

HEADQUARTERS  
EIGHTH UNITED STATES ARMY  
UNIT #15236  
APO AP 96205-0009

EUSA Regulation  
No. 1-201

18 August 1997

(Effective: 1 September 1997)

Administration

EIGHTH UNITED STATES ARMY INSPECTION POLICY

**SUPPLEMENTATION.** Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval of HQ EUSA, ATTN: EAIG-ID, Unit #15236, APO AP 96205-0009.

**MANAGEMENT CONTROL PROCESS.** This regulation is subject to the requirements of AR 11-2. It does contain management control provisions.

**1. PURPOSE.** This regulation outlines responsibilities and prescribes policies for the planning and execution of the Eighth United States Army (EUSA) Organizational Inspection Program (CIP).

**2. APPLICABILITY.** This regulation applies to all EUSA major subordinate command (MSC) commanders, staff elements, assigned and attached units, and units under the operational control (OPOON) of EUSA.

**3. REFERENCES.** The following are required publications:

- a. AR 1-201 (Army Inspection Policy). Cited in paragraphs 5f(1), 6a, 6b, 6c, and 6f.
- b. AR 20-1 (Inspector General Activities and Procedures). Cited in paragraphs 5b(2), 6a, and 6c.
- c. EUSA Pam 1-201 (Eighth United States Army Command Inspection Program Checklists). Cited in appendix C.

**4. EXPLANATION OF ABBREVIATIONS AND SPECIAL TERMS.** Abbreviations and special terms used in this regulation are explained in the glossary.

**5. RESPONSIBILITIES.**

- a. The Commanding General (CG), EUSA, will--

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This regulation supersedes EUSA Reg 1-201, 11 July 1995.

## **EUSA Reg 1-201**

(1) Approve the OIP inspection schedule and EUSA Inspector General (IG) Two-Year Inspection Plan (see app A for composition of the OIP).

(2) Approve all unscheduled inspections which cannot be resolved by coordination among affected organizations. Refer to paragraph 5e(4).

b. The IG, EUSA, will--

(1) Be the proponent for inspection policy within EUSA.

(2) Conduct special and follow-up inspections in accordance with (IAW) AR 20-1.

(3) Solicit and coordinate all EUSA internal and external inspections with inspecting agencies, MSC commanders, and principal staff offices in order to de-conflict, reschedule, or eliminate inspections which duplicate efforts or disrupt mission-required training and maintenance.

(4) Publish the QIP inspection schedule semiannually, identifying visiting agencies, topics of inspection/audit, dates of inspection, and units scheduled for inspection. The QIP inspection schedule will be published in June and December and cover the subsequent 12-month period. The update will be distributed to the EUSA staff, MSCs, and other inspection/audit activities. Appendix B provides coordination instructions.

(5) Review the inspection schedule to ensure units have sufficient time for implementation of corrective action between inspections.

(6) Serve as the staff proponent for Department of the Army (DA) IG inspections of EUSA.

c. The Assistant Chief of Staff (ACofS), G4, is the executive agent and overall coordinator for the EUSA Command Inspection Program (CIP). (See app C.)

d. The ACofS, G3, will publish and provide the IG the EUSA CIP inspection schedule (see app C), and will coordinate the OIP in conjunction with the EUSA training calendar.

e. The EUSA staff elements will--

(1) Coordinate with the EUSA IG, as part of the OIP, those regulatory policies that mandate the conduct of any inspection.

(2) Conduct an annual review of inspections required by regulation for which they are the proponent.

(3) Provide, semiannually, the EUSA IG, a complete schedule of all internal and external inspections, assistance visits, and audits not later than (NLT) 1 April and 1 October. The April submission will cover the upcoming June through May time period. The October submission will cover the upcoming January through December time period. Required information is; the unit or agency to be inspected; the topic, purpose, scope, and dates of the inspection/audit; and the inspecting agency.

