

Headquarters
Eighth United States Army
Installation Management Command
Korea

Army in Korea
Regulation 25-59

1 August 2010

Information Management

OFFICE SYMBOLS

***This regulation supersedes AK Regulation 25-59, 3 March 2010.**

For the Commanding General:

LEWIS F. SETLIFF III
Colonel, GS
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OFFICIAL:



GARRIE BARNES
Chief, Publications and
Records Management

Summary. This regulation establishes policies and procedures for assignment of office symbols for Eighth Army, major subordinate commands (MSCs), and assigned and attached units.

Summary of Change. This regulation has been substantially changed. A full review of its contents is required.

Applicability. This regulation applies to all Headquarters (HQs) staff sections and subordinate commands of the Eighth Army. It does not apply to activities assigned to another major command.

Supplementation. Supplementation of this regulation and issuance of command and local forms by subordinate commands is prohibited unless prior approval is obtained from Publication and Records Management (PRM) (EAGA-HRP), G-1, Eighth Army, Unit #15236, APO AP 96205-5236.

Forms. Army in Korea (AK) forms are available at http://8tharmy.korea.army.mil/g1_AG/Programs_Policy/Publication_Records_Forms.htm.

Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2. Record titles and descriptions are available on the Army Records Information System website at <https://www.arims.army.mil>.

Suggested Improvements. The proponent of this regulation is the PRM (EAGA-HRP), G-1, Eighth Army. Users may suggest improvements to this regulation by sending a DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the PRM (EAGA-HRP), G-1, Eighth Army, Unit #15236, APO AP 96205-5236.

Distribution. Electronic Media Only (EMO).

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1. Purpose

This regulation establishes policies and procedures for assignment of office symbols for Eighth Army, major subordinate commands (MSC), and assigned and attached units.

2. References

- a. AR 25-1, The Army Information Resources Management Program
- b. AR 25-30, Preparing and Managing Correspondence
- c. AR 25-51, Official Mail and Distribution Management
- d. AR 25-59, Office Symbols

3. Explanation of Abbreviations

- | | |
|----------------|--|
| a. ACS | Assistant Chief of Staff |
| b. AK | Army in Korea |
| c. Eighth Army | Eighth US Army |
| d. HQ | Headquarters |
| e. MSC | Major Subordinate Command |
| f. PRM | Publications and Records Management |
| g. RMDA | Records Management and Declassification Agency |

4. Responsibilities

- a. Publications and Records Management (PRM) (EAGA-HRP), G-1, Eighth Army will review all proposed office symbols, forward those necessary to Records Management and Declassification Agency (RMDA) for approval, or approve them, if appropriate.
- b. Staff offices within HQs, Eighth Army, will request their office symbols through the PRM (EAGA-HRP), G-1, Eighth Army.
- c. MSCs, assigned and attached commands will forward proposed office symbols within their command to the PRM (EAGA-HRP), G-1, Eighth Army for review and approval.
- d. Records managers at MSC's and separate units will ensure all approved office symbols, along with the correct mailing address, are added to the U.S. Army Addresses and Office Symbols Online (AAO) on the RMDA Web site at <https://www.rmda.army.mil/AAO/Welcome.aspx>. The PRM, G-1, Eighth Army will perform this function for the Eighth Army staff.

5. Use of Office Symbols

Office symbols are used to--

- a. Identify originators of correspondence and electronically transmitted messages.
- b. Denote the placement of an organization within the Army structure for historical and records purposes
- c. Identify a part of official mailing addresses when used in accordance with (IAW) AR 25-59, paragraph 9.

6. Procedures

- a. Basic guidance for internal office symbols is as follows:
 - (1) Office symbols construction should contain no more than nine letters.
 - (2) Characters other than letters of the alphabet will not be used in the construction of office symbols. Numbers will not be used in office symbols.
- b. Construction of Eighth Army Office Symbols.
 - (1) The first two letters (EA) identify Eighth Army.
 - (2) The third and fourth letters (EANC) identify the MSC (19th Expeditionary Sustainment Command) or the principal staff office (EARM), Eighth Army G8.
 - (3) The fifth and sixth letter, separated by a hyphen from the first four letters, denote a subordinate activity immediately below the MSC or staff. A seventh letter represents a staff division or the next lower organizational element. In many cases this will be the last part of an office symbol.

Example:

EAGA-HR – Human Resource Service Division, G1, Eighth Army

EAGA-HRP – Publications and Records Management, G1, Eighth Army

- (4) The seventh letter represents a staff section division, a comparable element, or the next lower organizational element. The eighth and ninth letters (if required) will be the last part of an office symbol and will be separated by a hyphen from the seventh letter. They represent an office below the company or company sized element.

Example: EAGA-HRP-R - Records Management Section, G-1, Eighth Army

- c. All Eighth Army activities will propose their office symbols and forward them through their MSC or staff principal, in writing, to PRM (EAGA-HRP), G-1, Eighth Army, Unit #15236, APO AP 96205-5236 for approval. Once approved, the appropriate Appendix to this regulation will be updated by PRM (EAGA-HRP), G-1, Eighth Army, formal staffing of this regulation is not required to update the Appendixes.

