

Headquarters
United States Forces Korea
Unit #15237
APO AP 96205-5237

United States Forces Korea
Regulation 350-2

28 July 2006

Training

THEATER SPECIFIC REQUIRED TRAINING FOR ARRIVING PERSONNEL AND UNITS ASSIGNED TO, ROTATING TO, OR IN TEMPORARY DUTY STATUS TO USFK

***This is the first edition of United States Forces Korea Regulation 350-2**

For the Commander:

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Summary. This regulation prescribes the policy and procedures for theater specific required training for all arriving personnel and units assigned to, rotating to, or in temporary duty status to United States Forces Korea (USFK). The requirements established in this regulation must be completed prior to deployment to Korea. The support of sending unit commanders and supervisors of units and personnel deploying to Korea is critical to ensuring the training is completed prior to deployment.

Summary of Change. Not applicable, first edition of this regulation.

Applicability. This regulation is applicable to USFK staffs, USFK Service Components and Subordinate Commands, and rotational units and personnel (military, Department of Defense

(DOD) civilian, and contractor personnel in direct support of a DOD contract) assigned or in temporary duty status to USFK.

Supplementation. Supplementation of this regulation and issuance of command and local forms is prohibited unless prior approval is obtained from HQ USFK, (FKJ37), Unit #15237, APO AP 96204-0027.

Forms. USFK forms are available at www.usfk.mil under “Publications”.

Records Management. Records created as a result of process prescribed by this regulation must be identified, maintained, and disposed of according to Army Regulation (AR 25-400-2). Record titles and descriptions are available on the [Army Records Information Management System](#).

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, USFK (FKJ37), APO AP 96204-0027. This publication is available electronically on the [USFK](#) web site.

Distribution. Electronic Media Only (EMO).

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Section I

INTRODUCTION

1. PURPOSE. This regulation prescribes mandatory theater specific required training that arriving personnel and units assigned to, rotating to, or in temporary duty status to USFK must complete prior to deployment to the Republic of Korea (ROK).

a. This regulation outlines the training required and establishes responsibilities for ensuring training proficiency.

b. The regulation also provides the procedure for conducting and certifying completion of the training.

2. REFERENCES. Related publications are listed in Appendix A.

3. EXPLANATION OF ABBREVIATIONS. Abbreviations used in this regulation are explained in the glossary located at the end of this regulation.

4. EXPECTATION. It is imperative that arriving personnel and units assigned to, rotating to, or in temporary duty status to USFK complete the theater specific required training outlined in this regulation to facilitate accomplishment of their assigned missions or tasks, and at the same time, ensure they conduct themselves in a manner that is compatible and respectful of the culture and laws of the ROK. Sending and receiving commander and supervisor support is critical in ensuring the requirements of this regulation are accomplished. Tactical mistakes resulting from poor judgment or a lack of training are not only dangerous to our personnel—they can have strategic implications within the context of the ROK-US alliance. Failure to comply with this regulation could result in negative actions by the host nation, Status of Forces Agreement (SOFA) violations, or other consequences. Commanders and supervisors sending forces to Korea are expected to prepare their personnel and units assigned to, rotating to, or in temporary duty status to USFK for deployment to Korea so as to accomplish their mission and maintain good order and discipline.

Section II

THEATER SPECIFIC REQUIRED TRAINING

5. GENERAL. The USFK Component and Staff elements and the unit commanders of forces that deploy to Korea must focus on obtaining and maintaining force readiness. This is our charge and our responsibility. With the threat in close proximity and capable of a near no-notice attack, we do not have the luxury of ramping up our readiness. We must truly be ready to “fight tonight”. The Combined Forces Command, supported by USFK, promotes security and peaceful development in Northeast Asia by deterring aggression, responding to crises, and fighting to win, if required. Implementing the theater specific required training outlined in this regulation will help ensure assigned and augmenting forces are well-trained and prepared to contribute to the execution of this vital mission, and conduct themselves in a manner that is compatible and respectful of the culture and laws of the ROK. This pre-deployment training will include theater

specific required training posted on the [USFK](#) web-site under the Command Info Corner, “Required Training”. All personnel deploying to Korea must complete this training by reviewing/reading, understanding and adhering to the video, policy letters and other information provided on this website. Once completed, this training is valid for twelve months.