(4) Report any inspection, assistance visit, or audit not included in the semiannual OIP update to the EUSA IG, for coordination.

(5) Provide appropriate administrative support for all external inspections of their staff functional areas. External inspections and appropriate administrative support are defined in the glossary.

(6) Coordinate all internal staff assistance visits with the EUSA IG.

(7) Assist the MSC commanders in the conduct of their QIP.

f. The MSC commanders, and commanders of attached and OPCON units will--

(1) Establish an QIP IAW AR 1-201, and coordinate all inspection activities.

(2) Provide, semiannually, to the EUSA IG, a complete QIP schedule of all internal and external inspections, assistance visits, and audits NLT 1 April and 1 October. The April submission will cover the upcoming June through May time period. The October submission will cover the upcoming January through December time period. Required information is; the unit or 4 agency to be inspected; the topic, purpose, and scope of the inspection/audit; dates of the inspection/audit; and the inspecting agency.

(3) Provide appropriate administrative support for all external inspections of their staff sections. External inspections and appropriate administrative support are defined in the glossary.

g. The Internal Review and Audit Compliance, United States Forces, Korea, will--

(1) Coordinate all General Accounting Office (GAO), Army Audit Agency (AAA), and Department of Defense (DOD) IG audit visits to Korea with the EUSA IG.

(2) Provide, semiannually, to the EUSA IG, a complete schedule of all internal and external inspections, assistance visits, and audits NLT 1 April and 1 October. The April submission will cover the upcoming June through May time period. The October submission will cover the upcoming January through December time period. Required information includes; the unit or agency to be inspected; the topic, purpose, and scope of the inspection/audit; dates of the inspection/audit; and the inspecting agency.

(3) Assist in de-conflicting visits that duplicate efforts or disrupt mission requirements.

(4) Serve as the staff proponent for GAO, AAA, and DOD IG visits to EUSA.

## **6. GENERAL.**

a. All inspections will follow the principles and procedures specified in AR 20-1 and AR 1-201. In particular, they will be mission-oriented, purposeful, and coordinated. The EUSA policy is to limit inspections to those essential for the efficiency, effectiveness, and readiness of the command, and to eliminate duplication of inspection activities through effective planning and coordination.

## **EUSA Reg 1-201**

b. In accordance with AR 1-201, the EUSA OIP consists of the following:

- (1) Audits.
- (2) Inspector General inspections.
- (3) Command inspections.
- (4) Staff inspections and assistance visits.
- (5) Inspections and audits scheduled by higher headquarters (HQ) and external agencies.
- (6) Inspections conducted by MSCs.

c. Inspector General inspections will be conducted by detailed IG personnel, IAW the procedures specified in AR 20-1 and AR 1-201. Generally, IG inspections will examine systems and functions to determine the root cause of systemic problems, and to identify recommendations. The IG inspection reports will be provided as necessary to EUSA commanders and staff IAW the procedures in AR 20-1.

d. Command inspections will be conducted by the commander of the inspecting HQ to determine compliance with procedures and directives. Command inspection reports will be provided to the commander of the inspected unit, in writing. The EUSA CIP is at appendix C. The ACofS, G4, is the executive agent for the EUSA CIP.

e. Staff inspections will complement IG and command inspections. They will focus on a particular staff functional area to determine compliance with established law, regulations, policies, procedures, and directives. Staff inspection reports will be provided to the commander of the inspected staff. When possible, staff inspections should be combined under command inspections to eliminate duplication of effort.

f. Commanders at levels of command, down to and including battalion level, will establish an OIP, IAW AR 1-201.

## **7. ORGANIZATIONAL INSPECTION PROGRAM SCHEDULE.**

a. The EUSA OIP schedule is updated and published semiannually to coordinate the schedule of inspections and audits. The updates are approved by the CG, EUSA. The Office of the IG is the proponent for the EUSA OIP schedule.

b. Updates to the EUSA OIP schedule are published on 1 June and 1 December annually, and cover a period of 12 months.

c. The EUSA OIP schedule composition is at appendix A. The milestones for compiling and publishing semiannual updates are at appendix B.

**Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, EUSA, ATTN: EAIG-OA, Unit #15236, APO AP 96205-0009.**

FOR THE COMMANDER:

OFFICIAL:  
STANLEY E. GREEN  
Colonel, GS  
Chief of Staff

///ORIGINAL SIGNED BY///

MYRNA C. PHIFER  
Assistant Adjutant General

**3 Appendices**

- A. Organizational Inspection Program Composition
- B. Organizational Inspection Program Inspection Schedule
- C. Eighth United States Army Command Inspection Program

**Glossary**

DISTRIBUTION:

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SPECIAL DISTRIBUTION:

- 75 - EUSA IG, ATTN: EAIG-ID
- 2 - 1st Sig Bde, ATTN: AFSK (Pubs Officer),  
APO AP 96205
- 2 - 6th Cav Bde, ATTN: EABH (Pubs Officer),  
Unit 15711, APO AP 96271-0711

**APPENDIX A****ORGANIZATIONAL INSPECTION PROGRAM COMPOSITION**

**A-1. Section I. INTERNAL AGENCY INSPECTIONS AND AUDITS.** These inspections and audits are conducted by the EUSA IG and Internal Review and Audit Compliance. The EUSA IG Two-Year Inspection Plan is integrated into the OIP. The Two-Year Inspection Plan lists the systemic inspections the IG will conduct (see annex 1 to app A for an example). The first 6 months of the inspection plan are locked in. The remaining 18 months of inspections are subject to change. The staff and MSCs nominate topics for the Two-Year Plan. Internal Review conducts follow-ups of audits conducted by agencies external to EUSA to ensure compliance with audit findings (see annex 2 to app A for an example).

**A-2. Section II. EXTERNAL AGENCY INSPECTIONS AND AUDITS.** These inspections and audits are conducted by agencies external to EUSA (see annex 3 to app A for an example). Normally these agencies are required to respond to the Army and DOD leadership on short notice. These requirements occasionally require a quick response on our part.

**A-3. Section III. STAFF ASSISTANCE VISITS AND INSPECTIONS.** This section lists projected staff assistance visits and inspections (see annex 4 to app A for an example). The matrices indicate which staff section or unit is scheduled for a visit or inspection by a particular staff section.

**A-4. Section IV. SCHEDULE OF INSPECTIONS AND AUDITS FOR STAFFS AND ORGANIZATIONS.** This section lists projected inspections and audits for staff sections and organizations (see annex 5 to app A for an example). The organizational matrices provide internal and external staff assistance visits, inspections, and audits.

## ANNEX 1 TO APPENDIX A

### EXAMPLE TWO-YEAR INSPECTION PLAN

97	JUL	98 AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
	1-31 FIRE PREVENTION FOLLOWUP FOLLOWUP (Cont from 9 Jun 97)	18.....31 ENVIRONMENTAL CONTROLS						1.....30 TRANSITION TO HOSTILITIES			
			15.....21 NONCOMBATANT EVACUATION OPERATIONS					1.....24 TDY MANAGEMENT FOLLOWUP			
	1.....15			6.....26 GENERAL SUPPORT							

98	JUL	99 AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
		6.....14 COST SAVINGS**	7.....13	NBC**				10.....25 PHYSICAL SECURITY AND CRIME			
			14.....20 BATTERY MANAGEMENT FOLLOWUP*							FURNITURE	
	1.....20 MANAGEMENT			13.....20 KOREAN SERVICE CORPS*					10.....20 SAFETY		