Appendix A
Headquarters, Eighth Army Office Symbols

<u>UNIT/OFFICE TITLE</u>	<u>OFFICE SYMBOL</u>
<u>Command Group</u>	
Commanding General	EACG
Deputy Commanding General	EACG-DSG
Command Sergeant Major	EASM
Chief of Staff	EACS
Secretary General Staff	EACS-SGS
<u>General Staff</u>	
ACS, G-1	EAGA
Deputy G-1	EAGA-DG
Sergeant Major	EAGA-SM
Admin Section	EAGA-A
Human Resource Service Division	
Chief	EAGA-HR
Human Resources Assistant Team	EAGA-HRH
Awards/Personals Actions	EAGA-HRA
Family Readiness	EAGA-HRF
Command Sponsorship Program	EAGA-HRC
Sexual Assault Prevention and Response Program	EAGA-HRS
Publications and Records Management	EAGA-HRP
FOIA/Privacy Act	EAGA-HRP-F
Records Management	EAGA-HRP-R
Publications and Forms	EAGA-HRP-P
Translation section	EAGA-HRP-T
Manpower Division	
Director	EAGA-M
Deputy	EAGA-MD
Readiness	EAGA-MR
Enlisted Personnel Management Division	EAGA-ME
Officer Personnel Management Division	EAGA-MO
Plans & Operations	
Director	EAGA-PO
Deputy	EAGA-POD
Resource Management (Budget Section)	EAGA-RM
Information Management Office	EAGA-IM
Postal Division	
Director	EAGA-PD
Inspections Section	EAGA-PDI
Finance & Supply Section	EAGA-PDF
Postal Operations	EAGA-PDO

UNIT/OFFICE TITLE**OFFICE SYMBOL**

ACS, G-2	EAGB
Deputy G-2	EAGB-DG
Sergeant major	EAGB-SGM
Administration	EAGB-AD
Staff Security Office	EAGB-SSO
Linguist Support	EAGB-LIN
Operations	EAGB-OPS
Collection Management	EAGB-OPS-CM
Systems	EAGB-OPS-SYS
Intelligence Support Branch	EAGB-ISB
G2X (Counter Intelligence/HUMINT)	EAGB-CI
Human Operations Cell (HOC)	EAGB-HOC
Plans	EAGB-PLN
Geospatial Intelligence (GEOINT)	EAGB-GEO
ACS, G-3/5/7	EAGC
Deputy G-3/5/7	EAGC-DP
Sergeant Major	EAGC-SM
Current Operations (G33)	
Chief	EAGC-OP
Aviation	EAGC-EA
Eighth Army Operations Center (Watch Team)	EAGC-OPO
Future Operations (G35)	
Chief	EAGC-FO
Force Management (G37)	EAGC-FOF
Future Plans (G5)	
Chief	EAGC-PL
Army Strategic Deployments Branch	EAGC-PLS
Training Division	
Chief	EAGC-TD
Training Support Branch	EAGC-TDT
Exercise Branch	EAGC-TDX
Training Operations Branch	EAGC-TDO
Readiness Branch	EAGC-TDR
Munitions and KATUSA Branch	EAGC-TDM
NCOA	EAGC-TDN
Civil Military Operations (G9)	
Chief	EAGC-CA
Deputy	EAGC-CAD
Sergeant Major	EAGC-CAS
CMO Operations Officer	EAGC-CAO
CMO Plans Officer	EAGC-CAP
Chief, Civil Relations Branch	EAGC-CAC
Community Relations Officer	EAGC-CAR
Resource Management	EAGC-RM
Information Management	EAGC-IM
Digital Liaison Team -Ground	EAGC-DG
Digital Liaison Team – Rear	EAGC-DR

UNIT/OFFICE TITLE

OFFICE SYMBOL

ACS, G-4	EAGD
Deputy G-4	EAGD-DG
Sergeant Major	EAGD-SM
Resource Management	EAGD-RM
Admin	EAGD-A
Plans & Exercise Division	EAGD-PE
Support Operations Division	EAGD-O
Munitions Branch	EAGD-OMB
Food Service Branch	EAGD-OFS
Storage & Surveillance Section	EAGD-OSS
Support & Service Branch	EAGD-OSU
POL & Water Branch	EAGD-OPW
Materiel Readiness Branch	EAGD-OMR
Aviation Maintenance	EAGD-OAM
Automation Branch	EAGD-OAB
Logistics Automation	EAGD-OLA
Information Management	EAGD-OIM
Current Operation Division	EAGD-CP
Mobility (Transportation) Division	
Chief	EAGD-T
DEP Operation Branch	EAGD-TP
Distribution Management Operation Branch	EAGD-TD
Air Operation Branch	EAGD-TA
Sea Operation Branch	EAGD-TS
Land Operation Branch	EAGD-TL
ACS, G-6	EAIM
Deputy G-6	EAIM-D
Sergeant Major	EAIM-SM
Plans and Operations	EAIM-OP
Joint Coalition Network Division	EAIM-J
COMSEC	EAIM-C
Headquarters Support	EAIM-HQ
Admin	EAIM-A
Information Assurance	EAIM-IA
ACS, G-8	EARM
Deputy G-8	EARM-D
Administration	EARM-A
Business Transformation Office	EARM-BTO
Managerial Accounting Office	EARM-MAO
Budget Division	EARM-B
Budget Execution Branch	EARM-BE
Budget Formulation Branch	EARM-BF
Special Measures Agreement	EARM-SMA
HQ Activities Division	EARM-HA
Management Division	EARM-M
Programs Division	EARM-P

