

**Headquarters
Eighth United States Army
Installation Management Command
Korea**

**Army in Korea
Regulation 220-1**

24 January 2008

Field Organizations

EIGHTH UNITED STATES ARMY BAND

***This regulation supersedes Eighth Army Regulation 220-1, dated 5 Jun 92**

For the Commander:

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Summary. This regulation establishes policies, responsibilities, and procedures for the scheduling and utilization of the Eighth United States Army (Eighth Army) Band.

Summary of Change. This regulation has been substantially changed. A full review of its contents is required.

Applicability. This regulation applies to all units, organization, activities, and agencies desiring the service of the Eighth Army Band.

Supplementation. Supplementation of this regulation and issuance of command and local forms by subordinate commands is prohibited unless prior approval is obtained from the Chief of Staff (CofS), HHC-Eighth Army (EACS), Unit #15236, APO, AP 96205-5236.

Forms. USFK Forms are available at www.usfk.mil.

Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2 or applicable service regulations. Record titles and descriptions are available on the Army Records Information System website at: <https://arims.army.mil>.

Suggested Improvements. The proponent of this regulation is the CofS, HHC-Eighth Army (EACS). Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the CofS, HHC-Eighth Army (EACS), Unit #15236, APO, AP 96205-5236.

Distribution. Electronic Media Only (EMO).

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Section I GENERAL

1. Purpose. This regulation establishes policies, responsibilities, and procedures for the scheduling and utilization of the Eighth United States Army Band.

2. References.

a. Required Publications.

(1) AR 220-90 Army Bands (dated 27 November 2000)

(2) AR 360-1 The Army Public Affairs Program, paragraphs 7-1 through 7-5, (dated 15 September 2000)

(3) TRADOC Pamphlet 525-13 Military Operations: Operational Concepts for Army Bands (dated 2 January 1998).

b. Related Publications.

(1) FM 1-08 (12-50) U.S. Army Bands (dated 15 October 1999)

(2) FM 3-21.5 (22-5) Drill and Ceremonies (dated 7 July 2003)

(3) FM 1-0 (12-6) Human Resources Support (dated February 2007)

3. Explanation of Abbreviation. Abbreviations used in this regulation are located in the glossary.

4. Responsibilities. The following organizations have responsibility for the areas indicated:

a. Eighth Army CofS:

(1) Is the approval authority on missions requiring band support delegated to the Eighth Army G-3.

(2) Is the approval authority for utilization of the Eighth Army Band when scheduling conflicts make it impractical for the band to provide musical support for more than one Major Subordinate Command (MSC) simultaneously (e.g. two change of command ceremonies on the same day at the same time).

(3) The CofS may direct the G-3 to task the 2nd Infantry Division band for musical support in the event the Eighth Army Band cannot provide musical support.

b. Eighth U.S. Army G-3:

(1) Maintains the official commitment calendar for the Eighth Army Band.

(2) Tasks the Eighth Army Band to provide musical support for approved missions as delegated by the CofS.

(3) Resolves conflicting requests for musical support by the Eighth Army Band when it becomes impractical for the unit to support one or more events due to limitations in personnel assigned, limitations of equipment, or the physical location of the missions. Makes recommendations to the CofS with input from the Eighth Army Band Commander on which mission(s) should have priority for support.

c. The Chief, Public Affairs Office (PAO), and G-5 coordinate with the G-3 on all band requests involving the civilian community. Direct coordination with the Band Commander is essential to ensure that requested musical assets are available. The Band Commander, PAO, and G-3 must examine civilian community requests for compliance with AR 360-1, Chapter 7, and AR 200-90.

d. Commander, U.S. Army Troop Command-Korea:

(1) Will provide the Eighth Army Band with administrative support, billeting, messing and Field Grade Article 15/Summary Courts Martial Convening Authority.

(2) Due to extensive mission requirements during and outside of normal duty hours, and due to the low-density MOS structure of the band, the band will be exempt from all staff duties and daily taskings.

e. Commander, Eighth Army Band is responsible for the command and control and training of the band. The band commander will provide trained and ready music ensembles for musical missions approved by Eighth Army. Additionally, the band commander will:

(1) Advise G-3, CG Eighth Army, and the Commander, United Nations Command (UNC)/Combined Forces Command (CFC)/USFK on local band matters such as organization, operation, committing procedures, planning of training, and facilities.

