DEPARTMENT OF THE ARMY
UNITED STATES ARMY INTELLIGENCE AND SECURITY COMMAND
501ST MILITARY INTELLIGENCE BRIGADE
UNIT 15282
APO AP 96205-5282

IADK-Z

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Brigade Policy Letter #15, Use of Nontactical Vehicles

1. Reference: AR 58-1 (Motor Transportation, Management, Acquisition, and Use of Motor Vehicles) 12 June 2014.

2. Purpose. To provide policy and procedural guidance for the official use, operation, and management of Nontactical Vehicles (NTVs).

3. Summary. commanders and supervisors, at all levels, within the 501st Military Intelligence Brigade, are expected to fully understand and rigorously enforce the standards outlined in AR 58-1 on the use of NTVs, as well as applicable higher command and local U.S. Army Garrison policies.

4. Specifics. In accordance with Army Regulation 58-1, Chapters 2 and 4, the use of Army motor vehicles is restricted to "Official Purposes Only." NTVs will not be provided when the justification is based solely on reasons of rank, position, prestige, or personal convenience. An official purpose is defined as the use of a vehicle that furthers the 501st MI BDE's mission.

a. Official Use of Nontactical Vehicles

(1) Transportation will begin and end at the transported individual's normal place of duty, or other officially designated assembly area, but not a personal residence / domicile.

(2) Motor vehicles may be used by military and civilian persons actively participating in official ceremonies (for example, change of command, promotions, retirements, unit activations/inactivations).

(3) Motor vehicle support may be provided for authorized activities such as installation sponsored athletic teams, morale, welfare, and recreation groups, and chaplain programs when commanders decide that failure to do so would have an adverse effect on morale of service members.

(4) Motor vehicles may be used by persons on Temporary Duty (TDY) between lodgings and the place where the person's presence is required for official business.

However TDY alone does not justify use of Army motor vehicles. Therefore, use of Army vehicles will be based on need, distance involved, or other conditions which justify their use.

b. Restrictions.

(1) The consumption of alcoholic beverages, food, or smoking while in a U.S. Government vehicle, as well as operating such a vehicle while using a mobile telephone, wearing headphones, or while intoxicated by any substance (for example by alcohol, illegal drugs, or prescription drugs warning against operating vehicles) is strictly prohibited.

(2) Military operators must be in a proper military uniform (No PT uniforms or civilian clothing) unless prior written approval by unit commander is received and a copy of the written approval contained within the NTV log book.

(3) NTVs will not be used to transport personnel over all or any part of the route between their domiciles (for example barracks or lodging) and places of duty (for example, morning formation) or employment, unless specific prior written authorization is received from the Secretary of the Army.

(4) Government vehicles must not be used for transportation to or be parked at commissaries, post exchanges (including all concessions), bowling alleys, officer and noncommissioned officer clubs, or any nonappropriated fund activity unless part of an official use and prior written approval is obtained by the unit commander and the local Transportation Motor Pool (TMP) is notified prior to use.

c. All damage, destruction, or loss of NTVs will be investigated through financial liability of property loss under the provisions of AR 735-5. Misuse of a NTV may result in appropriate adverse action.

5. The point of contact for this policy letter is the Brigade Logistics Officer (S4) at DSN 315-722- 0826.

KRIS A. ARNOLD
COL, MI
Commanding

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