UNIT/OFFICE TITLE**OFFICE SYMBOL**

ACS, Engineer	EAEN
Admin Office	EAEN-A
Facility & Construction Division	EAEN-FC
Operations Division	EAEN-OP
Environmental Division	EAEN-E
Plans Division	EAEN-P
<u>Personal Staff</u>	
Inspector General	EAIG
Operations and Administration	EAIG-OA
Inspections Division	EAIG-IN
Assistance & Investigations Division	EAIG-AI
Judge Advocate	EAJA
Management Division	EAJA-AD
Administrative Law Division	EAJA-AL
Operational Law Division	EAJA-OP
Criminal Law	EAJA-CL
Client Legal Services	EAJA-CLS
<u>Special Staff</u>	
Historian	EAHO
Chaplain	EACH
Directorate of Human Resources Management	EAHR
Deputy Director	EAHR-D
Staffing, Classification and Benefits Division	EAHR-SCB
Labor, Performance and Management Division	EAHR-LPM
Equal Employment Opportunity	EAE
Equal Opportunity	EAE
Internal Review & Audit Compliance	EAIR
Public Affairs Officer	EAPA
Reserve/Guard Advisor's Office	EARG
Command Safety	EASF
Command Surgeon	EAMD
Command Retention Office	EARE
Operational Fires Directorate	
Chief	EAGF
Fires Support Branch	EAGF-F
Target Production Branch	EAGF-TP
Target Management Branch	EAGF-TM
Electronic Warfare Branch	EAGF-EW
Information Engagement	EAGF-IE
Operational Protection Directorate	
Chief	EAOP
Air & Missile Defense	EAOP-AMD
Antiterrorism	EAOP-AT
CBRN Defense	EAOP-CD
EOD	EAOP-EOD
Provost Marshal	EAOP-PM

Appendix B
Assigned Units Office Symbols

<u>UNIT/OFFICE TITLE</u>	<u>OFFICE SYMBOL</u>
<u>Special Troop Battalion-Korea</u>	<u>EAHC</u>
Commander	EAHC-Z
Command Sergeant Major	EAHC-CSM
Executive Officer	EAHC-X
S-1	EAHC-PE
S-2	EAHC-IN
S-3	EAHC-OP
Ceremonies	EAHC-OPC
Training/School	EAHC-OPT
Operations/Tasking	EAHC-OPO
S-4	EAHC-LG
S-6	EAHC-IM
Chaplain	EAHC-CH
Reenlistment	EAHC-RE
Equal Opportunity	EAHC-EO
Headquarters & Headquarters Company	
Commander	EAHC-HHC-Z
Executive Officer	EAHC-HHC-X
UNC Honor Guard	
Commander	EAHC-HGC-Z
Executive Officer	EAHC-HGC-X
Tango Security Force	
Commander	EAHC-TSC-Z
Executive Officer	EAHC-TSC-X
Eighth Army Band	
Commander	EAHC-BDC-Z
718th EOD Company	
Commander	EAHC-ODC-Z
38th Chemical Detachment	
Commander	EAHC-CMC-Z
19th AG Company	
Commander	EAHC-PST-Z
Executive Officer	EAHC-PST-X
1st Replacement Company	
Commander	EAHC-YGR-Z
Executive Officer	EAHC-YGR-X
14th Military Police Company	
Commander	EAHC-MPZ
Headquarters & Headquarters Detachment	
Commander	EAHC-HHD-Z
Executive Officer	EAHC-HHD-X

OFFICE TITLE**OFFICE SYMBOL****United Nations Command Security Battalion-Joint Security Area****Eajs**

Battalion Commander	Eajs-Z
Battalion Executive Officer	Eajs-XO
Battalion Command Sergeant Major	Eajs-CSM
S-1 (Personnel)	Eajs-PE
S-2 (Intelligence)	Eajs-I
S-3 (Plans & Operations)	Eajs-OPN
S-4 (Logistics)	Eajs-LO
S-6 (Information Management Office)	Eajs-IM
Medical (TMC)	Eajs-MED

Korean Service Corps Battalion**Eaks**

Office of the Command	Eaks-Z
Management Employees Relations	Eaks-ER
Information Management Office	Eaks-IM
S-1 (Personnel)	Eaks-PE
Position Management Classification	Eaks-PEP
Recruitment and Placement	Eaks-PER
S-2 (Operations)	Eaks-OP
Training	Eaks-OPT
Plan	Eaks-OPP
Security	Eaks-OPE
Safety	Eaks-OPS
S-4 (Logistics)	Eaks-LO
Transportations	Eaks-LOT
Resource Management	Eaks-RM
Manpower	Eaks-RMM
Budget	Eaks-RMB
Project	Eaks-RMP
Headquarters & Headquarters Company	Eaks-HC
1st Company	Eaks-CA
2d Company	Eaks-CB
6th Company	Eaks-CC
7th Company	Eaks-CD
8th Company	Eaks-CE
9th Company	Eaks-CF
12th Company	Eaks-CG
15th Company	Eaks-CH
16th Company	Eaks-CI
19th Company	Eaks-CJ
22d Company	Eaks-CK
28th Company	Eaks-CL
32d Company	Eaks-CM
33rd Company	Eaks-CN
36th Company	Eaks-CO
37th Company	Eaks-CP

