



REQUIRED DOCUMENTS

This list is not exclusive. Please bring all documentation that is relevant to preparing your tax return.

- Valid military identification
- Social Security cards for all taxpayers, spouses, and dependents listed on your tax return (the only exception to this requirement is for service members with valid military IDs, unless your name on your social security card is different than your name on your military ID)
- IRS Forms:
 - W-2 (Wage Statement)
 - 1098 (Mortgage Interest Statement)
 - 1098-T (Tuition Statement)
 - 1099s – including but not limited to 1099-R (Distributions from IRAs or Retirement Plans), 1099-B (Sale of Stocks), 1099-INT (Interest), and 1099-DIV (Dividends)
 - All other tax-related forms
- All documents that the IRS sends you
- Receipts or other substantiating documents that show amounts spent on educational expenses (books and computers), child and dependent care expenses, business expenses, medical and dental expenses, home energy-efficient improvements, and other deductible expenses
- IRS Form 2848 (does not have to be notarized) or Original Notarized Power of Attorney for all married joint filers whose spouses are not present
- IRS Form 8332 signed by the custodial parent if you are a noncustodial parent claiming dependency exemption of a child (applicable for all divorce decrees or separation agreements executed after 2008)
- Copy of any final divorce decree regarding alimony
- Voided check or a document from your financial institution showing your bank routing and account numbers if you wish to have your refund (if any) deposited to your bank account
- Strongly recommended: tax return filed in 2009
- Any other documentation or information that may be relevant to filing income taxes

**THE YONGSAN TAX CENTER CANNOT PREPARE OR FILE YOUR RETURN
UNLESS YOU HAVE ALL NECESSARY DOCUMENTS WITH YOU.**