



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, EIGHTH ARMY  
UNIT #15236  
APO AP 96205-5236

EACG

01 APR. 2016.

**MEMORANDUM FOR All Eighth Army Assigned Soldiers and Civilian Employees**

**SUBJECT: Eighth Army Command Policy Letter #2 - Provision of Individual Clothing and Organizational Clothing and Individual Equipment (OCIE) to Emergency Essential Civilian (EEC) and Korean National Mission Essential Civilian (MEC) Employees**

**1. References:**

- a. Army Regulation (AR) 670-1, Wear and Appearance of Army Uniforms and Insignia, 10 April 2015.
- b. Army Regulation 700-84, Issue and Sale of Personal Clothing, 22 July 2014.
- c. Army Regulation 735-5, Policies and Procedures for Property Accountability, 10 May 2013.
- d. Department of the Army Pamphlet (DA Pam) 690-47, DA Civilian Employee Deployment Guide, 1 November 1995.
- e. Department of the Army Pamphlet 710-2-1, Using Unit Supply System (Manual Procedures), 31 December 1997.
- f. United States Forces Korea Regulation 690-11, Civilian Personnel Mobilization Planning and Execution, 8 November 2010.

**2. Purpose.** To establish policy on unit provision of individual clothing, Organizational Clothing and Individual Equipment (OCIE), and Individual Protective Equipment (IPE) to EEC and Korean National MEC employees.

**3. Background.** Eighth Army EEC and Korean National MEC employees are required to provide continuous support during active hostilities or other crisis/emergency situations. They require proper clothing and equipment in order to perform assigned duties. The three categories of clothing and equipment issued to all Eighth Army EEC and Korean National MEC employees are OCIE, IPE, and individual clothing.

**4. Discussion.** Eighth Army units plan, program, budget, and manage the issuance and recovery of the OCIE, IPE, and individual clothing required for assigned EEC and Korean National MEC employees listed in the enclosure. The Eighth Army G4 is the approval authority for requests to delete or reduce the quantity of issue for mandatory items listed in the enclosure.

a. **Position Validation.** Department of the Army (DA) EEC employees are those who occupy a position designated by an approved Table of Distribution and Allowances (TDA) authorization coded as "emergency essential" (code "RB").

EACG

SUBJECT: Eighth Army Command Policy Letter #2 - Provision of Individual Clothing and Organizational Clothing and Individual Equipment (OCIE) to Emergency Essential Civilian (EEC) and Korean National Mission Essential Civilian (MEC) Employees

b. Korean National MEC employees are those who occupy positions designated by an approved TDA authorization coded as mission essential (code "TV"). Furthermore, Korean National MEC employees are notified of their essential status using USFK Form 200EK (Korean Employee Mission-Essential Position Agreement).

c. OCIE items are stocked, issued, recovered and accounted for by each respective Central Issue Facility (CIF).

d. IPE items are requisitioned, maintained, issued and accounted for by a designated property book officer and/or CBRNE officer in the unit where EEC and Korean National MEC employees are assigned.

e. Eighth Army subordinate unit commanders can purchase personal clothing items from Military Clothing Sales Stores (MCSS) for their EEC and Korean National MEC employees. Records of personal clothing issuance are to be maintained and clothing purchase/recovery/disposition accomplished in accordance with AR 700-84 (Reference 1B)..

f. Eighth Army units and activities must provide instructions and training to assigned EEC and Korean National MEC employees on the use and safeguarding of issued personal clothing, OCIE, and IPE equipment. All issued items are 0312accounted for and pecuniary liability enforced for the negligent loss, damage, or destruction of property issued in accordance with AR 735-5.

g. The Operational Camouflage Pattern (OCP) Uniforms issued to EEC and Korean National MEC employees are accountable items. Damage through wear and tear and no-fault losses are reported, and replacements provided at no cost to the EEC and Korean National MEC employees. Damage and loss through neglect are replaced at the expense of the EEC and Korean National MEC employee.

h. How worn: Wear of uniforms by civilians will be in accordance with AR 670-1 paragraph 23-10 and DA Pam 690-47 (Reference 1D).

(1) Black baseball cap is worn in lieu of OCP cap; it is worn at all times except when the wear of Kevlar is directed and in accordance with AR 670-1.

(2) The U.S. triangle (civilian insignia) is centered on the front of black cap. The square borders will not exceed the points of the triangle. Only US Civilians are authorized to wear the triangle as part of the uniform.

(3) The U.S. triangle (civilian insignia) is worn in the same position and size as the military rank on the center of chest. The square borders will not exceed the size of the Velcro square on the OCP jacket. Background is OCP olive color.