6. WEB-BASED THEATER SPECIFIC REQUIRED TRAINING. This paragraph outlines the mandatory theater specific required training that arriving personnel and units assigned to, rotating to, or in temporary duty status to USFK must complete on the [USFK](#) web-site under the Command Info Corner, “Required Training” prior to deployment to Korea. Provided below are specific training modules that must be completed. Once the training is completed, the individual taking the training can request a certificate of completed training, which should be printed and shown to the individual’s unit commander or supervisor and to the sponsoring organization upon arrival in Korea. Unit or group level training is also acceptable with a memorandum from the unit commander or supervisor certifying the personnel completed the training and ensuring they are captured in the tracking system. The USFK staff responsible for maintaining the training modules posted on the [USFK](#) website is identified adjacent to each training module.

- a. Welcome to Korea Video that includes topics at Appendix B (OPR: J1)
- b. USFK Command Policy Letters (OPR: SCJS)
- c. Sexual Assault Prevention and Response Program (OPR: J1)
- d. Civilian Equal Employment Opportunity/Military Equal Opportunity Programs (OPR: J1)
- e. Force Protection (OPR: J34)
- f. Operations Security (OPSEC) (OPR: J39)
- g. Equipment Requirements for Military Personnel Deployed to the Republic of Korea for Exercises or Contingency (OPR: J4)
- h. Force Health Protection: Guide to Staying Healthy on the Korean Peninsula (J4 Surgeon)
- i. Command Relations and Korea (OPR: J5)
- j. Information Assurance and Connection Policy (OPR: J6)
- k. USFK Public Affairs (OPR: PAO)
- l. Religious Opportunities (OPR: Chaplain)
- m. Suicide Prevention (OPR: Chaplain)
- n. Installation Access Control, Civil Gatherings in Korea, Law Enforcement and USFK Customs (OPR: PMO)

- o. US-ROK Status of Forces Agreement (SOFA) and Korean Law (OPR: JA)

7. SERVICE COMPONENT TRAINING REQUIREMENTS. Service Components require other training in accordance with their respective Title 10 responsibilities. In addition to the web-based theater specific required training in paragraph 6, other aspects of the pre-deployment training are related to ensuring the individual, crew or rotational unit is trained and qualified to perform their duty or mission when they arrive in Korea. Provided below are the key training requirements applicable to all services. Other specific component pre-deployment training requirements are provided at Appendix C.

- a. Individuals and crews must be trained and qualified on assigned weapon systems (example: M-16 rifle, tank gunnery, etc).
- b. Personnel that are expected to drive a motor vehicle or operate equipment must be trained, qualified, certified and licensed if required to drive or operate and maintain the vehicle or equipment in accordance with service standards.
- c. With regards to equipment or vehicles that do not have required licenses or certification, personnel will be trained to operate the specific equipment or vehicle.
- d. Personnel that are expected to use Command, Control, Communications, Computers and Intelligence (C4I) systems must be well trained on those systems and their application unless the system is unique to USFK and requires in-theater training.
- e. All personnel must be trained on immunizations/chemoprophylaxis requirements that must be completed during medical screening, in accordance with current service procedures.
- f. All personnel must be trained on security clearance requirements while in Korea and how they must meet those requirements, in accordance with service standards and USFK directives.
- g. All personnel expected to receive an evaluation for duty performance while in Korea must be trained on specific procedures for service evaluation of Active Duty, Reserve and National Guard personnel as applicable.
- h. All personnel requiring a theater clearance for entry into Korea must be trained on specific personnel entrance requirements for official travel to Korea provided in Section III of the [DOD Foreign Clearance Guide](#) and service supplement clearance requirements below:
 - (1) For the US Air Force (USAF): Air Force Instruction (AFI) 24-405, [Department of Defense Foreign Clearance Guide](#), furnishes supplemental USAF requirements.
 - (2) For the US Army: AR 55-46, [Travel Overseas](#) and AR 600-8-10, [Leaves and Passes](#) furnish supplemental Army requirements.

