

United Nations Command
Unit #15259
APO AP 96205-5259



United Nations Command
Regulation 600-25-1

United States Forces Korea
Unit #15237
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Personnel - General

ESTABLISHMENT AND OPERATIONS OF THE UNITED NATIONS COMMAND HONOR
GUARD COMPANY

***This regulation supersedes USFK Regulation 600-25-1, dated 29 June 2010.**

FOR THE COMMANDING GENERAL:

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Summary. This regulation consolidates information regarding the organization and responsibilities of the United Nations Command (UNC) Honor Guard Company. The intent of this regulation is to provide the standards Soldiers must meet for selection and continued assignment to the UNC Honor Guard, specify task organization for ceremony support, direct the unit's access control duties, and outline unit responsibilities to the United Nations Command Sending States contingent personnel.

Summary of Change.

- Update the UNC Honor Guard selection standards and recruitment procedures.
- Define the United Nations Command Honor Guard.
- Updated the mission of the UNC Honor Guard to include ceremonial and access control missions, and increased threat level responsibilities.
- Establish a prioritization list for UNC Honor Guard missions.
- Updated the task organization for all missions.
- Outlined responsibilities of the command to the United Nations Command Sending State contingent personnel.
- Outline policies and procedures in relation to the use of UNC Sending State personnel.

Applicability. The regulation applies to United Nations Command, Combined Forces Command, and United States Forces Korea personnel and specifically to Eighth Army and the various Armed Forces which comprise the UNC Honor Guard.

Supplementation. Issue of further supplements to this regulation by subordinate commands is prohibited unless prior approval is obtained from Headquarters, Special Troops Battalion – United States Forces Korea, APO AP 96205-5236.

Forms. USFK forms are available at <http://www.usfk.mil/>.

Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2. Record titles and descriptions are available on the Army Records Information Management System (ARIMS) website at <https://www.arims.army.mil>.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028, Recommended Changes to Publications and Blank Forms, to S3, USFK Special Troops Battalion, APO AP 96205-5236.

Distribution. Electronic Media Only (EMO).

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Glossary

1. Purpose

- a. Outline the organization, mission, and functions of the United Nations Command (UNC) Honor Guard (HG) Company.
- b. Outline the relationship of forces attached to the UNC Honor Guard Company.
- c. Outline administrative and logistical support provided by Headquarters (HQ), United States Forces Korea (USFK)/Eighth Army to forces assigned or attached to the UNC Honor Guard Company.

2. Reference

USFK Regulation 700-11, Support of UNC Liaison Groups.

3. Explanation of Abbreviations and Terms

Abbreviations and terms used in this regulation are explained in the glossary.

4. Commander's Intent

Describe the roles and responsibilities of the UNC Honor Guard, and provide Major Subordinate Commands (MSC) and UNC Honor Guard applicants a better understanding of the company's selection standards, task organization, and the mission.

5. Mission and Establishment of the UNC Honor Guard

- a. UNC Honor Guard Mission: Provide security for the Commander, United Nations Command during armistice and hostility. Conduct Honor Guard Ceremonies, provide ceremonial guards of honor, and perform security operations for the United Nations Command.
- b. The UNC Honor Guard Company is under the Operational Control (OPCON) of Commander, UNC Ground Component.
- c. The UNC Guard Force is under the Tactical Control (TACON) of the USFK J33 for operational security of the Mission Essential Vulnerable Areas (MEVA): the J2/ Sensitive Compartmented Information Facility (SCIF), the White House (building 2310), and Command Center (CC) Seoul.

6. Responsibilities

- a. The Commander, USFK Special Troops Battalion (STB), will:
 - (1) Provide a commander for and supervise the UNC Honor Guard Company.
 - (2) Approve or disapprove requests from agencies for the use of Honor Guard personnel and/or equipment. Requests will be considered in the following order of decreasing priority:
 - (a) Requests supporting the Heads of State/Reigning Royalty for any of the UNC Sending States (including the United States) or the ROK President.
 - (b) Requests in support of the UNC Commander.
 - (c) Requests supporting other UNC official functions – normally through the UNCMAC Secretariat.

