



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, 8TH ARMY
UNIT #15236
APO AP 96205-5236

EACG

26 SEP. 2011.

MEMORANDUM FOR All 8th Army Assigned Soldiers

SUBJECT: 8th Army Command Policy Letter #37 - Family Member Screening Program

1. Reference. Army Regulation 608-75, Exceptional Family Member Program (EFMP), 24 February 2011.
2. Purpose. To ensure that all 8th Army Soldiers understand my intent for screening family members with respect to EFMP requirements.
3. Background.
 - a. Effective 1 October 2007, the number of Army command sponsorship positions in the Republic of Korea (ROK) increased. However, medical and educational services for military Family members in the ROK remain limited and may not be able to accommodate EFMP needs or requests. Screening Family members prior to approval of command sponsorship is in the best interest of Army families because it helps determine whether specific medical and/or educational requirements are available for a Soldier's Family members.
 - b. Effective immediately, active duty Soldiers who receive assignment instructions to Headquarters, 8th Army or its major subordinate commands in the ROK, and who wish to obtain command sponsorship for their accompanying Family members, must have completed EFMP screening for their accompanying Family members before a request for command sponsorship may be approved. For Soldiers who are already stationed in the ROK with Family members who are command sponsored, commanders may not approve an intra-theater permanent change of station until EFMP screening is complete for all command sponsored Family members.
 - c. Before a Family member may be screened under EFMP, Soldiers will ensure Department Army (DA) Form 7246 and blocks 1-7 of DA form 5888 are completed. Unit authentication of Family members on DA Form 5888, block 8, must also occur prior to Family member screening.
 - d. Soldiers should be aware that Department of Defense policy requires Soldiers to report the existence of a Family member's special medical or educational needs to the appropriate Army agency when these needs become known to the Soldier, regardless of whether the Soldier applies for command sponsorship.
 - e. Nothing in this policy letter shall be construed to deprive any Family member of authorized medical care.

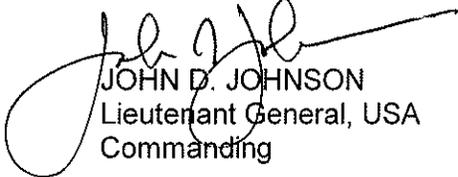
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4. Commanders will ensure that unit S-1s are familiar with this policy and the EFMP program, and have access/training in eMILPO in order to authenticate Family member data. All Family members will be listed when completing DA Form 5888 and DA Form 7246. For events that give rise to additional Family members (for example, births, adoptions and marriages), the new Family member will only need to be listed if the previous DA Form 5888 is more than one year old.

5. Information on EFMP may be obtained from the U.S. Army Medical Command-Korea EFMP Office, commercial 011-822-7918-5000/5034 or DSN 315-738-5000/5043.

6. Proponent. The 8th Army Assistant Chief of Staff, G1 is the proponent for this policy. The proponent can be contacted at commercial 011-822-7914-8502 or DSN 315-724-8502.



JOHN D. JOHNSON
Lieutenant General, USA
Commanding