DEPARTMENT OF THE ARMY
HEADQUARTERS, EIGHTH UNITED STATES ARMY
UNIT #15236
APO AP 96205-0009

REPLY TO
ATTENTION OF:

EACG

25 NOV 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Guidance on Granting Living Quarters Allowance (LQA)

1. Payment of LQA is an inducement to attract quality employees to live and work in Korea. For positions we can fill locally or with persons who will accept employment without the added inducement of LQA, this command cannot afford to offer LQA.

2. Effective immediately, LQA will not be offered or paid for any positions GS-8 or equivalent (e.g., WG-10, WL-8, and WS-4) and below. Positions filled at the GS-8 or equivalent and below levels that have a target grade of at least GS-9 are eligible for LQA (e.g., position filled as a GS-7 with non-competitive promotion potential to a target GS-12 level). For those employees GS-8 or equivalent and below who are currently receiving LQA, tours will not be extended without justification and waiver approval.

3. Recruitment for positions at the GS-8 and below that authorize the possibility of LQA will also require justification and approval prior to announcement.

4. The Eighth United States Army, Chief of Staff is the approval authority for all waivers and exceptions.

5. This policy provides a method for a consistent application of LQA. It is in the best interest of Eighth United States Army and the Army as it complies with Department of the Army and United States Forces Korea guidance and allows us to offer LQA where needed while applying any savings to other Eighth United States Army requirements.

CHARLES C. CAMPBELL
Lieutenant General, USA
Commanding

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