Appendix C
Major Subordinate Commands Office Symbols

<u>OFFICE TITLE</u>	<u>OFFICE SYMBOL</u>
<u>2d Infantry Division</u>	
<u>EAID</u>	
<u>Command Group</u>	
Commanding General	EAID-CG
Assistant Division Commander (Maneuver)	EAID-AM
Assistant Division Commander (Support)	EAID-AS
Chief of Staff	EAID-CS
Command Sergeant Major	EAID-CSM
Command Sergeant Major	EAID-CSM
Senior ROKA Staff	EAID-ROK-AS
<u>General Staff</u>	
ACS, G1	EAID-GP
Plans, Policy & Operations Division	EAID-GPP
Strength Management	EAID-GPS
Administrative Services Branch	EAID-GPA
Command Retention Office	EAID-GPC
2D Infantry Division Band	EAID-GPB
ACS, G2	EAID-GI
Deputy G2	EAID-GID
Sergeant Major	EAID-GIS
Operations	EAID-GIO
Plans	EAID-GIP
Special Security Office	EAID-GIS
TOC Support Element (ASIC)	EAID-GIE
Counterintelligence	EAID-GIC
Personal Security Investigations	EAID-GII
ACS, G3	EAID-GOP
Current Operations (G33)	EAID-GOP-C
Aviation	EAID-GOP-V
Engineers	EAID-GOP-EN
Exercises	EAID-GOP-EX
Fire Support Element	EAID-GOP-F
Future Operations	EAID-GOP-FO
Force Integration (G37)	EAID-GOP-FI
Future Plans (G5)	EAID-GOP-FP
Training	EAID-GOP-T
Training Facilities Division	EAID-GOP-TF
ACS, G4	EAID-GL
Maintenance & Supply	EAID-GLM
Plans	EAID-GLP
Division Transportation Office	EAID-GLT
Division Food Service	EAID-GLF
Maintenance Asst & Inspection Team	EAID-GLI

UNIT/OFFICE TITLE**OFFICE SYMBOL**

ACS, Resource Management
Admin
Management
Budget
Force Management

EAID-RM
EAID-RMA
EAID-RMM
EAID-RMB
EAID-RMF

ACS, G6
Radio Officer
Communications- Electronics Division
Automated Information System Division

EAID-GM
EAID-GMR
EAID-GMC
EAID-GMA

ACS, G9
ACS, Engineer

EAID-GC
EAID-EN

Personal Staff

Inspector General
Staff Judge Advocate

EAID-IG
EAID-JA

Special Staff

Command Chaplain
Command Dental Surgeon
Command Surgeon
Internal Review Officer
Public Affairs Officer
Provost Marshall
Headquarters Commandant
Protocol
Historian
Command Safety Division
Chemical
Equal Employment Opportunity

EAID-CH
EAID-DS
EAID-MD
EAID-IR
EAID-PA
EAID-PM
EAID-HC
EAID-P
EAID-H
EAID-S
EAID-CM
EAID-EO

Subordinate Commands:**Division Special Troops Battalion**

Commanding Officer
Executive Officer
Command Sergeant Major
S1
S2
S3
S4
Equal Opportunity Office
Retention Office
Movement Control Office
Legal Office
Chaplain
ROKA Staff Office

EAID-STB
EAID-STB-Z
EAID-STB-XO
EAID-STB-CSM
EAID-STB-SP
EAID-STBT-SI
EAID-STB-SO
EAID-STB-SL
EAID-STB-EO
EAID-STB-RE
EAID-STB-MCO
EAID-STB-SJ
EAID-STB-SCH
EAID-STB-SK

UNIT/OFFICE TITLE**OFFICE SYMBOL**

1st Heavy Brigade Combat Team	EAID-FB
Commanding Officer	EAID-FBZ
Executive Officer	EAID-FBX
Command Sergeant Major	EAID-FBM
S1	EAID-FBP
S2	EAID-FBI
S3	EAID-FBO
S4	EAID-FBL
Equal Opportunity Office	EAID-FBE
Retention Office	EAID-FBR
Movement Control Office	EAID-FBM
Legal Office	EAID-FBJ
Chaplain	EAID-FBC
ROKA Staff Office	EAID-FBK
Food Service	EAID-FBF
210th Fires Brigade	EAID-AT
Commanding Officer	EAID-ATZ
Executive Officer	EAID-ATX
Command Sergeant Major	EAID-ATM
S1	EAID-ATP
S2	EAID-ATI
S3	EAID-ATO
S4	EAID-ATL
Equal Opportunity Office	EAID-ATE
Retention Office	EAID-ATR
Movement Control Office	EAID-ATM
Legal Office	EAID-ATJ
Chaplain	EAID-ATC
ROKA Staff Office	EAID-ATK
Food Service	EAID-ATF
2d Combat Aviation Brigade	EAID-AA
Commanding Officer	EAID-AAZ
Executive Officer	EAID-AAX
Command Sergeant Major	EAID-AAZ-CSM
S1	EAID-AAP
S2	EAID-AAI
S3	EAID-AAO
S4	EAID-AAL
Equal Opportunity Office	EAID-AAE
Retention Office	EAID-AAR
Movement Control Office	EAID-AAM
Legal Office	EAID-AAL
Chaplain	EAID-AAC
ROKA Staff Office	EAID-AAK
Food Service	EAID-AAF

UNIT/OFFICE TITLE**OFFICE SYMBOL****602d Aviation Support Battalion****EAID-ASB**

