



**Passport Services  
Bureau of Consular Affairs  
U.S. Department of State**

**IMPORTANT NOTICE  
to  
PASSPORT APPLICATION ACCEPTANCE AGENTS**

**PLEASE POST THIS NOTICE IN PLAIN VIEW OF ALL ACCEPTANCE AGENTS**

Beginning **April 1, 2011** all United States birth certificates submitted for minor *and* adult passport applications must contain the name of the parent(s) in addition to the previous requirements. All United States birth certificates must meet all of the following criteria:

- Show the full name of the parent(s);
- Be issued by the office of vital statistics of the state, county, or city where the birth occurred;
- Show the full name of child at birth;
- Indicate the date and place of birth;
- Bear the embossed, impressed, multi-colored, or raised seal and signature of the issuing authority;
- Indicate a registration or file date that is within one year of the birth; and
- Be an original and certified document (notarized copies and photocopies are not accepted)

United States birth certificates that do not meet these standards will not be acceptable as primary evidence of citizenship.

If you have any questions, please contact you regional customer service manager(s).

**Thank You!**