(3) For the US Navy and United States Marine Corps (USMC): Office of the Chief of Naval Operations Instruction (OPNAVINST) 3710.2E (Aircraft) and OPNAVINST 4650.11F, [Policies and Procedures for Official Temporary duty Travel to Military and Civilian Installations, Activities, and Units](#) furnish supplemental US Navy (USN) requirements and specify types of clearance that must be obtained through the Office of the Chief of Naval Operations (OPNAV).

Section III RESPONSIBILITIES

8. PERSONNEL REQUIRED TO COMPLETE THE THEATER SPECIFIC REQUIRED TRAINING. All arriving personnel and units assigned to, rotating to, or in temporary duty status to USFK must complete the theater specific required training prescribed in this regulation prior to arrival in Korea.

9. UNIT COMMANDERS AND SUPERVISORS SENDING PERSONNEL AND UNITS TO KOREA. The intent is for sending unit commanders and supervisors to ensure their units and personnel arrive in Korea trained and prepared to perform their assigned mission or duty. Unit commanders and supervisors sending personnel and units assigned to, rotating to, or in temporary duty status to USFK must ensure the following:

- a. Ensure theater specific required training outlined in this regulation is completed prior to units and personnel arrival in Korea.
- b. Verify that required service component related training is conducted.
- c. Ensure a unit is not sent to Korea with a readiness rating status below C-2.

10. USFK STAFF DIRECTORS. All USFK Staff Directors are responsible for verifying arriving personnel assigned to or in temporary duty status in support of their directorate complete the training outlined in this regulation prior to arrival in Korea. In the event an individual has not completed the required training, immediate action must be taken upon arrival to have the training completed. USFK staffs will also complete the following actions:

- a. Ensure designated training modules in Section I above remain accurate and current.
- b. Assign a sponsor to personnel assigned or in temporary duty status deploying to Korea in support of their directorate. The sponsor should contact the sponsored individual as soon as possible, and sufficiently in advance so the sponsored individual has enough time to complete training requirements prior to arrival in Korea.

11. USFK SERVICE COMPONENT COMMANDERS. USFK Service Component Commanders are required to ensure subordinate unit commanders and supervisors sending personnel to Korea comply with the theater specific required training in this regulation. USFK

Service Component Commanders must help ensure required training is completed by accomplishing the following actions:

a Ensure a sponsor is assigned to each person and/or unit assigned to, rotating to, or in temporary duty status to USFK prior to scheduled departure to Korea. The sponsor should contact the sponsored individual as soon as possible, and sufficiently in advance so the sponsored individual has enough time to complete training requirements prior to arrival in Korea.

b Ensure unit commanders and supervisors sending personnel and units assigned to, rotating to, or in temporary duty status to USFK verify personnel and units deploying to Korea review the online video and other required information posted on the [USFK](#) web site under the Command Info Corner, “Theater Specific Required Training” prior to departing for Korea.

c USFK Service Component Commanders are responsible for validating that all individuals and units have accomplished all service training requirements and that sending commanders do not send a unit to Korea with a readiness rating status below C-2. In the event an individual has not completed the required training, immediate action must be taken upon arrival to have the training completed.

APPENDIX A

REFERENCES

- (1) ACCR 60-8, *Korea Buffer Zone and Tactical Zone Flight Operations and Prevention of Inadvertent Over-Flight of Non-Friendly Borders*, 1 Dec 01
- (2) AFI 24-405, *Department of Defense Foreign Clearance Guide*, 6 May 94
- (3) AK 95-33, *Personnel Recovery Operations*, 12 Apr 05
- (4) AK Reg 350-2, *Parachute Training in the Korea Theater of Operation*, 20 Jun 05
- (5) AK Reg 350-4, *Eighth Army Tactical Vehicle Movement in the Korea Theater of Operations*, 19 Oct 05
- (6) AR 55-46, *Travel Overseas*, 20 Jun 94
- (7) AR 600-8-10, *Leaves and Passes*, 15 Feb 06
- (8) AR 25-400-2, *Army Records Information Management System*, 15 Nov 04
- (9) COMPACFLT OPORD 201
- (10) COMSEVENTHFLT OPORD 201
- (11) Eighth Army Reg 95-1, *Eighth Army General Aviation Provisions, Flight Procedures and Training Guidance*, 10 Oct 03
- (12) Eighth Army Reg 350-10, *EUSA Ranges and Training Areas Policies and Procedures*, 26 Feb 93
- (13) Guide to Visiting Ship (Vol V)
- (14) OPNAVINST 3710.2E, *Aircraft*
- (15) OPNAVINST 4650.11F, *Policies and Procedures for Official Temporary Duty Travel to Military and Civilian Installations, Activities, and Units*, 5 May 89
- (16) UNC/CFC/USFK Reg 95-3, *Korean Tactical Zone (RK) P-518 Flight Procedures*, 1 Jan 06
- (17) USFK Reg 95-5, *Armistice Deployments to ROK Air Bases and Airfields*, 15 Sep 93

