MEMORANDUM FOR All Eighth Army Assigned Soldiers and Civilian Employees

SUBJECT: Eighth Army Command Policy Letter #16, Convoy and Oversized/ Overweight Vehicles

1. References:


   e. 25th Movement Control Battalion (MCB) Customer Guide.

   f. Defense Transportation (DTI) Regulation 4500.9-R-Part II, Cargo Movement, May 2014.


2. Purpose. To prescribe Eighth Army Senior Commander’s policy and procedures to establish armistice policies and responsibilities for the management of cargo and personnel movements within the Republic of Korea (ROK) when submitting requests for Convoy Clearance and or Special Hauling Permit.

3. Background. Commanders and supervisors at all levels are expected to rigorously enforce this policy.


   a. Highway Clearances. For all convoy movements, the moving unit has the responsibility to submit a CHQ Form 25EK (Combined Highway Clearance Request) and CHQ Form 26EK (Combined Movement Request) to the area Movement Control Team (MCT) no later than 72 hours prior to movement.

      (1) Military vehicles moved by commercial vehicles such as low-bed or regular trailers do not require highway clearance.
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(2) Combined Movement Requests. Units may request additional transportation assets for requirements exceeding unit capabilities through their area MCT by using a CMR.

b. Tactical Convoys will move during the hours of 2000-0600 while in Areas I, II, III, and IV. Convoys must clear Area II (Seoul) by 0500 in accordance with USFK Reg 55-37. Tactical Convoys that are estimated to be complete beyond the authorized operating hours must be approved via exception to policy memorandum described in paragraph 6.g of this policy. Extenuating circumstances such as an accident or unforeseen traffic congestion during the mission that causes a convoy to be delayed or moves the mission completion time beyond the authorized operating hours will be the exception to this requirement. Planning failures that cause a delay will not be an acceptable excuse to allow exception to this policy.

c. All convoy Start Point (SP) times and Release Point (RP) times will be reported to the owning Major Subordinate Command (MSC) Operation Center within 30 minutes of departure or arrival. Convoys will not depart earlier than the approved SP and no later than 15 minutes after designated SP time.

d. Additionally, highway clearance will be requested NLT 10 days prior to movement for any highway movement (convoy or otherwise) that has vehicles of the following types (IAW 25th MCB Customer Guide):

(1) Any vehicle carrying hazardous or dangerous material to include, munitions and bulk fuel in accordance with Code of Federal Regulation (CFR) 49. TM 38-250 AFMAN 24-204 NAVSUP PUB 505 MCO P4030.19J DLAI 4145.3, and DTR 4500.9-R Part II.

(2) Any vehicle carrying ammunition larger than .50 cal.

(3) Any vehicle considered to be outsize or overweight (see appendix G USFK Reg 55-37 for a specific list). Oversized vehicles are 18m/58'6" long and/or 3.9m/12'8" high, and/or 2.54 m/8'3" wide. Vehicles 45 tons or heavier are considered overweight. Heavy Expanded Mobility Tactical Trucks (HEMTTs) are considered oversize/overweight vehicles per USFK Reg 55-37. Requests for oversize and/or overweight movements require 10 working days (refer to chapter 2, paragraph 2-4 of USFK Reg 55-37). Beyond the normal time restrictions for a convoy defined in this policy, there is no restriction on movement times for oversized wheeled vehicles except for Heavy Equipment Transports (HET). Due to the size and weight of the HET, only the hours of 2000-0600 are authorized for movement.

(4) Any vehicle, during peacetime only, carrying weapons, armed Soldiers, or towing weapons, which is not part of a convoy.

(5) Any tracked vehicle moving under its own power. Tracked vehicle movements will only take place with prior approval of the Battalion Tactical Operations Center (TOC). Any tracked vehicle movement moving under their own power will move during the hours of 2000-0600.
e. Escort Requirements. Units will submit a CHCR to their area MCT NLT 10 working days prior to moving cargo that requires an escort. Moving units are responsible for coordinating escorts for their movements if required. The following situations will require an escort for any vehicle movement:

(1) Any movement that includes an outsize/overweight vehicle.

(2) Command Directed.

(3) All ammunition shipments IAW CIIC and AK Reg 700-3.

(4) Sensitive item shipments.

(5) Controlled Cryptographic Items (CCI) is a category of communications security equipment which is unclassified when unkeyed but must be controlled against tampering and loss. The cargo point of contact (POC) is responsible for providing escort for movement. A chain of custody will be maintained for each CCI shipment utilizing DD Form 1907. Drivers or escorts must be US soldiers and at least one must remain with the cargo at all times.

(6) An escort is not required for outsize/overweight equipment that is moved by commercial carriers. However, when sensitive item containers/equipment such as M1A1 tanks and Mine Resistant Ambush Protected (MRAP) are moved by commercial carriers, US Military Police or US military personnel from the receiving unit will escort the convoy.

f. Speed of Vehicles. Tactical vehicles will not exceed the following speeds:

(1) Four lane expressways, 80 kilometers per hour

(2) Three lane expressways, 60 kilometers per hour

(3) National highways 80 kilometers per hour

(4) Two lane highways or secondary roads, 40 kilometers per hour

g. Exception to policy. Any unit that wishes to move or operate outside of the standards outlined in this policy must submit an exception to policy. See appendix 1 of this policy for detailed description of the exception to policy process. Approval authority of an exception to policy is the Eighth Army Commander, this authorization may be delegated to the Deputy Commanding General-Sustainment (DCG-S). Units will prepare the following documents and send via email to 8A G4 Mobility at least 10 working days prior to movement:

(1) Deliberate Risk Assessment Worksheet (DD Form 2977) for the operation.

(2) A product that explains the Concept of the Operation (CONOP).
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(3) Exception to policy request signed by the first General Officer in the moving unit’s chain of command (see USFK REG 55-37, appendix I, for an example Exception to Policy memorandum).

5. Restrictions

   a. All tactical vehicles or US forces are restricted from the “Blue House” area without a special permit from the ROK Ministry of Defense. Prior to preparation for convoy movement into or through Seoul, the convoy unit must coordinate with the servicing MCT to obtain restricted area data.

   b. Highway 250 Safety Measures and Dongduchon Route Restrictions. No tactical vehicles will travel through section of Highway 3, south of Camp Casey Gate 2, which runs through the downtown area of Dongduchon. Route detour signs are prominently displayed.

6. Proponent. The proponent for this policy is the Eighth Army G4 at commercial 011-822-7915-8255 or DSN 315-755-8255.

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Commanding