EACG

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(4) NAME strip, with last name, is worn above the right breast pocket. Background is OCP design.

(5) DA CIVILIAN strip is worn above the left pocket. Background is OCP design.

(6) The U.S. flag is worn on the right shoulder sleeve.

(7) No other patches are authorized.

(8) Civilians authorized to wear this clothing/equipment are expected to adhere to use and wear instructions in accordance with AR 670-1 and DA Pam 690-47. No other dress/grooming standards exist for Civilians other than for health/safety concerns.

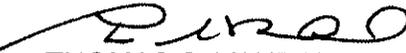
(9) Authorized U.S. Civilian personnel attached to, or authorized to accompany forces of the United States, including DA civilians, are authorized to wear utility uniforms only when required in the performance of their duties.

5. Turn-In/Re-Issue. Eighth Army EEC and Korean National MEC personnel issued the Army Combat Uniform (ACUs) will turn-in ACUs to their unit supply prior to issue of the OCP uniform. The mandatory possession date for the OCP uniform is 1 April 2019.

6. Applicability. This policy applies to all Eighth Army units and activities that employ and provide logistic support to Emergency Essential Civilian (EEC) and/or Korean National Mission Essential Civilian (MEC) employees.

7. Proponent. The proponent for this policy is Eighth Army G4. Contact the proponent at commercial 011-822-7913-6145 or DSN 315-723-6145.

Encl  
Authorized List of Clothing and Equipment

  
THOMAS S. VANDAL  
Lieutenant General, USA  
Commanding

Enclosure

**Authorized List of Clothing and Equipment**

Listed below are mandatory or recommended list of equipment to be issued to EEC or MEC. Mandatory is coded as "M" and recommended as "R". Units may increase the unit of issue, add items, or replace an item in reviewing unique unit missions. If necessary to decrease or eliminate items designated as mandatory, units will request for change of mandatory items with justification to Eighth Army G4 SPO, ATTN: EAGD-SO.

**Organizational Clothing and Individual Equipment  
From CIF**

Unit of issue	Nomenclature	Code
1 each	Bag, Barracks	R
1 each	Bag, Duffel, Nylon Duck	R
1 each	Bag, Waterproof	R
1 each	Belt, Individual Equipment	R
1 each	Canteen, Water, Cold weather	R
1 each	Case, First Aid Dressing	R
1 each	Cover, Canteen Water	R
1 each	Cup, Water Canteen	R
1 each	Helmet	R
1 each	Parka, Cold Weather	R
1 each	Mattress, Pneumatic (or equal)	R
1 each	Overshoe, Green Vinyl/Black Rubber	R
1 each <sup>1</sup>	Wet Weather Trouser and Parka	R
1 set	Modular sleep system- Bivy cover, stuff sack, bag patrol, black sleeping bag	R
1 each	Vest, individual tactical	R

**Chemical Defense Equipment  
From Unit CBRNE Room**

Unit of issue	Nomenclature	Code
1 per mask	Bag Waterproof, CB Mark M1	M
1 per mask	Carrier, Protective Mask M40A1	M
2 per individual	Decontaminating Kit, Skin RSDL	M
3 sets per mask	Filters, Elements C2A1	M
1 pair	Footwear Covers, Chemical Protective	M

Unit of issue	Nomenclature	Code
1 pair <sup>2</sup>	Gloves Chemical Protective (Training Set)	M
1 pair	Gloves Set, Chemical Protective	M
1 per mask	Harness, Head, CB	M
1 per individual	Mask, Chemical Protective M40A1	M
1 per mask	Inserts, Eye Lens	M
1 set	Suit, Chemical Protective	M
1 set <sup>2</sup>	Suit, Chemical Protective (Training Set)	M

**Required Personal Clothing  
From MCSS**

Unit of issue	Nomenclature	Code
1 each	Bag, Duffel	R
1 each	Belt, Rigger, OCP	M
1 each	Cap, Black	M
2 pair	Boots, Combat, OCP	M
3 each	Coat, OCP	M
1 each	Coat, Cold Weather	M
6 each	Drawers. Brief, Class 3 Sand	R
2 pair	Insert, Gloves	R
1 pair	Gloves, Leather, Black	R
6 each	Socks, Cushion Sole	R
3 each	Trousers, OCP	M
6 each	Undershirt, Cotton, Crew neck, OCP	R

**Notes:**

1. Wet weather suit may be issued in lieu of Poncho.
2. One set issued only for training purposes.

Codes: **R** = Recommended Issue      **M** = Mandatory Issue