APPENDIX B

VIDEO TOPICS

The video posted on the [USFK](#) website under the Command Info Corner, “Theater Specific Required Training” will include, but is not limited to, the following topics:

- USFK Commander’s Welcome to Korea
- Korean History in regards to our mission
- Korean Cultural Awareness
- Prohibition on alcohol consumption during exercises
- SOFA
- Safety Issues
 - Reflective vest wear during physical training
 - Helmet/reflective vest wear on motorcycles
 - Driving in Korea
- United Service Organization (USO)
- Off-limits establishments
- Ration Control/Black Marketing
- Prostitution and Human Trafficking
- Equal Opportunity/Sexual Harassment
- Red Cross Notification Procedures
- Uniform Code of Military Justice (UCMJ) “Good Order and Discipline”
 - Drinking Age
 - Curfew
 - Strategic Implications of Tactical Mistakes
- Life Support Area Policies
- Policy Letters and other information included on Training Website

APPENDIX C

COMPONENT SPECIFIC PRE-DEPLOYMENT TRAINING

1. In addition to the training noted above in paragraph 7 applicable to all Components, the following additional training requirements apply to arriving personnel and units assigned to, rotating to, or in temporary duty status to USFK for the noted Component.

a. The following pre-deployment training and preparation must be completed for US Army arriving personnel and units assigned to, rotating to, or in temporary duty status to USFK:

(1) 8th US Army will ensure pre-deployment guidance to soldiers and Army rotational units deploying to Korea is incorporated in appropriate documentation to include deployment orders, individual travel orders, Operations Orders and special instructions.

(2) Rotational unit commanders must conduct mission analysis to ensure soldiers and civilians selected to fulfill taskings and requests for forces are trained in the necessary tactical tasks and technical systems as well as ensuring they meet the minimum grade, military occupation specialty (MOS), and skill set as outlined in the Request for Forces (RFF). This includes, but is not limited to, tactical vehicle licensing, weapons qualification, security clearance verification and C4I automation systems training.

(3) Army personnel expected to operate tactical vehicles in Korea must be trained on Army in Korea Regulation 350-4, [8th US Army Tactical Vehicle Movements in the Korean Theater of Operations](#). Special emphasis will be placed on vehicle commander and convoy commander requirements.

(4) Army personnel participating in airborne operations in Korea must be trained on Army in Korea Regulation 350-2 [Parachute Training in the Korean Theater of Operations](#).

(5) Army personnel and rotational units utilizing ranges and training areas in Korea must be trained on Eighth Army Regulation 350-10, [8th US Army Ranges and Training Areas Policies and Procedures](#).

(6) Army Aviation rotational units conducting flight training in Korea must be trained on 8th US Army Regulation 95-1, [8th US Army Flight Procedures](#), Army in Korea (AK) Reg 95-33, [Personnel Recovery](#) at and UNC/CFC/USFK Regulation 95-3, [Korean Tactical Zone \(RK\) P-518 Flight Procedures](#). Army fixed wing pilots must be trained on ROK/US [ACC Regulation 60-8, Korea Buffer Zone and Tactical Zone Flight Operations and Prevention of Inadvertent Over-Flight of Non-Friendly Borders](#) and specific procedures for [P-518](#). Aviation units will train on the following appropriate DOD Flight Information Publications: [IFR Supplement](#), [AP3](#) and [AP3A](#) for airbase coordination found at the [National Geospatial-Intelligence Agency download site](#).