Commanding Officer	EAID-ASB-Z
Executive Officer	EAID-ASB-XO
Command Sergeant Major	EAID-ASB-CSM
Support Operations Officer	EAID-ASB-SOP
S1	EAID-ASB-PE
S2	EAID-ASB-SE
S3	EAID-ASB-OP
S4	EAID-ASB-LG
S6	EAID-ASB-IM
CSSAMO	EAID-ASB-CSS
Safety	EAID-ASB-SA
Chaplain	EAID-ASB-CH
Motor Officer	EAID-ASB-MO
Flight Surgeon	EAID-ASB-MD
Physician Assistant	EAID-ASB-MDA

NOTE: Symbols for Companies/Batteries/Troops/Detachments are as follows: (EAID-XXX-XX)

Headquarters	HC/HB/HT/HD
Headquarters and Headquarters Company	HHC/HHB/HHT
Headquarters and Support	HSC/HSB/HST
Headquarters and Company A	HA
A	AC/AB/AT
B	BC/BB/BT
C	CC/CB/CT
D	DC/DB/DT
E	EC/EB/ET
F	FC/FB/FT
G	GC/GB/GT
Support or Service	SC/SB/ST

19th Expeditionary Sustainment Command (ESC)**EANC**

Commanding General	EANC-CG
Deputy Commanding General	EANC-DCG
Chief of Staff	EANC-CS
Secretary General Staff	EANC-SGS
Protocol	EANC-SGS-P
Historian	EANC-SGS-H

General Staff

ACS, G-1	EANC-GP
Plans, Policy & Operations Division	EANC-GPP
Adjutant General	EANC-GPA
Command Retention Office	EANC-GPR
Command Equality Opportunity Advisor	EANC-GPE
Command Safety Division	EANC-GPC

UNIT/OFFICE TITLE**OFFICE SYMBOL**

ACS, G-2	EANC-GOI
Force Development and Plans Division	EANC-GOP
Regional Senior ROKA Staff Officer	EANC-GPR
ACS, G-3	EANC-GO
ACS, G-4	EANC-GS
Logistics Support Branch	EANC-GSL
Food Services Branch	EANC-GSF
ACS, G-6	EANC-IM
CSS Automation Management Division	EANC-IMC
Communications – Electronics Division	EANC-IME
Automated Information System Division	EANC-IMS
ACS, Resource Management	EANC-RM
Program & Budget Division	EANC-RMB
Force Management & Services Division	EANC-RMS
<u>Personal Staff</u>	
Staff Judge Advocate	EANC-JA
Inspector General	EANC-IG
<u>Special Staff</u>	
Command Chaplain	EANC-CH
Command Surgeon	EANC-OC
Public Affairs Officer	EANC-PA
Provost Marshall	EANC-PM
<u>Support Staff</u>	
Support Operations	EANC-GM
Supply & Maintenance Directorate	EANC-GMS
Automotive Division	EANC-GMS-A
MSL Munitions Division	EANC-GMS-M
ARMT & CBT Vehicle Division	EANC-GMS-C
Electronics Division	EANC-GMS-E
Aviation Division	EANC-GMS-F
Troop Support Division	EANC-GMS-T
Petroleum & Water Division	EANC-GMS-P
Substance Division	EANC-GMS-S
Plans & Policy Office	EANC-GMP
Contracting Directorate	EANC-GMC
Host Nation Support Directorate	EANC-GMH
Field Services Directorate	EANC-GHF
DCP SPO (Command Group)	EANC-DGM
Logistics Plans Division	EANC-DGM-P
WHNS	EANC-DGM-W
Distribution Management Center	EANC-DGM-C
Headquarters & Headquarters Company	EANC-HHC
Commander	EANC-HHC-Z
First Sergeant	EANC-HHC-FS

<u>UNIT/OFFICE TITLE</u>	<u>OFFICE SYMBOL</u>
4th Support Detachment	EANC-RCS
USA Material Support Center-Korea Command Group Commander Deputy Commander USA Pusan Storage Facility	EANC-MSC EANC-MSC EANC-MSC-Z EANC-MSC-DZ EANC-MSC-P
6th Ordnance Battalion Commander Executive Officer Command Sergeant Major	EANC-SBO EANC-SBO-Z EANC-SBO-X EANC-SBO-CSM
501st Sustainment Brigade Command Group Commander Deputy Commander Command Sergeant Major	EANC-SB EANC-SB EANC-SB-Z EANC-SBDZ EANC-SB-CSM
501st Special Troops Battalion (STB) Commander Battalion Executive Officer Command Sergeant Major Commander, HHC, 501 st STB First Sergeant, HHC, 501 st STB	EANC-SBB EANC-SBB-Z EANC-SBB-X EANC-SBB-CSM EANC-SBM-Z EANC-SBM-FS
175th Financial Management Center Director Principal Assistant to the Director Deputy Director Sergeant Major Finance Policy Division Accounting Policy Division Information Management Division Internal Control Operations Logistics Centralized Pay & Accounting Travel Civilian Pay Management Accounting Division Operations Division Operations Branch General Support Branch Control Branch Internal Control and Analysis KN Pay Division Central Accounting Office Supply Management Army Division	EANC-FMC EANC-FMC EANC-FMC-PA EANC-FMC-DC EANC-FMC-SGM EANC-FMC-FP EANC-FMC-AP EANC-FMC-IM EANC-FMC-IC EANC-FMC-TD EANC-FMC-LP EANC-FMC-CPA EANC-FMC-CT EANC-FMC-DAC EANC-FMC-MA EANC-FMC-OP EANC-FMC-OPB EANC-FMC-OPG EANC-FMC-OPA EANC-FMC-AI EANC-FMC-KNP EANC-FMC-CAO EANC-FMC-SMA