(d) Requests from the UNC Sending State embassies and/or ROK government. Sending State requests usually come through UNCMAC and ROK government requests come from the ROK Ministry of National Defense.

(e) Requests in support of the Eighth Army Commander for official events.

(f) Requests for US personnel in support of USFK STB.

(3) Provide Morale, Welfare, and Recreation support for all UNC contingents and attached personnel.

b. Appropriate ROK service chiefs and chiefs of UNC liaison groups will:

(1) Provide UNC contingents from their respective countries for attachment to the UNC Honor Guard.

(2) Retain normal command and disciplinary responsibilities and authority over their respective personnel attached for duty with the UNC Honor Guard.

(3) Provide appropriate and authorized administrative, medical, and logistical support for all Service members attached to and OPCON to the UNC Honor Guard.

c. Commander, UNC Honor Guard Company will:

(1) Exercise command and normal disciplinary responsibilities for US military personnel assigned to the UNC Honor Guard Company.

(2) Conduct required training for all personnel attached to the UNC Honor Guard.

(3) Accomplish all assigned missions and functions.

(4) Coordinate administrative, medical and logistical support for UNC and ROK personnel attached to the UNC Honor Guard Company with the appropriate UNC Liaison Officer(s) and/or ROK Headquarters. Specifically:

(a) UN military personnel (other than ROK personnel) attached to the UNC Honor Guard will receive the same access to commercial and support facilities as is afforded USFK military personnel in accordance with (IAW) USFK Regulation 700-11.

(b) Attached ROK military personnel will be provided support in accordance with the Mutual Logistics Support Agreement (MLSA).

(c) Medical treatment to non-US UNC Honor Guard members is not authorized without reimbursement under the relevant ACSA/MLSA.

(5) Exercise OPCON of all personnel attached or assigned to the UNC Honor Guard.

(6) Provide personnel and equipment support as tasked by Commander, USFK STB.

(7) Ensure the Sergeant of the Guard (SOG) attends the Theater Watch Changeover Brief at 0600, 1400 and 2200 daily in CC Seoul.

d. USFK J33 will:

(1) Immediately inform the Sergeant of the Guard of any changes to the special instructions for the Mission Essential Vulnerable Areas (MEVA).

(2) Notify the Sergeant of the Guard and USFK Staff Directorates of any special events affecting the MEVA as it relates to the Guard Force.

(3) Notify the Sergeant of the Guard of any required Random Anti-Terrorism Measures (RAM) associated with the MEVA.

7. Policies and Procedures

a. The UNC Honor Guard's ROK and Sending State attachments remain attached during peacetime and armistice conditions.

b. During periods of hostilities, the following directives apply:

(1) UNC contingents will revert to control of their respective liaison groups.

(2) ROK Personnel will revert to control of their parent unit.

(3) US Personnel will perform security and combat missions to protect the UNC and its commander.

c. UNC Sending State personnel will be released from UNC Honor Guard duties in order to support official functions of their respective parent nation.

Appendix A US Selection

A-1. Selection Standards for US Service-members

The standards for acceptance into the UNC Honor Guard are set to assure a professional and military appearance while performing ceremonies and access control duties. The general prerequisites for selection into the UNC Honor Guard are as follows:

- a. Cannot possess physically limiting permanent profiles.
- b. At least 70 inches tall, pass the applicant's parent service's fitness test, and meet the applicant's parent service's height, weight, and fitness requirements.
- c. Must possess a secret clearance or have the ability to possess a secret clearance.
- d. Must continuously maintain the utmost military bearing.
- e. No Company grade or higher Uniform Code of Military Justice (UCMJ) actions.
- f. No alcohol or substance abuse related incidents.
- g. Must have the ability to be clean shaven when required. No shaving profiles.
- h. If applicant wears eyeglasses, they must have and be able to wear contact lenses during ceremonies and duty.
- i. Applicants must have at least one year availability or be willing to submit an AIP, FSTE, and/or reenlist for 1 year.
- j. Assigned personnel must be able to successfully complete the UNC Honor Guard two-week Newman Integration Program.

