



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
EIGHTH ARMY WIGHTMAN NCO ACADEMY
CAMP JACKSON, KOREA
UNIT #15351
APO AP 96258-5351

EAHC-NCOA

31 May 2013

MEMORANDUM FOR ALL WIGHTMAN NCO ACADEMY ASSIGNED SOLDIERS

SUBJECT: Commandant's Policy #17, Sergeants' Time Training (STT)

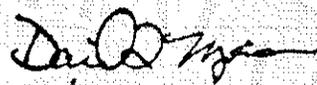
1. Success on the battlefield depends on the Soldiers, teams, squads, and sections executing tasks to standards that support their unit Mission Essential Task List (METL). Sergeants' Time Training is the period dedicated each week for Noncommissioned Officers to train their Soldiers on individual through collective tasks. All tasks trained during STT must be METL related, approved by the chain of command, scheduled, and thoroughly rehearsed.
2. To ensure a focused effort on this vital training, STT is conducted from 0700 –1200 each Thursday on Camp Jackson. It can be preceded by METL related, battle-focused physical training. Focus should be AWT&D and 350-1 training requirements.
3. The period following STT is called Commandant's Time. Commandant's Time is Thursday from 1200-1600 and consists of maintenance, inventories, and inspections. The sequence of events for Commandant's Time is mandated by the First Sergeant based on the Commandant's guidance. All troops are dismissed not later than 1600 for personal time. All support elements are manned during this time to assist and service Soldiers.
4. The success of STT requires the coordinated efforts of both the Academy Chain of Command and NCOs. The Academy Chain of Command will ensure that NCOs have training objectives (tasks, conditions, and standards) for each STT session. The Academy Chain of Command is responsible for providing proper resources and preventing training detractors. Once they have met these obligations, they will devote this period to their own professional development. NCOs are the primary trainers during STT. They train their Soldiers to standard on specific tasks to provide the important one-on-one exchange between NCO leaders and their Soldiers. Do not use the "round robin" training technique to conduct STT.
5. My intent is to have maximum Soldier participation in STT. All sections will coordinate activities to ensure that STT – a prime time training event – receives the least interference from other pressing equipments and tasks. Units must ensure that essential duties are accomplished, and that nonessential ones are done at another time. For example, there should be no routine medical or dental care or any other appointments for Soldiers scheduled during STT.
6. STT is rehearsed one-week prior to the execution of that block of instruction. The supervisor of the Primary Instructor will review the rehearsal to ensure that it meets the intent of STT. The rehearsal time is annotated on the unit training schedule.

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7. Platoon Sergeants/Section Supervisors brief the Commandant on their STT plan at Command and Staff meetings each Wednesday.

8. Sergeants' Time Training is a primary tool to ensure our Soldiers are prepared to fight and win here in Korea. Plan, resource, and support it.



DAVID L. MORGAN

DAVID L. MORGAN
CSM, USA
Commandant