(7) Unit commanders sending personnel to Korea must certify that arriving personnel and units assigned to, rotating to, or in temporary duty status to USFK comply with Army specific medical screening procedures.

(8) 8th US Army will communicate additional Army training requirements through the 8th Army Operations Center (Eagle's Nest) for inclusion in applicable Request for Forces, Operations Orders and directives.

b. The following pre-deployment training and preparation must be completed for US Air Force arriving personnel and units assigned to, rotating to, or in temporary duty status to USFK:

(1) All Air Force units deploying aircraft or personnel to USFK in support of USAF operations must ensure they arrive current and qualified for the duties they will perform to include compliance with the theater specific required training in this regulation, and USFK Regulation 95-5, [*Armistice Deployments to ROK Air Bases and Airfields*](#).

(2) For Air Force rotational units and personnel deployed to USAF bases in Korea in support of large exercises (such as UFL and RSOI/Foal Eagle), it is the responsibility of the deploying unit commander to ensure compliance with this regulation. Deficiencies must be identified upon arrival and made up during the provided "Just in Time" training.

(3) Units deploying aircraft or more than five (5) personnel (other than large exercises) must contact their host unit and coordinate with the 51st Logistics Readiness Squadron (LRS) at Osan Airbase, DSN 315-784-6707 or 8th LRS at Kunsan airbase, DSN 315-782-4125 to set up a Reception Working Group (RWG), in accordance with base deployment plans. In these cases, the RWG will identify the deploying unit's sponsor. Sponsorship responsibilities for individuals and small groups (such as conference attendees and cross country flights) will fall to the host unit

(4) Unit Commanders and supervisors will ensure compliance with paragraph 13 of USFK Reg 95-5, [*Armistice Deployments to ROK Air Bases and Airfields*](#) which requires all USAF, USN or USMC fighter, reconnaissance, forward air controller, and non-theater airlift crews to be briefed on Korean airspace procedures before conducting operational missions in Korea. A summary guide to air operations is available in the [*"Airspace 101"*](#) briefing which identifies required training, briefing items, and documentation, along with the respective OPR. The applicable training must be accomplished prior to any unit approval to fly in the Korea Training Areas. The deploying unit's Commander, Director of Operations or Detachment Commander will provide written certification ("[*7th Air Force Lawyer Letter*](#)", available on the website) that their deploying personnel are trained on the applicable Korean Theater air operations. The [*7th AF Lawyer Letter*](#) is maintained by the 607 Combat Operations Squadron/Director of Operations and units must update it annually. Following completion of this certification, 607th Air Operations Group must authorize deployed rotational units' operation by listing the unit, duration of deployment, and proposed mission types in the monthly [*"Off-Peninsula Units Training Letter"*](#).

(5) Unit commanders sending personnel to Korea must certify personnel and units assigned to, rotating to, or in temporary duty status to USFK comply with Air Force specific medical screening procedures.

c. The following pre-deployment training and preparation must be completed for US Navy personnel and units assigned to, rotating to, or in temporary duty status to USFK:

(1) All Naval forces deploying personnel to USFK in support of US naval operations, to include personnel on port calls in Korea, must ensure they arrive current and qualified for the duties they will perform and adhere to the theater specific required training in this regulation.

(2) Naval force commanders and supervisors must ensure compliance with published Navy pre-deployment guidance to include:

- Commander Pacific Fleet Operations Order (OPORD) 201, Commander 7th Fleet OPORD 201, Commander 7th Fleet Pre-deployment Guide and miscellaneous message guidance posted on the 7th Fleet website at <http://205.0.144.69/navy/c7f/site.nsf/FramesetDisplay?openForm&framesetName=Home>.
- Commander Naval Forces Korea (CNFK) guidance posted to Navy Knowledge Online (NKO) at www.nko.navy.mil and on the CNFK Collaboration at Sea (CAS) SIPRNET website at www.cnfk.navy.smil.mil.
- CNFK miscellaneous record message guidance, Logistics Requests (LOGREQ) replies, and Guide to Visiting Ships, Vol-V, Pacific Ocean posted on the CNFK Collaboration at Sea (CAS) SIPRNET website at www.cnfk.navy.smil.mil.
- Additional coordination is required with CNFK Force Protection Officer for AT/FP matters and the Navy Criminal Investigation Service (NCIS) for ports and major cities reports. Contact [CNFK Force Protection Officer](#).