UNIT/OFFICE TITLE**OFFICE SYMBOL**

498th Combat Sustainment Support Battalion
 Commander
 Executive Officer
 Command Sergeant Major
 Chaplain
 Support Operations
 Headquarters & Headquarters Company

EANC-SBQ
 EANC-SBQ-Z
 EANC-SBQ-X
 EANC-SBQ-CSM
 EANC-SBQ-CH
 EANC-SBQ-SPO
 EANC-SBQ-HHC

194th Combat Sustainment Support Battalion
 Commander
 Executive Officer
 Command Sergeant Major
 Support Operations
 Command Chaplain
 ROKA Staff office
 Headquarters & Headquarters Company

EANC-SBS
 EANC-SBS-Z
 EANC-SBS-X
 EANC-SBS-CSM
 EANC-SBS-SPO
 EANC-SBS-CH
 EANC-SBS-LNO
 EANC-SBS-HHC

35th Air Defense Artillery Brigade**EAAD**

Commander
 Deputy Commander
 Command Sergeant Major
 S-1
 S-2
 S-3
 S-4
 S-6
 Resource Management
 Safety Office
 Equal Opportunity Office
 Reenlistment Office
 Chaplain
 Legal
 Public Affairs Office
 COMSEC
 Headquarters & Headquarters Battery
 6th Battalion, 52d ADA Bn
 Commander
 Executive Officer
 Command Sergeant Major
 S-1
 S-2
 S-3
 S-4
 Headquarters & Headquarters Battery
 A Battery
 B Battery
 C Battery
 D Battery
 E Battery
 F Battery

EAAD-Z
 EAAD-DZ
 EAAD-CSM
 EAAD-P
 EAAD-S
 EAAD-O
 EAAD-L
 EAAD-IM
 EAAD-RM
 EAAD-SA
 EAAD-EO
 EAAD-RE
 EAAD-CH
 EAAD-LE
 EAAD-P
 EAAD-CS
 EAAD-H
 EAAD-AA
 EAAD-AAZ
 EAAD-AAX
 EAAD-AAZ-CSM
 EAAD-AAP
 EAAD-AAS
 EAAD-AAO
 EAAD-AAL
 EAAD-AAH
 EAAD-AAA
 EAAD-AAB
 EAAD-AAC
 EAAD-AAD
 EAAD-AAE
 EAAD-AAF

UNIT/OFFICE TITLE**OFFICE SYMBOL**

2d Battalion, 1st ADA BN	EAAD-BB
Commander	EAAD-BBZ
Executive Officer	EAAD-BBX
Command Sergeant Major	EAAD-BBZ-CSM
S-1	EAAD-BBP
S-2	EAAD-BBS
S-3	EAAD-BBO
S-4	EAAD-BBL
Headquarters & Headquarters Battery	EAAD-BBH
A Battery	EAAD-BBA
B Battery	EAAD-BBB
C Battery	EAAD-BBC
D Battery	EAAD-BBD

65th Medical Brigade**EAMB**

Commander	EAMB-Z
Executive Officer	EAMB-XO
Command Sergeant Major	EAMB-CSM

Brigade Special Staff

Chaplain Office	EAMB-CH
Equal Opportunity Advisor	EAMB-EOA
Family Readiness Support	EAMB-FR
Legal Office	EAMB-JA
Retention Office	EAMB-R
Clinical Operations	EAMB-CSO
Safety Office	EAMB-SAF

General Staff

S-1 (Personnel)	EAMB-P
S-2/3 (Operations and Security)	EAMB-OPS
S-4 (Logistics)	EAMB-L
S-6 (Information Management)	EAMB-IM
S-8 (Resources Management)	EAMB-RM
Headquarters & Headquarters Company	EAMB-HHC

Subordinate Command:

121st Combat Support Hospital	EAMB-CSH
S-1	EAMB-CSH-P
S-2/3	EAMB-CSH-OPS
S-4	EAMB-CSH-L
S-6	EAMB-CSH-IM
Headquarters & Headquarters Detachments	EAMB-CSH-HHD
A Company	EAMB-CSH-A
B Company	EAMB-CSH-B
122d Medical Detachment	EAMB-CSH-SCT
135th Medical Detachment	EAMB-CSH-FST
150th Medical Detachment	EAMB-CSH-MCD

UNIT/OFFICE TITLE**OFFICE SYMBOL**

168th Multifunctional Medical Battalion	EAMB-MMB
S-1	EAMB-MMB-P
S-2/3	EAMB-MMB-OPS
S-4	EAMB-MMB-L
S-6	EAMB-MMB-IM
Resources Management	EAMB-MMB-RM
Headquarters & Headquarters Detachments	EAMB-MMB-HHD
75th Medical Company	EAMB-MMB-S
629th Medical Company	EAMB-MMB-N
215th Med Team (Optometry)	EAMB-MMB-OP
5th Medical Detachment	EAMB-MMB-PA
154th Medical Detachment	EAMB-MMB-PB
95th Blood Detachment	EAMB-MMB-BP
563rd Medical Logistic Company	EAMB-MMB-MS
560th Medical Company	EAMB-MMB-GA
568th Medical Company	EAMB-MMB-GB
106th Medical Detachment	EAMB-VET
129th Medical Detachment	EAMB-VM
618th Dental Company	EAMB-DS
US Army Medical Material Center-Korea	EAMB-MK

