

FOR OFFICIAL USE ONLY (WHEN FILLED IN)

STU-III CIK CONTROL AND INVENTORY REGISTER

(The proponent agency for this form is: ACofS, J6, JCMO. (NOTES 1, 2, and 3))

UNIT:	ACTIVITY:	SECTION:
-------	-----------	----------

STU-III SERIAL NUMBER:		DATE KEYED:	CLASSIFICATION:	DAO CODE:
SHORT TITLE:	EDITION:	KEYED BY:	DISPLAY:	
REG NO.:	KEY TYPE:	SIGNATURE:		
ORIGINAL EXPIRATION DATE:		LOCATION:		

CIK #: (Notes 4,5,&6)	BLDG#	ISSUED BY: (SIGNATURE)	ISSUED TO: (SIGNATURE)	ISSUED: (DATE)	RECEIVED BY: (SIGNATURE)
SERIAL #: (Note 7)	ROOM #	ISSUED BY: (PRINTED NAME)	ISSUED TO: (PRINTED NAME)	TURNED-IN: (DATE)	PRINTED NAME
CIK #:	Bldg #:			Issued:	
Serial #:	Rm #:			Turned-In:	
CIK #:	Bldg #:			Issued:	
Serial #:	Rm #:			Turned-In:	
CIK #:	Bldg #:			Issued:	
Serial #:	Rm #:			Turned-In:	
CIK #:	Bldg #:			Issued:	
Serial #:	Rm #:			Turned-In:	
CIK #:	Bldg #:			Issued:	
Serial #:	Rm #:			Turned-In:	
CIK #:	Bldg #:			Issued:	
Serial #:	Rm #:			Turned-In:	
CIK #:	Bldg #:			Issued:	
Serial #:	Rm #:			Turned-In:	
CIK #:	Bldg #:			Issued:	
Serial #:	Rm #:			Turned-In:	
CIK #:	Bldg #:			Issued:	
Serial #:	Rm #:			Turned-In:	

- NOTES:**
1. Only one STU-III will be managed per USFK Form 230. (i.e. Each STU-III will be managed on its own form containing related information.)
 2. Destroy 1 year after last entry in the "Date Turned-In" column. If the STU-III is zeroized, make a large red X across the front of the form and enter the words "ZEROED" identifying date and individual.
 3. Physically inventory all CIK's quarterly and during a change of Key Control Custodian.
 4. CIK Number is displayed on the STU-III terminal when the CIK is created and can be verified by inserting the CIK into its associated STU-III and scrolling through program functions.
 5. Enter CIK Number (1, 2, 3, etc.) or "MASTER" if this is the Master CIK. If this is a Master CIK, it should be tagged with the appropriate STU-III serial number.
 6. NEVER ISSUE THE MASTER CIK TO A USER. THE MASTER SHOULD ONLY BE USED BY THE CUSTODIAN TO MANAGE THE STU-III AND ASSOCIATED CIK(S).
 7. CIK Serial Number is labeled on the side of the KSD-64A.