\* ADDED SINCE LAST OIP  
 \*\* CHANGED FROM LAST OIP

**INTERNAL REVIEW AND AUDIT COMPLIANCE**

**EXAMPLE INTERNAL REVIEW AND AUDIT COMPLIANCE SCHEDULE**

97

	98										
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
	1.....30 34 <sup>th</sup> SPT GP CHAPLAINS FUND 19 <sup>TH</sup> TAACOM 34 <sup>th</sup> ASG			1.....31 CONTRACTING OFFICER REPRESENTATIVE PROGRAM ACQ MGMT USACCK MSCs							
	1.....30 COST TRANSFER TRANSACTIONS FOR DEPARTMENT OF PUBLIC WORKS WORK ORDERS 175 <sup>th</sup> FINCOM ENGR MSC-K			1.....31 POL OPERATIONS G4 19 <sup>th</sup> TAACOM MSCs SGs							
	1.....30 EQUIPMENT TURNIN PROCESS TO RETAIL STOCK/GS MAINTENANCE G4 19 <sup>th</sup> TAACOM MSC-K MSCs			1.....31 PRISONERS PERSONAL PROPERTY & DEPOSIT FUND – EUSA CONFINEMENT FACILITY 8 <sup>th</sup> MP BDE 94 <sup>th</sup> MP BN 249 <sup>TH</sup> MP DET (CF)							
	1.....30 REQUIREMENTS VALIDATION FOR ARMY TELECOMMUNICATIONS IM MSCs			1.....31 TURN IN, REPAIR, AND REPLACEMENT OF FURNITURE ENGR ACQ MGMT USACCK 19 <sup>th</sup> TAACOM MSCs SGs							
	1.....30 CASH COUNTS 176 <sup>th</sup> FIN BN DET B, 176 <sup>th</sup> FIN BN			1.....31 CASH COUNTS 176 <sup>th</sup> FIN BN DET B, 176 <sup>th</sup> FIN FN							

## EXTERNAL INSPECTIONS

### EXAMPLE EXTERNAL AGENCY INSPECTIONS AND AUDITS

Inspecting	97	98										
Agency	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
HQDA			8-19 CLRP 2 <sup>nd</sup> INF DIV			1-31 TBD ACOE EVALS UNITS TBD						
DODIG	14.....1											
	DOD QUANTITATIVE REQUIREMENTS MODEL UNITA TBD											
SEA QUEST			1-30 TBD PRE-JACHO SURVEY 121 <sup>ST</sup> GEN HOSP								1-30 TBD JACHO 121 <sup>ST</sup> GEN	
HOSP												
COLLEGE OF AMERICAN PATHOLOGISTS			1-30 TBD LAB ACCRED PROG 121 GEN HOSP									
USAAA	1-31											
	(CONT FROM JAN 97) AUDIT OF TRANSPORTATION MOTOR POOL OPERATIONS 19 <sup>th</sup> TAACOM											
		1.....31										
	CONSULTING EFFORT ON THEATER MASTER PLANNING (CONT FROM MAY 97) 19 <sup>TH</sup> TAACOM ENGR											

# STAFF ASSISTANCE VISITS AND INSPECTIONS

## EXAMPLE STAFF ASSISTANCE VISITS AND INSPECTIONS

Inspecting 97

Agency	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
EUSA STAFF	16-18 CIP			6-10 CIP		16-20 CIP		1-28 TBD			25-29 CIP
501 <sup>st</sup> MI BDE	USATC-K			17 <sup>th</sup> AVN BDE		6 <sup>th</sup> CAV BDE		CIP			
								19 <sup>th</sup> TAACOM			
J/G1 EDUCATION DIVISION CP CASEY	15 AEC										8 AEC
	CP HOWZE										
	17-18 AEC	4-5									AEC
14-15 CP STANLEY	CP RED CLOUD										
	CP HUMPHREYS										
	22 AEC										28 AEC
CP CARROLL	CP CASEY	YONGSAN									
											29 AEC
CP HENRY											
G1 CPD		1-30 TBD		7-8 NAF FILES & OWCP FILES		18-20 JOB CLASSIFICATION & SYSTEMS		1-28 TBD			1-31 TBD
JOB CLASSIF & SYSTEMS		MOBILIZATION		SEOUL		ADP		TRAINING			
ADP		FILES						FILES			
CPOC		CPOC**		CPAC**		CPOC**		CPOC			
REGULATORY COMPLIANCE		23 NAF FILES & OWCP FILES		14-15 NAF FILES & OWCP FILES		18-20 REGULATORY COMPLIANCE					5-7
LOA DETERMIN		AREA 1		TAEGU		LOA DETERMIN					
CPOC		CPAC**		CPAC**		CPOC**					
		25 NAF FILES & OWCP FILES									
		CP HUMPHREYS									
		CPAC**									

