current SRB/ORB.**
 - d. **Statement from Soldier** providing the circumstances, explaining fully the nature of the request
 - e. **Acknowledgement of Changes to Entitlements.**

f. **Command endorsement(s)** signed by at least a O5-level Commander or Above.

g. The checklist for assembling a request for early return of dependents

h. **Recommendation(s)** from religious advisors, mental health agencies, financial management counselors, or from medical, educational, financial, Family counselor, and, or legal experts should be obtained.

(1) **Divorce; Petition of Divorce; Legal Separation or Family Life Chaplain** – Copy of Petition of Divorce/Legal Separation from the court/final divorce decree from the court or memo endorse by Family Life Chaplain.

(2) **Education or Housing** – Statement from Department of Education or Housing that inadequacy of educational facilities or housing was caused by conditions beyond the Soldier's control and that knowledge of those conditions arose after dependent(s) began to travel to Hawaii.

(3) **Extreme Family Hardship** – Examples such as death, serious illness, or incapacitation of a dependent who ordinarily cares for a member's minor dependents or the need to take care of other immediate Family members under hardship conditions. Provide documentation to substantiate hardship and the need for the Family to return to CONUS or to a designated location.

(4) **Disciplinary proceedings resulting in punitive discharge or confinement –Copy of courts-martial charges or order.**

(5) **Financial** - Recommendations from Army Community Services/Financial management counselor. Must provide LES, bills, and commander's statement to ACS Financial counselor to obtain a financial statement.

(6) **Medical** – Essential medical treatment is not available at the member's PDS. Must provide supporting medical documentation and endorse by EFMP Section.

5. It must be determined that the problem or situation occurred **after arrival at this command** and local resources cannot resolve the problem.

6. Family members who travel prior to issuance of orders will not be authorized reimbursement for the travel performed. A request for shipment of HHG and/or POV, after Family member(s) have already traveled, will be submitted based upon the same requirements as ERoD.