



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS
UNIT #15228
APO AP 96271-5228

EANA-Z

30 May 2023

MEMORANDUM FOR RECORD

SUBJECT: Common Faculty Development - Instructor Course (CFD-IC) FY 2024

1. The CFD-IC class dates for FY24 are as follows:

Class#	Start Date	Graduation
01-24	16 October 2023	27 October 2023
02-24	06 November 2023	17 November 2023
03-24	04 December 2023	15 December 2023
04-24	08 January 2024	19 January 2024
05-24	05 February 2024	16 February 2024
06-24	04 March 2024	15 March 2024
07-24	01 April 2024	12 April 2024
08-24	06 May 2024	17 May 2024
09-24	03 June 2024	14 June 2024
10-24	08 July 2024	19 July 2024
11-24	05 August 2024	16 August 2024
12-24	09 September 2024	20 September 2024

2. Students attending the course must have a valid reservation in the Army Training Requirements and Resource System (ATRRS). Students without a reservation will not be enrolled.
3. Students with a valid reservation that need to cancel, must submit a memorandum for record. Memorandum must be signed by Soldier's Battalion Commander.
4. The max capacity is eight students per class. The minimum class requirement is four students. If the class minimum is not reached, students will be added to the follow-on class and given a new ATRRS reservation.
5. The point of contact for this memorandum is SSG Luna, Abraham at DSN 756- 3502 or email abraham.luna7.mil@army.mil.

ANDREW N. REHEDUL
CSM, USA
Commandant