(2) Serve as the Eighth Army and USFK command subject matter expert on all matters pertaining to music and unit readiness.

(3) Evaluate the physical and acoustical limitations of performance sites, length of the events supported, resources available, and determine the size and instrumentation of musical groups used in support of authorized commitments.

(4) Audition and interview prospects, both on and off post (including local educational institutions), for enlistment as Army musicians. See AR 601-210 for further information.

(5) Establish and maintain a rapport with local centers of influence (including college and high school music educators) to gain their support and assistance in recruiting Army musicians as well as fostering the Good Neighbor relationships between the United States (US) and the Republic of Korea (ROK).

(6) Identify potential in-service personnel for on-the-job training (OJT) in shortage band MOS and special duty vocalists.

(7) Audition Korean Augmentation to United States Army (KATUSA) for vocal ability for possible assignment to the Eighth Army Band as vocalists.

(8) Select and program appropriate music for all band missions.

(9) Review and recommend changes to authorization documents.

5. MISSION. The mission of the Eighth United States Army Band is to provide music to enhance unit cohesion and morale, and to musically support military operations, recruiting operations, and national and international community relations.

Section II POLICIES AND PROCEDURES

6. Utilization and Policies.

a. **Priorities.** The Eighth Army Band will be tasked to fulfill requests in accordance with (IAW) the following three priorities (Bugle support for Active Duty funerals is the top priority, as indicated in subparagraph b):

(1) UNC/CFC/USFK/EUSA ceremonies support. The Eighth Army Band is a vital element of the Honor Guard Ceremonies conducted throughout the theater. The Eighth Army Band is at the forefront of the ceremonies that continue to reinforce the alliance between the US, the ROK, and the UNC allies.

(2) Musical support to the US forces deployed in theater. The Eighth Army Band is uniquely capable of providing the service members assigned to Korea with a musical link to home. Support of changes of command, official social functions, and general support concerts for the troops are an important and vital piece of quality of life and troop well-being.

(3) Community relations and civil affairs operations that strengthen the bond between the United States and the people of the ROK. The Eighth Army Band's employment in this area is to act as musical ambassadors for the United States Forces Korea. A substantial number of the Eighth Army Band performances will be civil affairs/community relations events in the Korean public venue as part of the Good Neighbor and Strategic Outreach Programs. Additionally, the Eighth Army Band will provide musical support to the Commander, UNC/CFC/USFK/EUSA for official functions.

b. **Capabilities.** The following components of the band are available for appropriate

mission commitments. Other performing groups may be task-organized, subject to available personnel, equipment, training, and mission schedules. The band commander is the sole approving authority for designing and task-organizing special ensembles.

(1) Marching Band Music Support Team (MST): 18 to 40 Soldiers, depending upon the nature of the request and availability of personnel.

(2) Bugler. Bugler requests for active duty funerals will take precedence over all other commitments and may be presented directly to the Commander, Eighth Army Band. Other requests will be considered in accordance with paragraph 8.

(3) Concert Band MST: 25 to 58 Soldiers. This ensemble is appropriate for seated ceremonial occasions. Formal concerts featuring the entire band are encouraged and generally require significant lead-time to allow for preparation.

(4) Jazz Combo MST. Generally available, unless key instrumentalists are not assigned. A combo is suitable for dining and receptions.

(5) Rock/Show/Jazz Band MSTs: 6 to 19 Soldiers. These groups present popular, rock, and jazz music. Their entertainment value is high, but is not appropriate for background music due to higher volume levels. A vocalist may or may not be available.

(6) Small Ensemble MST. Generally 2 or more ensembles are trained for limited use. A brass choir is suitable for short feature concerts, religious programs, and limited patriotic programs. A woodwind ensemble is also appropriate for religious, patriotic, and feature presentations, and may provide excellent background music. A brass group is more successful outdoors than an un-amplified woodwind group.

(7) Specialty MSTs. The band has specialty groups organized for limited purposes. These may include a Dixieland combo, tuba quartet, or polka band. Requestor should contact the Eighth Army Band on the availability of these type ensembles before planning on their use.