A-2. Selection Process for US Army Soldiers

Major Subordinate Commands (MSC) on the Korean peninsula have the responsibility to fill the UNC Honor Guard in accordance with directives by the USFK and/or Eighth Army Commander. This requirement is managed by respective MSC personnel sections. The selection process has two methods:

- a. Initial Entry onto the Korean Peninsula.
 - (1) Selection process begins at 19th Personnel Company, when the UNC Honor Guard First Sergeant (1SG) receives notification from G1 that a Soldier is available to be interviewed at 19th HRC. The 1SG ensures the Soldier meets height and weight and that he does not possess a permanent profile (to include a shaving profile). Due to ceremonial requirements, a Soldier who requires glasses must also be able to wear contact lenses.
 - (2) The Soldier will be interviewed by the 1SG or the company recruiter to ensure the Soldier has no past legal issues that would hinder his or her ability to receive a secret clearance. Also discussed in the interview are the mission and duties of the UNC Honor Guard to ensure the Soldier will be an asset to the unit and to gauge the Soldier's interest in joining the unit.

b. MSC Provided Personnel (Service Members Currently in Unit).

(1) Applicant must be willing and able to extend their tour in Korea to ensure one year availability.

(2) Major Subordinate Commands will provide the applicant's ERB/ ORB to UNC Honor Guard.

(3) Applicant is interviewed by UNC Honor Guard 1SG or recruited IAW paragraph A-2a(2) above.

Appendix B

Task Organization – Ceremony/Access Control/MEVA

B-1. General

Organization of the UNC Honor Guard has three non-wartime missions: ceremonies, access control to command and control facilities, and a contingency security mission of protecting assigned Mission Essential Vulnerable Areas (MEVA). The Honor Guard's manning consists of a US Army TDA, Attached Manpower from US units on peninsula, and attachments from the ROK Ministry of National Defense and UNC Sending States.

B-2. Ceremony

a. Uniform:

(1) General: Service members will wear their respective country's and service component's dress uniform for all ceremonial events unless otherwise prescribed by the host of the ceremony. US service component's dress uniform will be issued by the Honor Guard. Service members from the ROK or UNC Sending States will bring their respective country's dress uniform.

(2) Items for all Personnel:

(a) 55 millimeter "United Nations Command" badge will be worn on the ceremonial uniform on the left breast.

(b) Personnel whose country or service does not prescribe a ceremonial belt will wear the UNC Honor Guard white belt with United Nations Command brass belt buckle.

(c) All UNC Honor Guard Service members are authorized the UNC Honor Guard Physical Fitness windbreaker outfit during ceremony preparation, movement to and from ceremonial events, during unit morale activities, and during physical training.

(d) All UNC Honor Guard personnel are authorized to wear the company polo, when worn with dress pants and dress shoes, as a travel uniform to and from ceremonial events, during morale activities, during ceremonial reconnaissance missions, and when conducting other missions in support of ceremonial events located off-post.

(3) US Army Personnel:

(a) Hats will be built up IAW "The Old Guard" standards and the UNC Honor Guard SOP.

(b) The "Honor Guard" red tab will be sewn on the left shoulder in accordance with AR 670-1 para 29-13(f) and CTA 50-900 Appendix I table I-1.

(c) The 20 Millimeter "United Nations Command" will be worn by enlisted personnel on epilates.

