

HEADQUARTERS
UNITED STATES FORCES, KOREA
UNIT #15237
APO AP 96205-0010

USFK Supplement 1 to
USCINCPACINST 5720.16C

29 November 1999

Information Management, Records Management

THE DEPARTMENT OF THE ARMY FREEDOM OF INFORMATION ACT
(FOIA) PROGRAM

SUPPLEMENTATION: Issue of further supplements to this regulation by subordinate commands is prohibited unless prior approval is obtained from HQ, EUSA, ATTN: EAIM-R-RM, Unit #15236, APO AP 96205-0009.

USCINCPACINST 5720.16C, 16 September 1999, is supplemented as follows:

Page 1, paragraph 4, Applicability. Add subparagraph c, after subparagraph 3b.

c. This supplement applies to Headquarters, U.S. Forces Korea (HQ USFK) staff elements and activities for which USFK is the administrative agent.

Page 2, paragraph 7, Responsibilities. Add subparagraph c after subparagraph 7b.

c. HQ, USFK. Within HQ, USFK--

(1) The Assistant Chief of Staff, J6 is delegated Initial Denial Authority (IDA) for United States Forces, Korea.

(2) As the Executive Agent for USFK, HQ, EUSA, ACofS, Information Management, ATTN: EAIM-R-RM, Unit #15236, APO AP 96205-0009, is designated the HQ, USFK Freedom of Information Act (FOIA) Manager for administrative purposes only. The FOIA Manager will--

(a) Supervise, monitor, and coordinate the HQ, USFK FOIA Program.

(b) Process and coordinate all requests for information under the FOIA and any subsequent appeal actions.

(c) Provide assistance to and advise HQ, USFK staff and subordinate commands/activities on the handling and processing of FOIA requests.

(d) Provide FOIA training as required.

***This supplement supersedes USFK Suppl 1 to USCINCPACINST 5720.16A, 4 November 1997.**

USFK Suppl 1 to USCINCPACINST 5720.16C

(e) Maintain FOIA case files.

(f) Prepare and submit annual reports to Assistant Secretary of Defense (Public Affairs) in the prescribed format.

Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, EUSA, ATTN: EAIM-R-RM, Unit #15236, APO AP 96205-0009.

FOR THE COMMANDER:

OFFICIAL
DANIEL J. PETROSKY
Lieutenant General, USA
Chief of Staff

///ORIGINAL SIGNED BY///

JOHN A. HALL
Assistant Adjutant General

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