



DEPARTMENT OF THE ARMY

HEADQUARTERS, EIGHTH ARMY

UNIT #15236

APO AP 96205-5236

EACG

10 APR. 2016.

MEMORANDUM FOR All Eighth Army Assigned Soldiers and Civilian Employees

SUBJECT: Eighth Army Command Policy Letter #3 – Global Combat Support System-Army (GCSS-Army) Purchase Requisition and Purchase Order Review

1. References:

a. Army Regulation 710-2, Supply Policy below the National Level, 28 March 2008.

b. ALARACT 094/2014 Global Combat Support System-Army (GCSS-Army) – replacing the Standard Army Retail Supply System (SARSS) Release Three.

c. USARPAC Global Combat Support System –Army (GCSS-Army) Purchase Requisition and Purchase Order Review Policy Memorandum 15-07, 29 September 2015.

2. Purpose. This policy establishes guidance for purchase requisition (PR) review in ZPARK finance and purchase order (PO) review during the release strategy (RS) process.

3. Background. Timely ZPARK finance and RS logistics review processing is critical to achieve sustainable unit readiness. Funds validation and obligation approval during ZPARK finance review is a major change is GCSS-Army requisition processing. A financial obligation is posted in GCSS-Army when a PR is approved in ZPARK. Resource managers will review the PR to verify the availability of funds prior to forwarding a request to the supply source. Execution managers (EM) and material managers (MM) will perform a second validation during the RS logistics review for flagged PO based on eight established hold codes. EM will review operations and maintenance, Army (OMA) PO while MM will review Army Working Capital Funds (AWCF) PR/PO.

4. Policy.

a. Eighth Army (8A) Major Subordinate Commands (MSC) and Direct Reporting Units (DRU) will establish local guidance that directs resource managers to approve/disapprove PR/PO in ZPARK and EM/MM validate PR/PO during the RS process daily.

b. The Army standard for requisition review is one workday measured at the 85th percentile. At this point, the command must review and either release or reject each

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transaction for anything over 24 hours old, and may not hold PR/PO in ZPARK as waiting for fund availability in Availability Control (AVC).

c. 8A MSC will set the default ZPARK switch to "Off". However, 8A MSC may by exception set the ZPARK switch "On" to ensure the best use of limited resources and to avoid obligation of funds that are not available. An 8A MSC Commander is the final approving authority for the use of the ZPARK switch "On".

d. 8A MSC Resource Managers (RM) will accomplish the following tasks.

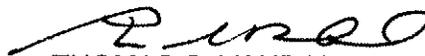
(1) Recommend ZPARK switch setting "On" or "Off" to 8A MSC Commanders in consideration of the best use of resources or spending-match to the available budget.

(2) RMs will establish unit-level General Fund Enterprise Business System spending allotments (targets) and load those targets into GCSS-Army. Notify units when their funds are 75% obligated.

(3) Review PR/PO forwarded to ZPARK daily.

e. The EM/MM and RS managers are jointly responsible for PR/PO review and approval daily.

5. Proponent. The proponent for this policy is Eighth Army G4 at DSN (315) 723-6145.



THOMAS S. VANDAL
Lieutenant General, USA
Commanding

Enclosure

Authorized List of Clothing and Equipment

Listed below are mandatory or recommended list of equipment to be issued to EEC or MEC. Mandatory is coded as "M" and recommended as "R". Units may increase the unit of issue, add items, or replace an item in reviewing unique unit missions. If necessary to decrease or eliminate items designated as mandatory, units will request for change of mandatory items with justification to Eighth Army G4 SPO, ATTN: EAGD-SO.

**Organizational Clothing and Individual Equipment
From CIF**

Unit of issue	Nomenclature	Code
1 each	Bag, Barracks	R
1 each	Bag, Duffel, Nylon Duck	R
1 each	Bag, Waterproof	R
1 each	Belt, Individual Equipment	R
1 each	Canteen, Water, Cold weather	R
1 each	Case, First Aid Dressing	R
1 each	Cover, Canteen Water	R
1 each	Cup, Water Canteen	R
1 each	Helmet	R
1 each	Parka, Cold Weather	R
1 each	Mattress, Pneumatic (or equal)	R
1 each	Overshoe, Green Vinyl/Black Rubber	R
1 each ¹	Wet Weather Trouser and Parka	R
1 set	Modular sleep system- Bivy cover, stuff sack, bag patrol, black sleeping bag	R
1 each	Vest, individual tactical	R

**Chemical Defense Equipment
From Unit CBRNE Room**

Unit of issue	Nomenclature	Code
1 per mask	Bag Waterproof, CB Mark M1	M
1 per mask	Carrier, Protective Mask M40A1	M
2 per individual	Decontaminating Kit, Skin RSDL	M
3 sets per mask	Filters, Elements C2A1	M
1 pair	Footwear Covers, Chemical Protective	M