



DEPARTMENT OF THE ARMY
HEADQUARTERS, 8TH ARMY
UNIT # 15236
APO AP 96205-5236

REPLY TO
ATTENTION OF:

EACG

26 SEP. 2011

MEMORANDUM FOR 8th Army Military Post Office Leadership

SUBJECT: 8th Army Command Policy Letter #40 - Standardized Postal Operations

1. Reference:

a. Department of Defense (DoD) Publication 4525.6-M, Department of Defense Postal Manual, 15 August 2002.

b. Field Manual 1-0, Human Resources Support, 6 April 2010.

2. Purpose. To ensure personnel within the Korean Theater of Operation (KTO) receive standardized postal service.

3. Background.

a. Prior to implementation of Personnel Service Delivery Redesign (PSDR) in 2006, all postal personnel in Korea were under the command and control of 8th PERSCOM, a single command that ensured postal operations were standardized throughout the KTO.

b. Under PSDR the 8th Army Assistant Chief of Staff (ACofS) G-1/AG assumed technical control of the postal mission, while command and control was assumed by the Special Troops Battalion-Korea commander.

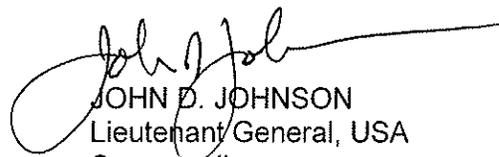
4. Discussion. This policy assigns responsibility to the G1 for approving postal operational hours. The following procedures for changing postal operational hours are effective immediately:

a. The postal platoon leader/postmaster of the area concerned will prepare a staff summary sheet (SSS) requesting approval of the proposed changes. The staff summary sheet will be routed through the respective garrison commander and postal command channels for their concurrence/non-concurrence.

b. The SSS will then be forwarded to the 8th Army G1 for review and a final decision.

c. The platoon leader/postmaster will publicize approved changes for 30 days prior to the change taking effect.

5. Proponent. The 8th Army ACofS G1 is the proponent for this policy. The point of contact can be reached at DSN 724-3003.


JOHN D. JOHNSON
Lieutenant General, USA
Commanding