

**Format for Claim for Personal Property Wrongfully Taken or  
Willfully Damaged by a Member of the Armed Forces, Article 139, UCMJ**

Date: \_\_\_\_\_

Claimant's Name: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_ SSN: \_\_\_\_\_

\_\_\_\_\_ E-Mail: \_\_\_\_\_

Pursuant to Article 139, UCMJ, and AR 27-20, Chapter 9, I state that on \_\_\_\_\_  
(date)

\_\_\_\_\_ of \_\_\_\_\_  
(accused soldier's name) (unit and installation)

wrongfully took/willfully damaged personal property of mine. I request that you assess his / her pay in the amount of \_\_\_\_\_ and pay that sum to me.  
(\$ amount)

As part of my claim, I have listed on the back of this form (or attached statement) the specific facts and circumstances relating to the loss of or damage to my property. I have described the property in detail and have included the date I purchased it, the purchase price, and the cost of repairing or replacing the property. I have also provided the names and addresses of any witnesses.

\_\_\_\_\_  
(Signature of claimant)

**REQUIRED ACTION UPON RECEIPT OF THIS CLAIM**

The Commander exercising special court-martial convening authority over the soldier against whom the claim is made will appoint an officer to investigate the claim in accordance with AR 27-20, paragraph 9-7d. The Commander will appoint the officer not more than four (4) working days after receiving this claim. Any other commander or subordinate receiving this claim will forward it to the commander exercising special court-martial convening authority over the soldier against whom the claim is made in accordance with AR 27-20, paragraph 9-7c, within two (2) working days. Contact the Office of the Staff Judge Advocate if you have any questions concerning this claim.

**DATA REQUIRED BY THE PRIVACY ACT OF 1974 (5 USC 552a)**

**AUTHORITY:** 10 USC 939

**PRINCIPAL PURPOSE:** Investigation and processing of claims.

**ROUTINE USES:** Information is principally used to provide a legal basis for the administrative settlement of a claim against a soldier for property willfully destroyed or wrongfully taken. The SSN is used to ensure correct identification of a claimant to ensure payment to the proper claimant.

**MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUALS NOT PROVIDING INFORMATION:** DISCLOSURE OF INFORMATION IS VOLUNTARY.

Failure to provide information substantiating a claim will delay action and may result in denial.