\*\*CHANGE FROM LAST OIP

# 18<sup>TH</sup> MEDICAL COMMAND

## EXAMPLE SCHEDULE OF INSPECTIONS AND AUDITS FOR STAFFS AND ORGANIZATIONS

Inspecting	97	98										
Agency	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
EUSA IG	1-31	18.....							1.....			
FIRE PREVENTION FOLLOW UP			ENVIRONMENTAL CONTROLS						TRANSITION TO HOSTILITIES			
FOLLOW UP (CONT FROM 9 JUN 97)												
			15.....21 NEO OPERATIONS						1.....30 TDY MANAGEMENT FOLLOW UP			
OVERSIGHT	1.....15											
			6.....26 GENERAL SUPPORT									
			REPAIR PROGRAM									
HQDA			1.....31 TBD CLRT-X UNITS TBD						1-31 TBD ACOE EVALS UNITS TBD			
SEA QUEST			1-30 TBD PRE-JACHO SURVEY 121 <sup>ST</sup> GEN HOSP						1-30 TBD JACHO 121 <sup>ST</sup> GEN			
HOSP												
COLLEGE OF AMERICAN PATHOLOGISTS			1-30 TBD LAB ACCRED PROG 121 <sup>ST</sup> GEN HOSP						1-30			
IRAC	1.....30 KATUSA WELFARE FUND**								1.....31 CONTRACTING OFFICER REPRESENTATIVE PROGRAM			
	1.....30 EQUIPMENT TURN IN PROCESS TO RETAIL STOCK/GS MAINTENANCE								1.....31 POL OPERATIONS			

\*\*CHANGE FROM LAST OIP

**APPENDIX B**

**ORGANIZATIONAL INSPECTION PROGRAM INSPECTION SCHEDULE**

**Section I. JUNE SCHEDULE**

**B-1.** The report will cover a period from July of the current year through June of the subsequent year. The 4th quarter of the present fiscal year (FY) and the 1st quarter of the next FY are programmed and locked in. The 2nd and 3rd quarters of the next FY are tentative.

**B-2.** Key timelines.

- a. 1 February - Request input from MSCs, staff agencies, audit agencies, and external agencies.
- b. 1 April - Input from MSCs, staff agencies, audit agencies, and external agencies.
- c. 10 May - EUSA IG de-conflicts and coordinates with affected agencies/units.
- d. 20 May - Submit coordinated OIP inspection schedule to Commander, EUSA, for approval.
- e. 1 June - Publish and distribute OIP inspection schedule.

**Section II. DECEMBER SCHEDULE**

**B-3.** The report will cover a period from January through December of the subsequent year. The 2nd and 3rd quarters of the present FY are programmed and locked in. The 4th quarter of the present FY and 1st quarter of the next FY are tentative.

**B-4.** Key timelines.

- a. 1 August - Request input from MSCs, staff agencies, audit agencies, and external agencies.
- b. 1 October - Input from MSCs, staff agencies, audit agencies, and external agencies.
- c. 10 November - EUSA IG de-conflicts and coordinates with affected agencies/units.
- d. 20 November - Submit coordinated OIP inspection schedule to Commander, EUSA, for approval.
- e. 1 December - Publish and distribute OIP inspection schedule.