(8) Recordings. With sufficient notice, the band is equipped to provide recordings for rehearsal and drill. The requestor must provide recordable compact disks.

(9) Eighth Army Command Post Oscar and Yongsan Post Defense security missions. The Eighth Army Band is capable of assisting in the security of CP Oscar and Yongsan Post Defense security missions. However, while augmenting the local security missions, the band must maintain the capability to simultaneously provide general musical support to the troops and the civilian populace.

c. Limitations. Certain limitations on commitments are imposed by AR 220-90 and AR 360-1. Others are established to preclude degradation of training and inequity resulting from over-commitments.

(1) The Eighth Army Band will perform in the 2nd Infantry Division area only if the 2nd Infantry Division Band has prior commitments and the Eighth Army Band is reasonably

available.

(2) Only battalion and higher-level commands receive ceremonial support, specifically Changes of Command Ceremonies.

(3) Band support for social events (military balls, official dinners, receptions, etc.) is limited to battalion level or above.

(4) FOR CSMs, only the Command Sergeant Major for UNC/CFC/USFK/Eighth Army, Brigade Command Sergeant Majors, and the equivalent ROK Forces Command Sergeant Major will receive ceremonial support, specifically Changes of Responsibility Ceremonies.

(5) Dry run rehearsal support will be limited to one or two band representatives if the representatives are reasonably available. With sufficient notice, the band is equipped to provide recordings for rehearsal and drill.

(6) Ceremonial and concert missions throughout the peninsula are permitted and encouraged; however, all expenses will typically be borne by the requestor. Adequate billeting, commercial type buses (long distance travel), freight transportation, and suitable dining facilities are required and the requestor is responsible to coordinate all of the aforementioned items. The requesting agency should always consider and provide air transportation for the Eighth Army Band during the peak travel periods on highways, such as during Korean holidays. This prevents the band from losing training time and ensures unit personnel are available for other missions.

(7) There are no trained or authorized vocalists in the Eighth Army Band. However, based on the talent of individuals in the band, they may be available. Other singers may be attached or assigned to the band, subject to availability.

(8) The Eighth Army Band may support the UNC/CFC/USFK and Eighth Army's religious program and perform at officially designated command memorial ceremonies, military funerals, prayer breakfasts, special religious observances, or other official events which may have religious content per AR 220-90, paragraph 2-3, a., (3). Examples of supportable events could include, but are not limited to, Easter Sunrise Services, Thanksgiving Services, Christmas Tree Lighting Ceremonies, or certain other memorial services that may warrant Eighth Army Band support. When the band is deployed for field training, it may support religious services for units similarly deployed so long as only incidental music is involved. The musicians' direct participation in worship is optional.

(9) Subject to the approval of the band commander, band members are permitted to engage in off-duty musical employment as described in AR 360-1, subparagraph 7-3d and e; however, no appropriated fund equipment, transportation, or facilities may be used.

7. Request and Scheduling Procedures.

Military.

a. Activities requiring musical support of the Eighth Army Band will send requests to the Commanding General Eighth Army, G-3, USFK Unit #15237, APO, AP 96205-5237, no later than 60 days prior to the event. Alternatively, activities may contact the Eighth Army Band Operations Section directly to receive assistance in requesting the band. Requests for musical support submitted inside the 60-day window will receive the lowest priority of consideration and will be accepted on a case-by-case basis.

b. Eighth Army and USFK Protocol staffs will provide a consolidated list of known events requiring band support and update that report weekly. The intent is for the band to know when future protocol events occur as far into the future as possible to reduce late notice taskings and to provide adequate time for the band to prepare for each event.

c. Requests must contain the information listed in the subsections below. Details unknown at the time of request will be provided as soon as possible.

(1) Point of contact, primary and alternate. This is very important and should remain firm until the mission is complete.

(2) Date, time, and location of the event.

(3) Complete description of the event.

(4) Rank of any dignitary.

(5) Special music desired.

d. Written requests for the band may be incorporated into requests for support by the UNC Honor Guard. A separate paragraph of the request must address the information in subparagraph 7c.

