



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, EIGHTH ARMY
UNIT #15236
APO AP 96205-5236

EACG

11 JUN. 2013

MEMORANDUM FOR All Eighth Army Assigned Soldiers

SUBJECT: Eighth Army Command Policy Letter #62, Soldier Volunteerism

1. References;

- a. FRAGO 2 to 8A OPOD 246-13, Strengthening the Relationship with ROK Populace
- b. Army Regulation 600-8-22, Military Awards, 11 December 2006. (Incorporating Rapid Action Revision, 15 September 2011), Paragraph 2-16

2. Purpose. To provide guidance on volunteering incentives for all Soldiers and Family Members assigned to Eighth Army (8A) Korea.

3. Discussion. Eighth Army Soldiers and their Family Members represent the best that our nation and our military have to offer. They serve their country, serve one another, and serve as ambassadors in our greater Korean community. Many in Eighth Army already volunteer their time and talents within the military community and some extend their outreach into their surrounding Korean communities. Eighth Army seeks to promote this spirit of volunteerism in a three-pronged approach: expanding volunteer opportunity information, improving access to on-post and off-post volunteer opportunities, and formally recognizing volunteers' contributions to our community.

4. Requirements.

- a. Volunteer Opportunities. Soldiers and Family Members seeking to serve in their local military and Korean communities should contact their local Army Volunteer Corps (AVC) Installation Coordinator or unit volunteerism Organization Point of Contact (OPOC) to ensure they meet appropriate pre-requisites for service and maintain records of volunteer hours. Volunteer Coordinators can assist volunteers in finding service opportunities, both within the military community and off-post.

- b. Volunteer Recognition. 8A Soldiers and Family Members who provide sustained and meaningful volunteer service to the community during their assignment to Korea are eligible for either the Military Outstanding Volunteer Service Medal (MOVSM) or a Certificate of Appreciation from 8A Commanding General. The requirements of both are listed below.

- (1) Military Outstanding Volunteer Service Medal. Service Members assigned to 8A who accrue 200-hours of registered volunteer service to the community after their arrival in

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Korea are eligible for the Military Outstanding Volunteer Service Medal. As an incentive to Soldiers who share their time and talents within our surrounding Korean communities, registered volunteer hours accrued in service to a Korean charity or civic organization receive double credit.

(2) 8A Commanding General Certificate of Appreciation (CG COA): Family Members whose sponsor is assigned to 8A who accrue the appropriate number of registered volunteer service hours within a 12-months period are eligible for the 8A Commanding General Certificate of Appreciation. Children age 5-17 are eligible for the CG COA if they accrue 150 hours. Volunteers age 18 and up are eligible for the CG COA if they complete 600 hours and families are eligible for the CG COA if they complete a collective 1000 hours. CG COAs will be awarded during the annual ACS Volunteer Awards Ceremony on each installation by the Senior Responsible Officer. CG COAs can only be awarded while SM is assigned to 8A.

c. Volunteer Accountability. Proper registration of volunteer service hours benefits everyone. It helps the organization being served understand its needs and who helps meet them. It helps the Soldier understand how much they help others. It helps the Army understand where its Soldiers are making a difference and who needs recognition. Specific volunteer service accountability requirements include:

(1) All volunteers, to include Family Members, must register their volunteer hours through the Volunteer Management Information System (VMIS) to ensure proper accountability. Volunteers may access VMIS through the My Army One Source portal at <http://myarmyonesource.com>.

(2) All 8A Commands (O-5 and above) will coordinate through their Army Volunteer Corps (AVC) Installation Coordinator to establish, at a minimum, a unit "Military Community Volunteer" and "Korean Community Volunteer" entry in VMIS to facilitate volunteer accountability.

d. Volunteer Access. Service Members who demonstrate a commitment to recurring volunteer service are eligible for a monthly 24-hour Special Pass during the duty week to facilitate their service to the community. Specific "Volunteer Pass" eligibility requirements include:

(1) Intent. A "Volunteer Pass" is intended to enable Service Members relief from regular duty for the purposes of volunteer service. It is not intended for any other purpose.

(2) Approval Authority. Commanders in the grade of O-5 and higher are the approving authority for monthly special passes related to Soldier Volunteerism.

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(3) Demonstrated Commitment. Service Members must have documented at least six (6) volunteer hours in accordance with paragraph 4c(1) above in the previous 30-days. Service Members must also register volunteer service hours resulting from the 24-hour special pass period.

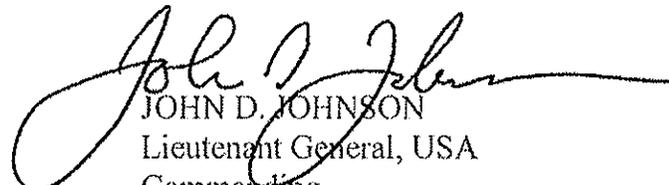
(4) Limitations. A "Volunteer Pass" is does not automatically constitute a mileage or curfew pass. The approval authority may add these additional provisions if the volunteer service warrants.

5. Brigade and Battalion Commanders will:

a. Establish a Soldier and Family Member Volunteerism Program which incorporates the guidance put forth in this policy memo.

b. Ensure that all Soldiers and Family Members participating in volunteering are registered in VMIS and all volunteer hours are tracked through VMIS.

6. The proponent for this policy is the Eighth Army G1 and the point of contact is Mrs. Denise Chappell at DSN at DSN 724-3249 or denise.r.chappell.civ@mail.mil.


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