

CHECKLIST FOR FORM I-130 (IMMIGRANT PETITION)

Parent of a U.S. Citizen

(Provided by CLS as guidance only – refer to USCIS guidance for any discrepancies)

NOTE: The petition may be filed directly with USCIS Seoul only by a U.S. citizen petitioner who is currently residing in (not visiting) Korea, otherwise the petition must be filed with the nearest USCIS office in the U.S.

_____ **Form I-130 - Petition for Alien Relative** (completed by the petitioner who is a U.S. citizen and age 21 or older).

Note 1: You may not apply for an adoptive parent, if the adoption took place after your 16th birthday, or if you have not been in the legal custody and living with your parent(s) for 2 years prior to filing the petition.

Note 2: You may not apply for a natural parent, if you gained permanent residence through adoption.

Note 3: You may not apply for a stepparent, if the marriage that created the relationship took place after your 18th birthday.

Depending on the circumstances you must submit the following:

_____ **If your mother lives outside the U.S.:**

_____ Photocopy of your Birth Certificate showing your name and your mother's maiden name

_____ Photocopy of your Certificate of Naturalization, or unexpired U.S. Passport, if you were not born in the U.S.

_____ **If your father lives outside the U.S.:**

_____ Photocopy of your Birth Certificate showing your name and the names of both parents

_____ Photocopy of your Certificate of Naturalization, Certificate of Citizenship, or unexpired U.S. Passport, if you were not born in the U.S.

_____ Photocopy of your parents' Marriage Certificate

_____ **If your father lives outside the U.S., and you were born out of wedlock, and were not legitimated by your father before your 18th birthday:**

_____ Photocopy of your Birth Certificate showing your name and your father's name

_____ Photocopy of your Certificate of Naturalization, Certificate of Citizenship, or unexpired U.S. Passport, if you were not born in the U.S.

_____ Photocopy of evidence that an emotional or financial bond existed between you and your father before you were married or reached the age of 21, whichever came first

_____ **If your father lives outside the U.S., and you were born out of wedlock, and were legitimated by your father before your 18th birthday:**

_____ Photocopy of your Birth Certificate showing your name and your father's name

_____ Photocopy of your Certificate of Naturalization, Certificate of Citizenship, or unexpired U.S. Passport, if you were not born in the U.S.

_____ Photocopy of evidence to show that you were legitimated before your 18th birthday through the marriage of your natural parents, the laws of your state or country (of birth or residence), or the laws of your father's state or country (of birth or residence)

_____ **If petition is filed to bring your stepparent to live in the U.S.:**

_____ Photocopy of your Birth Certificate showing your names of your birth parents

_____ Photocopy of the Marriage Certificate of your birth parent to your stepparent showing that the marriage occurred before your 18th birthday

_____ Photocopy of any Divorce Decrees, Death Certificates, or Annulment Decrees, to show that any previous marriages entered into by your natural or stepparent ended legally

_____ **If petition is filed to bring your adoptive parent to live in the U.S.:**

_____ Photocopy of your Birth Certificate

_____ Photocopy of your Certificate of Naturalization, or Certificate of Citizenship, if you were not born in the U.S.

_____ Certified copy of the Adoption Certificate showing that the adoption took place before your 16th birthday

_____ Statement showing the dates and places you have lived together with your parents

_____ **Evidence of any/all Legal Name Changes for Petitioner:**

- _____ Photocopies of Marriage Certificates
- _____ Photocopies of Divorce Decrees
- _____ Photocopies of Court Judgment of Name Change
- _____ Photocopy of Adoption Decree
- _____ Original English translation of above documents (if not in English)

_____ **Evidence of any/all Legal Name Changes for Parent:**

- _____ Photocopies of Marriage Certificates
- _____ Photocopies of Divorce Decrees
- _____ Photocopies of Court Judgment of Name Change
- _____ Photocopy of Adoption Decree
- _____ Original English translation of above documents (if not in English)

_____ **Proof of Petitioner's Korean Resident Status** (required only if filing application with USCIS Seoul)

_____ **Active Duty Military Members**

- _____ Permanent assignment orders to Korea (with amendments)
- _____ Approved tour extensions (if applicable)

_____ **DoD/DoDDS Civilian Employees**

- _____ DD Form 1614 (Permanent Duty Travel Orders) to Korea (with amendments)
- _____ Current Letter of Employment (signed by CPAC/DoDDS Korea District)

_____ **Invited Contractors**

- _____ Current USFK Form 700-19A-E
- _____ Current SOFA Letter of Accreditation

_____ **Application Filing Fee** (currently \$420 per application) payable in US Dollars or Korean Won

- _____ U.S. Money Order
- _____ Cash (only accepted when filing application at the U.S. Embassy)

NOTES:

All English translations must be signed by the translator, certifying that the translation is complete and correct, and that he/she is competent to translate the foreign language into English.

USCIS Seoul returns all original supporting documents at the time you initially file Form I-130 if you provide the photocopies of the documents identified on this checklist.

USCIS Seoul may request additional documents after initially reviewing your submitted petition.