(d) All Service members wearing ASUs will wear pants with a yellow strip in order to maintain uniformity.

b. Knight Field Ceremony: 53x US, 50x ROK, 5x UN (United Nations). In the event of inclement weather, Knights Field Ceremonies will be held indoors at Collier Field House. Task

organization, manning, and event execution will be in accordance with the Secretary Combined Joint Staff (SCJS) published operations order or special instructions.

(1) Manning: The following is the personnel required to execute a full UNC Ceremony. Off guard rotation US platoon will provide personnel for ceremonies and details while the on guard rotation US platoon conducts the 24 hour access control mission.

(a) Honor Cordon: 4x US, 4x ROK, 0x UN.

(b) HMMWV: 1x US.

(c) Flag Detail: 11x US, 4x ROK, 1x UN.

(d) Commander of Troops (COT)/ Guidon: 2x US.

(e) Color Guard: 4x US, 3x ROK, 1x UN.

(f) US Platoon: 16x US, 0x ROK, 0x UN.

(g) UN Platoon: 10x US, 0x ROK, 6x UN.

(h) 1SG/Non Commissioned Officer in Charge (NCOIC): 2x US, 1x ROK, 0x UN.

(2) Responsibilities.

(a) The UNC HG Company Commander serves as the COT and is responsible for all honor guard training and the unit's overall appearance.

(b) The UNC HG 1SG/ NCOIC ensures the fallout detail is posted and has all needed equipment, stands ready to address any issues, and is responsible for all honor guard training and appearance.

(c) The UNC HG Company Guidon Bearer carries the Company Guidon and is responsible for falling in the formation in preparation for the Commander's tighten up and troop inspection.

(d) The Honor Cordon lines up for the arrival of the official party, renders appropriate honors to official party as they pass, assists the official party in presenting awards and escorting awardees, and performs additional functions as dictated by the ceremony script.

(e) The Flag Detail lowers the flag for retirement ceremonies, sounds the cannon, and retires and renders appropriate honors to the colors.

(f) The Color Guard NCOIC is responsible for the training and appearance of the Color Guard, and for carrying, posting and retiring the appropriate colors during the ceremony.

(g) The HMMWV crew carries the reviewing party during the Inspection of Troops and ensures the vehicle is ready for ceremony.

(h) US, UN, ROK Platoon Leaders ensure their Soldiers are trained, equipped and present for ceremony rehearsals and execution, and lead their platoons through the pass and review and render appropriate honors to the reviewing stand.

c. Garrison Flag Ceremony:

(1) Reveille: 13x US, 12x ROK, 2x UN.

(a) US Platoon: 7x US.

(b) UN Platoon: 2x US, 3x ROK, 2x UN.

(c) ROK Platoon: 7x ROK.

(d) White House GO Flags: 2x ROK.

(e) Eighth Army GO Flags: 2x US.

(f) Cannon: 1x US.

(g) COT: 1x US.

(2) Retreat: 28x US, 24x ROK, 4x UN.

(a) US Platoon: 17x US.

(b) UN Platoon: 7x US, 5x ROK, 4x UN.

(c) ROK Platoon: 17x ROK.

(d) White House GO Flags: 2x ROK.

(e) Eighth Army GO Flags: 2x US.

(f) Cannon: 1x US.

(g) COT: 1x US.

(3) Responsibilities.

(a) The Commander of Troops (COT) ensures garrison flags are raised and lowered at appropriate times and that men and equipment are prepared to render appropriate honors in a professional military manner.

(b) US, UN, ROK Platoon Leaders ensure their platoons are accounted for at rehearsal and execution and conduct folding of the flag during retreat formation.

d. Daily Reveille/ Retreat Formations:

(1) Reveille: 6x US, 5x ROK, 1x UN.

(a) 2x US.

(b) 3x ROK.

- (c) 1x UN.
- (d) White House General Officer (GO) Flags: 2x ROK.
- (e) Eighth Army GO Flags: 2x US.
- (f) Cannon: 1x US.
- (g) COT: 1x US.

(2) Retreat: 8x US, 6x ROK, 1x UN.

