



REPLY TO
ATTENTION OF:

EACG

DEPARTMENT OF THE ARMY
HEADQUARTERS, EIGHTH UNITED STATES ARMY
UNIT #15236
APO AP 96205-0009

28 JAN 07

MEMORANDUM FOR All Eighth United States Army Assigned Soldiers and Civilians

SUBJECT: Eighth United States Army Command Policy #7 – Commander's Open Door Policy

1. REFERENCE. AR 600-20, Army Command Policy, 7 JUN 06.
2. PURPOSE. To provide guidance to all Eighth United States Army personnel on my open door policy.
3. BACKGROUND. Every Soldier and civilian assigned to the Eighth United States Army is afforded the right and the opportunity to bring suggestions, grievances and concerns to my direct attention through my open door policy. This policy is not limited to my office hours, but also applies when I am visiting the many great units within this command. Direct correspondence may also be forwarded to me by e mail at david.p.valcourt@korea.army.mil.
4. DISCUSSION. While I want you to feel free to approach me, I also encourage you to utilize the excellent chains of command and support that I know exists throughout Eighth United States Army. I ask that you make every effort to resolve issues at the lowest possible level to allow your immediate supervisors and chain of command the opportunity to assist you. This method ensures a more efficient handling and resolution of issues, as well as enhanced support to you and those you serve. If you are unsuccessful in resolving matters at the lowest levels, you may contact my Administrative NCO for an appointment at 723-3633.
5. PROPONENT. The Eighth United States Army ACofS G1 is the proponent for this policy. The POC can be contacted at commercial 011-822-7914-4396 or DSN 315-724-3496.

A handwritten signature in black ink, appearing to read "D. Valcourt", written over a horizontal line.

DAVID P. VALCOURT
Lieutenant General, USA
Commanding