## APPENDIX C

### EIGHTH UNITED STATES ARMY COMMAND INSPECTION PROGRAM

**C-1. PURPOSE.** This appendix outlines policies for the planning and execution of the EUSA CIP.

**C-2. APPLICABILITY.** All MSC HQ assigned, attached or under OPCON to EUSA, will receive a command inspection. A specific listing is identified at annex 1 to appendix C.

**C-3. RESPONSIBILITIES.**

a. The G4 is the executive agent and overall coordinator for the EUSA CIP. The G4 will coordinate in- and out-briefings, and logistical and transportation support for the inspection team; publish the final inspection report; and serve as the point of contact for CIP coordination, planning, and conduct.

b. The G3 will develop and publish the inspection schedule, and provide a copy to the IG for inclusion in the OIP. The G3 will also publish the inspection notification letter, providing such notification to the inspected command 60 days prior to the inspection.

c. The IG will coordinate the publication of the EUSA CIP in EUSA Reg 1-201 and associated checklists in EUSA Pam 1-201. The IG is not the proponent for the inspection checklists. Checklist proponenty is the responsibility of the functional area staff proponent.

d. Functional area staff proponents will update their inspection checklists as necessary and provide inspection teams as required. Functional area checklists are published in EUSA Pam 1-201.

e. The MSC commanders will provide functional area representatives and facilities for the in- and out-briefings; also, they will coordinate the inspection schedule with G3.

**C-4. GENERAL.** The EUSA CIP is conducted to determine compliance with EUSA and United States Army programs and policies, and to validate subordinate CIPs. The intent is to reinforce command goals, standards, and priorities, while teaching and sharing functional expertise. It is also used to assess the current status of Special Items of Interest (SII), and to provide an assessment of the strengths and weaknesses of the command's functional areas. The EUSA staff proponents will integrate existing staff inspections with the CIP as much as possible to reduce inspection redundancy.

**C-5. PROCEDURES.**

a. Notification. The EUSA CIP is scheduled to be conducted within 120 days of a new commander assuming command, and will be listed in the annual training guidance and the OIP. The inspected command will be sent a final notification letter 60 days prior to the scheduled inspection.

## **EUSA Reg 1-201**

b. Conduct of inspection. The inspection is focused at the MSC staff and HQ company. However, it will extend to other subordinate elements when necessary to make a valid assessment. It is formatted to be conducted in a 3-day period. Formal in- and out-briefings will be conducted. The inbriefing will consist of the inspected command providing a brief overview of the command's mission and organization, and the EUSA CIP team chief providing an overview of the inspection. The EUSA G4 or his designated representative will attend the inbriefing and visit the command. Functional areas will be inspected simultaneously over 3 days. The inspected command will provide functional area representatives to assist in the conduct of the inspection. On the final day, the inspection team will provide an outbriefing to summarize the unofficial results. The 3-day inspection agenda is listed at annex 2 to appendix C.

c. Since no two MSCs are structured identically, close coordination is required between the EUSA CIP action officer and MSC representative, prior to the Command Inspection (CI). This will allow for the CIP action officer to tailor the inspection to meet the requirements of the inspected unit.

d. Assessment. The functional areas to be inspected are listed at annex 3 to appendix C. Functional areas and their subfunctional areas will be evaluated for possible strengths and weaknesses. The unofficial results will be provided during the inspection outbriefing. A formal report of the results, signed by the Commander, EUSA, will be forwarded to the unit commander at a later date. Inspected units are required to resolve any areas identified as "Weaknesses" or "Needing Improvement." Written response of corrective action taken will be forwarded through the EUSA ACofS, G4, within 90 days of receipt of the final CI report.

e. Team composition. The G4 EUSA, is the senior evaluator and inspection team chief. In his absence, the Chief, Materiel Support Division, EUSA G4, will serve as the senior evaluator. Each staff proponent will provide a functional area inspection team and appoint a primary and alternate team chief.

**C-6. COORDINATION.** Informal vertical staff coordination is authorized and encouraged to facilitate inspection preparation.

