EANC-MKS-Z

MEMORANDUM FOR All Current Korean Service Corps (KSC) Employees

SUBJECT: Vacancy Announcement No. 21-054

1. KSC BN will accept applications to fill the following position for the 12th KSC CO.

<table>
<thead>
<tr>
<th>Announcement Number</th>
<th>VA 21-054</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position Type</td>
<td>Permanent Position</td>
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<tr>
<td>KSC CO</td>
<td>12th KSC CO</td>
</tr>
<tr>
<td>Position Title &amp; Grade</td>
<td>Maintenance Mechanic Leader, KWB-4749-07</td>
</tr>
<tr>
<td>Opening Date</td>
<td>8 September 2021</td>
</tr>
<tr>
<td>Closing Date</td>
<td>15 September 2021</td>
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<tr>
<td>Para/Line No &amp; Support Unit</td>
<td>064/34, TLMD-TLMB NORTH-WESTERN CORRIDOR-RCC</td>
</tr>
<tr>
<td>Duty Location</td>
<td>Munsan</td>
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<tr>
<td>Position Number</td>
<td>One</td>
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</tbody>
</table>

PAY RANGE:

KWB-07: Between 17,587 Won and 25,235 Won per hour

TOUR OF DUTY: 40 Hours per week

AREA OF CONSIDERATION: All current KSC employees serviced by KSC BN.

NOTE: 1. This position is MEC (Mission Essential Civilian) and may have different duties in wartime. 2. A relocation allowance will NOT be authorized for employees selected from outside the commuting area except for the selectees in certain positions in AREA II to other areas under the Yongsan Relocation Plan (YRP). 3. You should make sure to fill out No. 19 and No. 20. Your failure to do so will result in appropriated disciplinary action including “REMOVAL”. 4. If the application turns out to be false or not verifiable by supporting documents, the selection may be cancelled and the candidate may no longer apply for other vacancy announcements of KSC BN.
2. Major Duties & Responsibilities: Serves as working leader of four or more employees of Maintenance Mechanic, KWB-4749-06 in accomplishing trades and labor work. Ensures that all range facilities are fully operational and prepared for sustained realistic military training exercises. Passes on to other workers instructions received from supervisor and starts work (e.g., by assigning the immediate tasks to be performed by individual members of the group led). Ensures that needed plans, blueprints, material, and tools are available, and that needed stock is obtained from supply locations. Sees to it that there is enough work to keep everyone in work crew busy. Checks work in progress and when finished, checks for compliance with supervisor's instructions on work sequence, procedures, methods, and deadlines. Urges or advises other employees to follow supervisor's instructions and to meet deadlines; demonstrates proper work methods. Answers workers' questions regarding procedures, policies, written instructions, and other directives (e.g., technical orders); obtains needed information or decisions from the supervisor on problems that come up during the work. Provides information to supervisor on status and progress of work, causes of delays, and overall work operations and problems (e.g., additional on-the-job training requirements for individual employees). Assures that safety, environmental and housekeeping rules are followed (e.g., assures that machine capacities are not exceeded and that tools are properly used). Works along with other workers, setting the pace. Performs a variety of skilled craft work (within the scope of preventive maintenance procedure) in the assistance for repair and maintenance on various general skill activities involved roads, fields, trails, fencing, signs, flag poles, bleacher covers, range towers, support buildings, comfort stations, maneuver areas, parking areas, field assembly areas, training areas, fire breaks, and administrative complexes. Perform target device and component Preventive Maintenance Checks and Services (PMCS) on a variety of target systems. Repair or replace exposed, broken, cut, or damaged power, and signal cables. Replace faulty target devices and components IAW established procedures through visual inspection and troubleshooting procedures. Remove, replace, and adjust damaged/inoperable target systems components. Conducts inspections on buildings, facilities and structures to locate major defects requiring repair and/or alteration and prepares rough sketches and bills of material for work requiring large amounts of shop effort. Reports repair and/or alteration requirements to shop foreman for appropriate action. Performs other duties as assigned.

3. Working Condition: The work is performed in all kinds of weather in an outdoors environment, however, some work is performed in an office environment. All work is performed at range and training land sites where the possibility of hazards exist.

4. Qualification Requirements:
EANC-MKS-Z
SUBJECT: Vacancy Announcement No. 21-054

a. Experience: One year of general experience and two years of specialized experience in a field related to the job of which one year must have been at "Journeyman" level.

b. English Ability: American Language Course Placement Test (ALCPT) requirement is 34, or above for this position. Internet Based Test TOEFL scores of 22, or TOEIC scores of 250 may be substituted for the ALCPT requirement. Internet Based Test TOEFL and TOEIC scores are valid for two years from the exam date.

5. Substitution of Education for Experience:

   a. Graduation from high school in a field, or trade or vocational school with successful completion of a formal training course in a recognized trade school (at least 90 days duration), or possession of a valid license, or certificate of competency issued by the ROKG attesting to proficiency as craftsman in the trade, or craft of the job may be substituted for the required one year of general experience.

   b. Graduation from technical junior college in the field, or possession of a license, or certificate of competency issued by the ROKG attesting to proficiency as industrial engineer in the trade, or craft of the job may be substituted for the required one year of general and one year of specialized experience.

6. How to Apply: If you apply for multiple positions, you must submit separate application and e-mail for each vacancy. It is your responsibility to verify that information entered on your application form is completed, accurate. Applications that are not completed, incorrect will not be considered. Supporting documentation (certificates for experience and education, required licenses, etc.) should be provided when requested, and failure to provide the requested documentation will result in non-consideration. The supporting documents must be valid when applying.

7. Where to Apply: Qualified and interested applicants may submit an application and copies of supporting documents to e-mail (usarmy.yongsan.8-army.mbx.ksc-rpo@mail.mil) no later than seven calendar days after the date of this memorandum.

8. Employment Policy: It is the policy of USFK to employ based on qualifications and merit. No employee may request, offer, or accept gratuity in exchange for employment or promotion within the KSC, nor may they interfere with applicants exercising their right to apply for vacancy. Any employee found guilty of these practices will be subject to removal from KSC employment. Anyone aware of acts or omissions contrary to this policy is urged to immediately contact the BN SGM, KSC BN, Unit #15284, APO AP: 96271-5284, (DSN: 756-1902).

[Signature]

ALEJANDRO M. MUNEZ
LTC, AV
Commanding