Appendix D
Other Activities Commands Office Symbols

<u>UNIT/OFFICE TITLE</u>	<u>OFFICE SYMBOL</u>
<u>501st Military Intelligence Brigade</u>	<u>IADK</u>
Commander	IADK-Z
Deputy Commander	IADK-DZ
Command Sergeant Major	IADK-CSM
Executive Officer	IADK-XO
Special Advisor	IADK-SA
Staff Duty Office (After Hours Contact)	IADK-SDO
S-1 (Human Resources)	IADK-PE
S-2 (Personnel Security)	IADK-OP
S-3 (Operations)	IADK-OP
S-4 (Supply)	IADK-LO
Property Book Office	IADK-PBO
S-6 (Information Management)	IADK-IMO
Command Judge Advocate	IADK-CJA
Resource Management	IADK-RMO
Chaplain	IADK-CH
Public Affairs	IADK-PAO
Headquarters & Headquarters Company	
Commander	IADK-HHC-Z
Executive Officer	IADK-HHC-XO
First Sergeant	IADK-HHC-FS
3rd Military Intelligence Battalion	
Commander	IADK-AEB-Z
Executive Officer	IADK-AEB-XO
Command Sergeant Major	IADK-AEB-CSM
524th Military Intelligence Battalion	
Commander	IADK-CEB-Z
Executive Officer	IADK-CEB-XO
Command Sergeant Major	IADK-CEB-CSM
719th Military Intelligence Battalion	
Commander	IADK-FSB-Z
Executive Officer	IADK-FSB-XO
Command Sergeant Major	IADK-FSB-CSM
532d Military Intelligence Battalion	
Commander	IADK-TEB-Z
Executive Officer	IADK-TEB-XO
Command Sergeant Major	IADK-TEB-CSM

UNIT/OFFICE TITLE**OFFICE SYMBOL****1st Signal Brigade****NETC-SKC**

Commander	NETC-SKC-Z
Deputy Commander	NETC-SKC-DZ
Command Sergeant Major	NETC-SKC-C
Chaplain	NETC-SKC-Q
Public Affairs Office	NETC-SKC-PA
Equal Opportunity	NETC-SKC-EO
Safety Office	NETC-SKC-SA
Retention Office	NETC-SKC-RE
Resource Management	NETC-SKC-RM
Brigade Adjutant	NETC-SKC-P
S-1 (Personnel)	NETC-SKC-PE
S-2 (Security)	NETC-SKC-S
S-3 (Operation)	NETC-SKC-O
S-4 (Logistics)	NETC-SKC-L
Headquarters & Headquarters Company	NETC-SKC-H
14th Signal Detachment	NETC-SKC-HA
251st Signal Detachment	NETC-SKC-HB
6th Signal Center	NETC-SKS
36th Signal Battalion	
Headquarters and Headquarters Detachment	NETC-SKD-H
169th Signal Company	NETC-SKD-B
293rd Signal Company	NETC-SKD-C
501st Signal Company	NETC-SKD-D
41st Signal Battalion	
Headquarters and Headquarters Detachment	NETC-SKE-H
201st Signal Company	NETC-SKE-I
275th Signal Company	NETC-SKE-A
362d Signal Company	NETC-SKE-B
552d Signal Company	NETC-SKE-C
304th Signal Battalion	
Headquarters and Headquarters Company	NETC-SKJ-H
A Company	NETC-SKJ-A
B Company	NETC-SKJ-B
C Company	NETC-SKJ-C

403d Army Field Support Bde, Army Material Command**ASKO**

Commander	ASKO-CO
Deputy Commander	ASKO-DC
S-1 (Human Resources)	ASKO-HR
S-2 (Intelligence/Security)	ASKO-IN
S-3 (Operations)	ASKO-OP
Support Operations	ASKO-SO
S-4 (Logistics)	ASKO-LG
S-6 (Information Management)	ASKO-IM
S-8 (Resource Management)	ASKO-RM

UNIT/OFFICE TITLE

OFFICE SYMBOL

AFSBn - NEA, Camp Carroll

S-1 (Personnel)
S-2 (Security, Plans and Operations)
S-8 (Resource Management)
Continuous Improvement Division
Maintenance Division
Supply Division

ASKO-NEA-CO
ASKO-NEA-HR
ASKO-NEA-SPO
ASKO-NEA-RM
ASKO-NEA-CI
ASKO-NEA-MT
ASKO-NEA-SD

AFSNn – 2d Inf Div, Camp Casey

BLST 2d CAB, Camp Humphreys
Acquisition, Logistics & Technology
LSE- 19th SC, Camp Henry
LSE-1st SIG, Yongsan
AMCOM/AFMA KOREA
AMCOM
CECOM
TACOM

ASKO-CAS
ASKO-LST-HUM
ASKO-ALT
ASKO-LSE-SC
ASKO-BLS-SIG
AMSAM-OPR-RPK
AMSAM-MMC-RE
AMSEL-LCR-LFE
AMSTA-LCR-LFF

411th Contracting Support Brigade, Korea

CCEC

Commander
Operations
Contingency Operations
Admin Services
Unit Supply
Principal Deputy
Director of Contracting
Office of Counsel
International Operations
Contracting Support Team
Services Division
 Services Team Tiger
 Services Team Bear
 Services Team Dragon
 Services Team Crane
 Services Team Administration
Construction & Supply Division
 Construction & Supply Team 1
 Construction & Supply Team 2
 Construction & Supply Team 3
 Construction & Supply Team 4
 Construction & Supply Administration Team
Government Purchase Card (GPC) Branch
Compliance & Policy Oversight
Mission Support Branch
Information Management Branch
Contracting Support, Osan Branch
Contracting Support, Pyongtaek Branch
Contracting Support, Kunsan Branch
Contracting Support, Daegu Branch

