

CONTRACTOR'S PERFORMANCE RATING

(USFK Reg 715-2)

DATE

(IF NECESSARY, ATTACH EXTRA SHEETS IDENTIFYING EACH ITEM BY NUMBER)

TO: (INCLUDE ZIP CODE) USACCK, ATTN: EAKC-T Unit #15289 APO AP 96205-0062	FROM: (INCLUDE ZIP CODE)
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1. CONTRACT NO.	2. TYPE OF SERVICES
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3. NAME AND ADDRESS OF CONTRACT	PHONE NO.	4. ACO NAME	5. ACO SIGNATURE
		6. CONTRACTOR'S NAME	7. CONTRACTOR'S SIGNATURE

E-MAIL:

8. RATING PERIOD	FROM	TO	9. PERCENTAGE OF WORK COMPLETED
			SCHEDULE: _____ % ACTUAL: _____ %

10. RATING (CHECK APPLICABLE BOX)	11. OVERALL RATING (CHECK APPLICABLE BOX)
<input type="checkbox"/> MONTHLY <input type="checkbox"/> FINAL	<input type="checkbox"/> EXCEPTIONAL <input type="checkbox"/> VERY GOOD <input type="checkbox"/> SATISFACTORY <input type="checkbox"/> MARGINAL <input type="checkbox"/> UNSATISFACTORY (EXPLAIN IN BLOCK 18 ON REVERSE)

12. COR INFORMATION

a. ORGANIZATION (NAME AND ADDRESS, INCLUDE E-MAIL)	b. PHONE NO. (INCLUDE AREA CODE)
c. NAME AND TITLE	d. SIGNATURE
	e. DATE

EVALUATION RATING OF PERFORMANCE ELEMENTS

E = EXCEPTIONAL V = VERY GOOD S = SATISFACTORY M = MARGINAL U = UNSATISFACTORY N = NOT APPLICABLE

	E	V	S	M	U	N		E	V	S	M	U	N
13. QUALITY CONTROL							15. EFFECTIVENESS OF MANAGMENET						
a. QUALITY OF WORKMANSHIP							a. COOPERATION/RESPONSIVENESS						
b. ADEQUACY OF THE CQC PLAN							b. MANAGEMENT OF RESOURCES/ PERSONNEL						
c. IMPLEMENTATION OF THE CQC PLAN							c. COORDINATION AND CONTROL OF SUBCONTRACTOR(S)						
d. QUALITY OF QC DOCUMENTATION							d. ADEQUACY OF SITE CLEAN-UP						
e. STORAGE OF MATERIALS							e. EFFECTIVENESS OF JOB-SITE SUPERVISION						
f. ADEQUACY OF MATERIALS							f. COMPLIANCE WITH LAWS AND REGULATIONS						
g. ADEQUACY OF SUBMITTALS							g. PROFESSIONAL CONDUCT						
h. ADEQUACY OF QC TESTING							h. REVIEW/RESOLUTION OF SUBCONTRACTOR'S ISSUES						
i. ADEQUACY OF AS-BUILTS							i. IMPLEMENTATION OF SUBCONTRACTING PLAN						
j. USE OF SPECIFIED MATERIALS							16. COMPLIANCE WITH SAFETY STANDARDS						
k. IDENTIFICATION/CORRECTION OF DEFICIENT WORK IN A TIMELY MANNER							a. ADEQUACY OF SAFETY PLAN						
14. TIMELY PERFORMANCE							b. IMPLEMENTATION OF SAFETY PLAN						
a. ADEQUACY OF INITIAL PROGRESS SCHEDULE							c. CORRECTION OF NOTED DEFICIENCIES						
b. ADHERENCE TO APPROVED SCHEDULE							17. OTHER STANDARDS (IDENTIFY)						
c. RESOLUTION OF DELAYS							a.						
d. SUBMISSION OF REQUIRED DOCUMENTATION							b.						
e. COMPLETION OF MATERIAL SUBMITTALS							c.						
f. SUBMISSION OF UPDATED AND REVISED PROGRESS SCHEDULE													
g. WARRANTY RESPONSE													

18. REMARKS *(Explanation of a marginal or unsatisfactory overall rating is required and any corrective action taken by the contractor, if applicable. Other comments are optional. Provide facts concerning specific events or actions to justify the evaluation rating. This data must be in sufficient detail to assist contracting officers in determining the contractor's performance. Continue on separate sheet(s), if needed.)*

19. AGENCY USE *(Letter of Concern, etc.)*

USE OF USFK FORM 173-R-E CONTRACTOR'S PERFORMANCE RATING

1. The COR of any contract awarded by US Army Contracting Command Korea (USACCK) is required to submit a USFK Form 173-R-E (Contractor's Performance Rating) at the conclusion of each calendar month, regardless of whether performance had occurred during that period, during the life of the contract.

2. The USFK Form 173-R-E becomes a contractual document and must be submitted and signed by the COR. One(1) copy should be maintained in Section V of the COR Contract File Folder.

INSTRUCTIONS FOR COMPLETING USFK FORM 173-R-E

DATE - Date prepared.

TO - Completed

FROM - Unit Number and address

1. **Contract Number** being reported on.
2. **TYPE OF SERVICE** (Construction, Service, Supply).
3. **NAME AND ADDRESS OF CONTRACTOR** - Provide full address to include a phone number and E-Mail address if applicable.
4. **ACO NAME** - Administrative Contracting Officers Name.
5. **ACO SIGNATURE** - Signed by ACO.
6. **CONTRACTOR'S NAME** - Print Project Manager's or Contractor's Quality Control Manager's full name.
7. **CONTRACTOR'S SIGNATURE** - Signature of Contractor's personnel identified in Block 7.
8. **RATING PERIOD** - FROM: Beginning date of report period. TO: Ending date of report period.
9. **PERCENTAGE OF WORK COMPLETED** - For Construction contracts, provide scheduled completion percentage from Contractor's submitted work progress schedule. Actual percentage as determined by the Inspector or COR. For other contracts N/A.
10. **RATING** - Monthly or Final report.
11. **OVERALL RATING** - Check applicable box. Reference definitions provided below.
12. **COR INFORMATION** - Provide organizational address to include E-Mail, duty telephone number, Name and Title, Signature and Date signed.
13. **QUALITY CONTROL** - Check applicable blocks.
14. **TIMELY PERFORMANCE** - Check applicable blocks.
15. **EFFECTIVENESS OF MANAGEMENT** - Check applicable blocks.
16. **COMPLIANCE WITH SAFETY STANDARDS** - Check applicable blocks.
17. **OTHER STANDARDS** - Identify other areas for rating as determined by COR.

18. REMARKS: All Marginal and Unsatisfactory ratings assigned to an element/sub-element must be supported by narrative rationale. Narratives are required for these ratings, and must clearly convey to the contractor, as well as to a Government official who is not familiar with the contract, why the rating was assigned. This is especially important for any rating above or below "satisfactory." Narratives should be supported by quantifiable or verifiable documentation. While larger or more complex efforts warrant greater detail, the guideline for any narrative is "clear and concise." NOTE: USFK Forms 173-R-E containing unsatisfactory ratings should also have DA Forms 5479 (or service equivalent) attached.

19. AGENCY USE - For ACO use.

RATING SYSTEM: Use the following rating system to assess contractor performance for all USFK Form 173-R-E elements:

(1) **EXCEPTIONAL** - Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.

(2) **VERY GOOD** - Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.

(3) **SATISFACTORY** - Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.

(4) **MARGINAL** - Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.

(5) **UNSATISFACTORY** - Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.