



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
EIGHTH ARMY WIGHTMAN NCO ACADEMY
CAMP JACKSON, KOREA
UNIT #15351
APO AP 96258-5351

EAHC-NCOA

31 May 2013

MEMORANDUM FOR ALL WIGHTMAN NCO ACADEMY ASSIGNED SOLDIERS

SUBJECT: Commandant's Policy #14, Property Accountability

1. All Soldiers have a responsibility to safeguard government property and to ensure it is properly used and cared for. Soldiers also have a responsibility to ensure government property is accounted for.
2. Government property on Camp Jackson is signed for by the user, when practical, either on a permanent or temporary hand receipt. If a Soldier is in possession of government property he/she ensures it is properly accounted for on the required documents. Government property is used for official use, not personal use.
3. Soldiers are not authorized to acquire government property by moving it from one location to another without the Primary Hand Receipt Holders (S-4) approval. Approval is obtained by requesting the property through the unit supply.
4. Violation of this policy can result in administrative or punitive action.

DAVID L. MORGAN
CSM, USA
Commandant