(3) Naval force commanders sending personnel to Korea must certify personnel and units assigned to, rotating to, or in temporary duty status to USFK comply with Navy specific medical screening procedures.

(4) Commander Naval Forces Korea will ensure compliance with paragraph 13 of USFK Reg 95-5, [Armistice Deployments to ROK Air Bases and Airfields](#) which requires all USAF, USN or USMC fighter, reconnaissance, forward air controller, and non-theater airlift crews to be briefed on Korean airspace procedures before conducting operational missions in Korea.

d. The following pre-deployment training and preparation must be completed for US Marine Corps personnel and units assigned to, rotating to, or in temporary duty status to USFK:

(1) Commander Marine Forces Korea (MARFORK) will provide detailed deployment instruction for training all Marine Corps forces deploying to Korea for training. This pre-deployment training will utilize USFK theater mandatory training in this regulation, augmented with Marine Corps specific training. Certification of completion of required training will be required before approval of the Theater and Country Clearance.

(2) MARFORK will coordinate pre-deployment training for personnel or units assigned, rotating to, or in temporary duty status to USFK which meets the full requirements of this regulation.

(3) Liaison officers at Republic of Korea Marine Corps (ROKMC) Headquarters in Balan and in Pohang at Camp Mujuk will be utilized to ensure compliance to training requirements. The MARFORK G3 is the point of contact for deployment information for Marine units.

(4) Unit commanders sending personnel to Korea must certify that their personnel and units assigned to, rotating to, or in temporary duty status to USFK comply with Marine Corps specific medical screening procedures.

(5) MARFORK will ensure compliance with paragraph 13 of USFK Reg 95-5, [*Armistice Deployments to ROK Air Bases and Airfields*](#) which requires all USAF, USN or USMC fighter, reconnaissance, forward air controller, and non-theater airlift crews to be briefed on Korean airspace procedures before conducting operational missions in Korea.

e. The following pre-deployment training and preparation must be completed for US Special Operation Forces (SOF) personnel and units assigned to, rotating to, or in temporary duty status to USFK:

(1) Unit commanders will ensure all unilateral US SOF training deployments are planned and coordinated through US Special Operations Command, Korea (SOCKOR).

(2) Unit commanders will ensure all Joint Combined Exchange Training (JCET) deployments are planned by participating USSOCOM units and coordinated through SOCKOR, the US Embassy, and appropriate host nation SOF units (normally Special Warfare Command, Naval Special Warfare Brigade, or Ministry of National Defense PSYOP Group).

(3) Unit commanders will certify their service members who are on temporary duty in support of USFK comply with service specific medical screening procedures for personnel provided in appropriate service guidance noted for each service above.

(4) As applicable, SOCKOR will also ensure compliance with service specific training requirements outlined in paragraphs 1.a-d above.

GLOSSARY

ACRONYMS

| | |
|-------------|--|
| ACCR | Air Component Command Regulation |
| AK | Army in Korea |
| AFI | Air Force Instruction |
| AR | Army Regulation |
| CNFK | Commander Naval Forces Korea |
| C4I | Command, Control, Communications, Computers and Intelligence |
| DOD | Department of Defense |
| Eighth Army | Eighth United States Army |
| HQ | Headquarters |
| MARFORK | Marine Forces Korea |
| OPNAVINST | Office of the Chief of Naval Operations Instruction |
| OPR | Office of Primary Responsibility |
| ROK | Republic of Korea |
| SOCKOR | Special Operations Command Korea |
| SOF | Special Operations Forces |
| SOFA | Status of Forces Agreement |
| US | United States (of America) |
| USAF | United States Air Force |
| USFK | United States Forces Korea |
| USMC | United States Marine Corps |