

HEADQUARTERS
UNITED NATIONS COMMAND/ROK-US COMBINED FORCES COMMAND
AND
HEADQUARTERS
UNITED STATES FORCES KOREA/EIGHT UNITED STATES ARMY
APO SAN FRANCISCO 96301

MEMORANDUM
NUMBER 55-1

2 May 1980

TRANSPORTATION AND TRAVEL
Travel of Swiss and Swedish Personnel of the
Neutral Nations Supervisory Commission

1. **Purpose.** To establish policies and prescribe procedures governing travel and transportation for the Swiss and Swedish delegates to the Neutral Nations Supervisory Commission (NNSC).
2. **Scope.** Consistent with the provisions of the Armistice and Subsequent Agreements this memorandum is applicable to all members of the NNSC that are supported by the United Nations Command Military Armistice Commission (UNCMAC) Secretariat.
3. **Responsibility.** The Secretary UNCMAC will be responsible for processing travel requests received from the Swiss and Swedish Delegation members and initiating requests for invitational travel orders to HQ, USEK/EUSA, ATTN: AGJ-AP.
4. **Issuance of Orders.** In accordance with USFK/EA Memo 310-10, JSFK/EUSA issues invitational travel orders to NNSC personnel for the purpose of PCS, TIDY, Environmental and Morale Leave, and Home Leave. Travel funded by the U.S. Government through HQ, USFK/EUSA invitational travel orders validates a named traveler as air eligible for Military Airlift Command (MAC) transportation in accordance with DOD Directive 4515.13R.

a. Permanent Change of Station (PCS). These orders do not provide for payment of dependent travel, household goods shipment, POV shipment, or excessive baggage allowance over that prescribed in 5a and b. The following guidelines apply to PCS travel procedures for NNSC personnel:

(1) Swiss Delegates. Travel from Switzerland to Korea and return via the most direct route is funded by the U.S. Government. Deviations from the most direct route must be approved by the Secretary UNCMAC and subsequently, the individual must agree to pay any additional expense. Use of U.S. Government facilities outside Korea may be authorized.

(2) Swedish Delegates. PCS travel from Sweden to Japan and return is funded by the Swedish Government. Upon request, invitational travel orders may be published for travel from Japan to Korea and return. The Swedish Government normally funds the entire PCS travel when commercial air is desired.

*This memorandum supersedes UNC/CFC and YSFJ/EA Memo 55-1, 24 Oct 74.

UNC/CFC Memo 55-1
USFK/EA Memo 55-1

b. Official Temporary Duty (TDY). USFK/EUSA funded TDY for NNSC personnel to Japan for a courier/escort to meet incoming NNSC delegates is authorized only via MAC aircraft. Use of government facilities within Japan is authorized. TDY orders provide for transportation and accompanied baggage (para 5a) and do not provide for payment of per diem or other travel expenses.

c. Environmental and Morale Leave. Less MAC space-available eligibility, this type of leave may be requested by the appropriate Senior Delegate to Secretary, UNCMAC for orientation purposes at no travel cost to the U.S. Government. Use of government facilities may be authorized enroute.

d. Home Leave. Swiss and Swedish Delegates (non PCS) who have been assigned in Korea for a period of 2 years may request home leave travel if it proves to be cost effective to the U.S. Government. Requests are initiated by the Swiss and Swedish Delegates to the Secretary UNCMAC for processing of orders. Payment for transportation will be handled the same as outlined for PCS travel (para 4a). Unaccompanied baggage and delays enroute are not authorized.

e. Exceptions. Exceptions to policy may be considered by Secretary UNCMAC, on a case by case basis.

5. Baggage Allowance. a. Accompanied Baggage. Accompanied baggage will not exceed 66 pounds on MAC aircraft, 3 pieces on PCS CAT Y/Z travel by commercial air, and 2 pieces on TDY/Leave travel by commercial air.

b. Unaccompanied Baggage. The basic entitlement for unaccompanied baggage shipment from Korea is listed below:

(1) General Officers (08, 09, 10)	1000 lbs
(2) General Officers/Colonels (06, 07)	800 lbs
(3) Other Officers (WI-W4, 01-05)	500 lbs

6. References. a. USFK/EA Memo 310-10 (Travel Orders).

b. Subsequent Agreements, TAB J (para 3, 6, 10), approved at the 27th meeting of the Military Armistice Commission held 31 Oct 1953.

c. EA Supplement 1 to AR 55-71 of 29 Dec 78 (Transportation of Personal Property and Related Services).

d. DOD Directive 4515.13R, Transportation of DOD Owned and Controlled Aircraft, Chapter 3, Chapter 6, Paragraph 6-2d, and Chapter 14, Paragraph 14-8.

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