



**COMMANDER, U.S. PACIFIC COMMAND
(USPACOM)
CAMP H.M. SMITH, HAWAII 96861-4028**

J1
29 Oct 12

MEMORANDUM FOR DISTRIBUTION

**Subj: AMENDMENT TO USPACOM POLICY MEMORANDUM OF 20 SEP 12,
DELEGATION OF AUTHORITY TO APPROVE OVERSEAS TOUR
EXTENSIONS BEYOND FIVE YEARS**

**Ref: (a) USPACOM Policy Memo of 20 Sep 12
(b) USARPAC Interim Guidance for Foreign Overseas Tour Extensions, Policy
Memorandum 12-12 of 15 Oct 12
(c) DODINST 1400.25 Vol 1230 of 26 Jul 12**

1. This amends reference (a), paragraph 6(b), delegation of authority and procedures for approval of overseas tour extensions beyond seven years. This will provide our subordinate Commanders greater flexibility in managing their workforce succession plans and overseas employment. As authorized per reference (b), USPACOM hereby re-delegates authority to the subordinate Commanders (USFJ, USFK, JPAC, SOCPAC, and ALCOM) to approve/disapprove overseas tour extensions beyond five years, including transitional period extensions.

2. For immediate extensions that are beyond five years, subordinate Commanders will follow reference (a), paragraph 7, procedures on the transitional period, which will include the development and execution of workforce succession plans/recruitment efforts. This transitional period authorizes the subordinate Commanders authority to approve extensions, less than but not to exceed two years up through September 2014.

3. For all approved overseas tour extensions beyond seven years (post-transitional period), the following information will be provided on a coversheet and forwarded to USPACOM (J101), Civilian Personnel for record purposes:

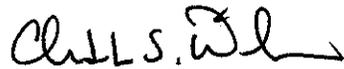
- a. Name of Employee
- b. Activity/Org Code
- c. Position Title, Series, Grade
- d. Overseas Arrival Date
- e. Overseas Tour Expiration Date
- f. Current No. of Years OCONUS
- g. New Tour Expiration Date

Subj: AMENDMENT TO USPACOM POLICY MEMORANDUM OF 20 SEP 12,
DELEGATION OF AUTHORITY TO APPROVE OVERSEAS EXTENSIONS
BEYOND FIVE YEARS

- h. Whether Employee has Return Rights
- i. Business Case for Retaining Employee in the Overseas Area (7+ years)
- j. Workforce Succession Plan for Initial Extension (address reason for failure, recruitment efforts taken and results, etc.)
- k. Workforce Succession Plan for Current Requested Tour (7+ years)

4. USPACOM also delegates subordinate Commanders approval authority, on a case-by-case basis, a shorter period of physical presence in the United States or non-foreign area than the required 2 years, per reference (c), paragraph 4.h. The requirements of the Joint Travel Regulations, Volume 2 must be addressed and adhered to, as applicable.

5. USPACOM point of contact is Ms. Lori Nagata, Civilian Personnel at (808) 477-8067, lori.nagata@pacom.mil.



CHRISTOPHER S. WILSON
Colonel, USA
Director for Manpower and Personnel

Distribution:
USFJ
USFK
JPAC
SOCPAC
ALCOM
COE

Copy to:
USARPAC
CNO(DCPP)