CCEC-KO
CCEC-KOY-OPS
CCEC-KOY-CON
CCEC-KOY-MIL
CCEC-KOY-MS
CCEC-KOY-PARC
CCEC-KOY-D
CCEC-KOY-OC
CCEC-KOY-IN
CCEC-KOY
CCEC-KOY-S
CCEC-KOY-SA
CCEC-KOY-SB
CCEC-KOY-SC
CCEC-KOY-SD
CCEC-KOY-SE
CCEC-KOY-C
CCEC-KOY-CA
CCEC-KOY-CB
CCEC-KOY-CC
CCEC-KOY-CD
CCEC-KOY-CE
CCEC-KOY-AGPC
CCEC-KOY-COM
CCEC-KOY-MIS
CCEC-KOY-MI
CCEC-KOO
CCEC-KOH
CCEC-KOK
CCEC-KOT

UNIT/OFFICE TITLE**OFFICE SYMBOL****USA Medical Department Activity-Korea (USA MEDDAC-K)****MCKT/MCVS/MCDS**

Commander	MCKT-Z
Command Sergeant Major	MCKT-CM
Deputy Commander for Administration	MCKT-DZA
Human Resources Division	MCKT-DZA-HR
Operations Division	MCKT-DZA-OP
Logistics Division	MCKT-DZA-LD
Information Management Division	MCKT-DZA-IMD
Resource Management Division	MCKT-DZA-RMD
Patient Administration Division	MCKT-DZA-PAD
Managed Care Division/TRICARE	MCKT-DZA-MCD
Facilities Division	MCKT-DZA-FAC
Acquisition Management & Contraction Division	MCKT-DZA-CA
Safety	MCKT-DZA-SF
Deputy Commander for Clinical Services	MCKT-DZC
Clinical Support Division	MCKT-DZC-CS
Educational and Developmental Intervention Services	MCKT-DZC-EDIS
Quality Management Division	MCKT-DZC-QM
Department of Behavioral Health	MCKT-DZC-BH
Department of Medicine	MCKT-DZC-M
Department of Pastoral Care	MCKT-DZC-CH
Department of Pathology	MCKT-DZC-PA
Department of Pharmacy	MCKT-DZC-RX
Department of Preventive Medicine	MCKT-DZC-PM
Department of Radiology	MCKT-DZC-RAD
Department of Surgery	MCKT-DZC-S
Regional Army Substance Abuse Program Coordinator	MCKT-DZC-ASAP
Yongsan Health Clinic	MCKT-DZC-YC
Medical Readiness Team	MCKT-DZC-YCRT
Deputy Commander for Nursing	MCKT-DZN
Clinical Education Division	MCKT-DZN-CED
Nutrition Care Division	MCKT-DZN-NC
Deputy Commander for Outlying Clinic (168th MMB)	MCKT-DZH
USAHC – Camp Casey	MCKT-DZH-CA
USAHC – Camp Carroll	MCKT-DZH-CB
USAHC – Camp Humphreys	MCKT-DZH-CH
USAHC – Camp Red Cloud	MCKT-DZH-RC
USAHC – Camp Stanley	MCKT-DZH-CS
USAHC – Camp Walker	MCKT-DZH-CW
District Veterinary Command-Korea (DVC-K)	
Camp Red Cloud Branch	MCVS-PAK
Yongsan Branch	MCVS-PAK-A
Osan Branch	MCVS-PAK-B
Humphreys Branch	MCVS-PAK-C
Walker Branch	MCVS-PAK-D
Pusan Branch	MCVS-PAK-E
	MCVS-PAK-F

UNIT/OFFICE TITLE**OFFICE SYMBOL****Dental Activity, Korea (DENTAC-K)**

USADC – Camp Casey	MCDS-PAK
USADC – Camp Carroll	MCDS-PAK-A
USADC – Camp Humphreys	MCDS-PAK-C
USADC – Camp Red Cloud	MCDS-PAK-D
USADC – Camp Stanley	MCDS-PAK-E
USADC – Camp Walker	MCDS-PAK-F

Korea Field Office (CID), 19th MP BN**Commander**

CIMPK-ZK

20th MP Det (CID)

Commander, Daegu Resent Agency (RA)	CIMPK-TG
Special Agent in Charge, Camp Carroll Branch Office (BO)	CIRFK-BCC
Special Agent in Charge, Camp Humphreys RA	CIRFK-RCH

21st MP Det (CID)

Commander, Yongsan RA	CIMPK-YS
Special Agent in Charge, Camp Casey RA	CIMPK-CC
Special Agent in Charge, Camp Red Cloud BO	CIRFK-BRC

Defense Logistics Agency**DLA**

Defense Logistics Agency Pacific – Korea

DLA-PK

Republic of Korea Army Support Group**ROKA**

ROKA Support Group	ROKA-SPT-GP
ROKA Support Group Area I	ROKA-STAFF-AREA I
ROKA Support Group Area II	ROKA-STAFF-AREA II
ROKA Support Group Area III	ROKA-STAFF-AREA III
ROKA Support Group Area IV	ROKA-STAFF-AREA IV