**ANNEX 1 TO APPENDIX C**

**LIST OF INSPECTED UNITS**

**UNIT**

1st Signal Brigade  
2d Infantry Division  
6th Cavalry Brigade  
8th Military Police Brigade (Provisional)  
8th Personnel Command  
17th Aviation Brigade  
18th Medical Command  
19th Theater Army Area Command  
175th Finance Command  
501st Military Intelligence Brigade  
Combat Support Coordination Teams 1, 2, 3  
United Nations Security Battalion (JSA)  
U.S. Army Troop Command, Korea

**ANNEX 2 TO APPENDIX C**  
**THREE-DAY INSPECTION AGENDA**

The following is a tentative inspection schedule. This is subject to change depending upon the size and location of the inspected command.

**DAY 1**

<u>TIME</u>	<u>EVENT</u>	<u>RESPONSIBILITY</u>
0900-0930	Mission and Organization Briefing	Unit
0930-1000	Inspection Team Briefing	EUSA CIP Chief
1000-1630	Conduct Inspections	Unit/EUSA CIP

**DAY 2**

0900-1630	Conduct Inspections	Unit/EUSA CIP
1000-1130	EUSA G4 Walk Thru of HHC Billets	Unit/EUSA CIP

**DAY 3**

0900-1200	Conduct Inspections	Unit/EUSA CIP
1330-1430	Inspection Team Outbriefing	EUSA CIP Chief

**ANNEX 3 TO APPENDIX C**  
**LIST OF FUNCTIONAL AREAS**

<b><u>EUSA FUNCTIONAL AREA</u></b>	<b><u>PROPONENT</u></b>
Personnel Management/Administration	G1
Intelligence and Security	G2
Training, Plans, and Operations	G3
Logistics	G4
Civil Military Operations	G5
Information Management	IM
Physical Security/Crime Prevention	PMO
Resource Management	RMO
Engineer Plans, Operations, and Services	ENGR
Command Information	PAO
Civilian Personnel Management	G1
Safety	Safety
Religious Activity Program	Chaplain

## GLOSSARY

### Section I. ABBREVIATIONS

AAA	Army Audit Agency
ACofS	Assistant Chief of Staff
CG	Commanding General
CI	Command Inspection
CIP	Command Inspection Program
DA	Department of the Army
DOD	Department of Defense
EUSA	Eighth United States Army
FY	fiscal year
GAO	General Accounting Office
HQ	Headquarters
IAW	in accordance with
IG	Inspector General
MSC	Major Subordinate Command
NLT	not later than
OIP	Organizational Inspection Program
OPOON	Operational Control
SII	Special Items of Interest

### Section II. TERMS

**Appropriate administrative support.** The support necessary to ensure that external inspection teams have appropriate administrative support during the inspection. This includes coordinating

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protocol support for general/flag officers, itineraries, office calls, distinguished visitor quarters, social activities, and transportation requirements. For actual inspection teams, it includes: adequate office space, mail support, classified storage, billeting, transportation, and coordinating inspection activities with subordinate elements, as required.

**De-conflict process.** A negotiation process between the EUSA IG, in coordination with affected unit/staff agencies and inspecting agencies. The process prevents proposed inspections from interfering with mission training and maintenance, and ensures sufficient time for units to take the necessary corrective action prior to the scheduling of any additional inspections. This process will eliminate or allow the rescheduling of inspections that duplicate efforts.

**External inspections.** Those inspections performed by agencies outside Korea. This may include the DOD IG, DAIG, GAO, USAAA, and the Pacific Command.

**OIP inspection schedule.** Published semiannually. This inspection schedule becomes a planning document for EUSA. It will contain all available information concerning internal and external inspections, assistance visits, and audits. The CG, EUSA, is the approving authority.

**Programmed schedule.** A complete schedule for two quarters of any FY.

**Proposed schedule.** A schedule that is subject to change. Usually presented as two quarters of a FY.