



HEADQUARTERS, UNITED STATES FORCES KOREA

UNIT #15237
APO AP 96205-5237

29 JUL 2016


FKCC

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Civilian Human Resources Transformation Guidance

1. Over the next several years, the vast majority of United States Forces Korea personnel, to include our vital civilian workforce, will relocate from the Greater Seoul Metropolitan Area and areas north of Seoul to two enduring hubs in Daegu and Pyeongtaek. This historic event of relocating U.S. and Korean National civilian personnel is unprecedented.
2. The "Civilian Human Resources Transformation Guidance" is a collaborative effort of the Civilian Human Capital Working Group (CHCWG). The CHCWG consists of representatives from all service components, major commands and Department of Defense organizations here in Korea. The CHCWG developed the attached guidance to assist commands with the civilian human resources aspects of transformation.
3. As the foundation for how commands will relocate their civilian workforce under the Land Partnership Plan (LPP) and the Yongsan Relocation Plan (YRP), I expect adherence to this guidance. All components and DoD organizations shall use prudent judgement in applying the guidance as they plan and execute relocation while maintaining readiness. To ensure consistency and maximize transparency for our Korean ally, all commands must promptly inform the USFK J1 of any intent to deviate from this guidance. Additionally, commands shall create their own specific plans and policies as required by Annex E (Personnel) to USFK TASKING ORDER 15-41 - USFK Relocation Operations in Support of the YRP and LPP Programs.
4. The Civilian workforce is vital to mission success. Commands aligning their plans with the "Civilian Human Resources Transformation Guidance" will enable USFK to provide stability to our critical civilian personnel while simultaneously continuing vital mission support. Together, we will succeed in our force's relocation! Katchi Kapshidal

*Take good care of
workforce as we move
forward in our relocations.*


VINCENT K. BROOKS
General, U.S. Army
Commander

DISTRIBUTION:

A

SPECIAL DISTRIBUTION:

Commander Eighth Army (and subordinate commands)
Commander Naval Forces Korea
Commander Seventh Air Force
Commander Marine Forces Korea

FKCC

SUBJECT: Civilian Resources Transformation Guidance

Commander Special Operations Command – Korea
Commander Seventh Fleet
Commander Far East District (FED), Army Corps of Engineers
Commander Army Air Force Exchange Service (AAFES), Pacific
Commander 2nd Infantry Division
Commander Medical Command Pacific
Commander 19th Expeditionary Sustainment Command
Commander 411th Contracting Support Brigade
Commander United States Army Garrison – Yongsan
Commander United States Army Garrison – Red Cloud
Commander United States Army Garrison – Casey
Commander United States Army Garrison – Daegu
Commander United States Army Garrison – Humphreys
Commander 51st FSS/FSMC
Commander Armed Forces Network Korea
Commander Defense Information Systems Agency – Korea (DISA-K)
Pacific Area Director, Defense Commissary Agency (DECA)
Director, Army Civilian Human Resources Agency (CHRA) – Far East and West Region
Director, Installation Management Command, Pacific
Director, Defense Intelligence Agency – Korea (DIA)
Director, Defense Threat Reduction Agency (DTRA) – Pacific Korea
Director, Defense Logistics Agency (DLA) – Pacific Korea
Superintendent, Department of Defense Dependent Schools (DODDS) Korea
Director, Dragon Hill Lodge

Cf:

Ambassador, U.S. Embassy Seoul
Chairman, Federation of Korean Trade Union (FKTU)