Non-Military/Host/Third Nation Sponsors.

e. Agencies in the civilian community should route their request for the band through Eighth Army PAO, (FKPA-CR), Unit #15237, APO, AP 96205-0010. PAO will contact the band commander to determine the band's availability and capability for fulfilling the request. Requests will be screened ensuring they meet applicable standards of performance outlined in AR 360-1 and other applicable regulations and meet the Commander, UNC/CFC/USFK and CG, Eighth Army Information Operations goals. If the band commander approves the request, PAO will forward the request to Eighth Army G3 for tasking. If disapproved, PAO will inform the requestor accordingly. Alternatively, agencies may contact the Eighth Army Band Operations Section directly to receive assistance in requesting the band.

f. Prospective sponsors should submit requests no later than 60 days before the

requested performance date. Requests received inside the 60-day window are considered on a case-by-case basis.

g. In order to ensure that all missions are accomplished in a timely manner and to the highest standards possible, only G3 will task the band for musical commitments. Other units/agencies will not become involved in the tasking process.

h. The band commander is the subject matter expert on all matters pertaining to the band's mission and will recommend approval/disapproval for all musical commitments (military or civilian) prior to requests being forwarded to G3 for tasking. G3 will maintain an official commitment calendar for the Eighth Army Band to ensure the band is not double- or over-booked.

i. In support of the USFK Commanders Good Neighbor and Strategic Outreach Programs, the band commander has the authority to encourage and develop relationships with military and host- nation entities in order to further enhance U.S. and ROK relations.

8. PROHIBITED PARTICIPATION.

a. The Eighth Army Band will not be authorized to perform at the following events. More specific participation criteria can be found in AR 220-90 and AR 360-61:

(1) Events that directly or indirectly benefit, or appear to benefit any individual, commercial venture, sect, or political group.

(2) Dining outs, dances, parties, or other social events at which the band would clearly be in competition with commercial entertainment groups.

(3) Events at which the purchase of an entry ticket is required or at which costs are defrayed on a pro rata basis. The Commander, Eighth Army may authorize exceptions to this rule only to the extent that participation may meet the criteria outlined in AR 220-90, paragraphs 2-2 and 2-3.

(4) Any event that may bring discredit to the United States of America or the Army.

b. The person in charge of the Eighth Army Band during a performance is authorized to withdraw from events in which weather conditions clearly threaten the welfare of the performers or in which more than acceptable damage to their equipment is probable.

(1) Outdoor ceremonies should have indoor sites designated in case of inclement weather.

(2) The person in charge of the Eighth Army Band during a performance may withdraw woodwind instruments and other ceremonial equipment that is subject to excessive water damage, as necessary. Such instrumental withdrawal degrades the effectiveness of the band and will only be done as a last resort.

(3) Performance begins to deteriorate at approximately 40 degrees Fahrenheit

(including wind chill), and decreases rapidly as the temperature drops and equipment freezes. At or below the freezing point, as determined by temperature or wind chill, there is great potential for personal injuries. Brass, electronic, and woodwind instruments will cease to function properly, if at all, and serious damage to instruments is inevitable. Reliable weather forecasts should be considered and inclement weather sites declared when conditions are borderline.

9. TRANSPORTATION/LODGING/PER DIEM.

a. The cost of transportation, lodging, per diem, and operating costs for missions outside the Yongsan Main Post will be borne by the requesting agency. Support may be provided in-kind or by transfer of funding citation. Band members supporting functions will be provided a meal that is the same as the participants.

b. The Band normally travels in its own bus. In the event that this bus is not available, commercial-type, over-the-road buses must be provided for highway travel.

c. The band normally uses its own 8-ton truck to transport equipment to performances. In the event that this truck is not available, the marching band requires one enclosed light truck for local commitments. The concert band requires an enclosed 4-ton vehicle or larger. Combos and ensembles require one or two carrying vans.

d. All vehicles used by the band must be in good mechanical condition and completely securable.

GLOSSARY

CFC	Combined Forces Command
CofS	Chief of Staff
Eighth Army	Eighth United States Army
MOS	Military Occupational Specialty
OJT	on-the-job training
PAO	Public Affairs Office
ROK	Republic of Korea
UNC	United Nations Command
USFK	United States Forces Korea