- (a) 4x US.
- (b) 4x ROK.
- (c) 1x UN.
- (d) White House GO Flags: 2x ROK.
- (e) Eighth Army GO Flags: 2x US.
- (f) Cannon: 1x US.
- (g) COT: 1x US.

e. Misc Ceremonial Events (Memorials/ Balls/ Events/ Flag Setups/ Receptions/ Valets) at Generals' Houses/ Burial Honors/ Firing Details (Korea, Japan, Philippines)/ Repatriation (DMZ)).

(1) UNC Honor Guard Commander receives all taskings and assigns appropriate troops to task.

(2) UN Platoon will handle the majority of memorials, balls, or events and any excess will be supplied from the off rotation platoon.

(3) Prioritization for these ceremonial events will be in accordance with paragraph 6a(2) of this regulation.

f. Salute Battery - The Salute Battery is not under control of the UNC Honor Guard Commander and they are directly tasked through the SCJS.

B-3. Access Control/Normal Operating Procedures

a. During armistice conditions, the UNC Honor Guard Company is tasked with the access control responsibilities for all buildings comprising the Mission Essential Vulnerable Areas (MEVA): the J2/ Sensitive Compartmented Information Facility (SCIF), the White House (building #2310), and CC Seoul. The Guard Force performing these operational security duties will be under the Tactical Control of the J33. The Sergeant of the Guard, upon assumption of his duties, will physically check in with the J33 Watch Officer in CC Seoul for any updates to special instructions. Sergeant of the Guard will also attend the Theater Watch turn over brief at 0600, 1400 and 2200 daily.

b. Two platoons of US Soldiers and supporting ROK personnel from within the UNC Honor Guard Company man five guard posts and one Sergeant of the Guard location.

c. The guard posts and necessary personnel are as follows:

(a) Officer of the Day (OD) is responsible for the platoon execution of the guard mission according to the UNC Honor Guard Company SOP and liaises with the various MEVA security managers regarding all special instructions during guard week.

(b) Commander of the Guard (COG) is the senior NCO of the guard platoon and is responsible for the instruction, training, discipline, performance, and appearance of guard personnel.

(c) Sergeant of the Guard (SOG) is the senior NCO, typically the squad leader, of the guard shift and is directly responsible for enforcement of all policies associated with security during his shift.

(d) Commander of the Relief (COR) is in charge of the shift personnel manning.

(e) Access Control J2/SCIF is manned by both US and ROK personnel.

(f) Access Control CC Seoul is also manned by both US and ROK personnel.

(g) White House access control is manned by both US and ROK personnel at the main and alternate entrances.

d. The total US manning requirement for each shift is one commissioned and nine enlisted personnel.

e. After seven days of these twenty-four hour operations, one US platoon and ROK attachments are relieved-in-place by the alternate US platoon and ROK attachments.

f. Duty Uniform:

(1) General: Service-members will wear their respective country's and service's duty uniform during duty/guard.

(2) Items for all Personnel:

(a) 30 millimeter "United Nations Command" badge will be worn on the duty uniform on the left breast.

(b) All Service members on guard for the UNC will be under arms.

(c) When available, Service members will wear "second-chance" body armor.

(3) US Personnel. While performing guard duties, all US personnel will wear a UNC Honor Guard hook and loop fastener security badge on the left shoulder in order to ensure recognition as a guard.

B-4. Increased Force Protection around the MEVA

a. The UNC Honor Guard Company is also tasked with crisis scenarios short of wartime conditions to include civil insurrection and terrorist threats.

b. On order, J33 will relinquish Tactical Control back to the UNC Honor Guard Company.

c. To support this requirement, the Company will, on-order, establish the following guard positions to protect the MEVA in addition to its access control responsibilities:

- (1) Traffic Control Points.
- (2) Mounted Weapon Team.
- (3) Pedestrian Entrance Control Point.
- (4) Fighting Positions.
- (5) Company Command Post.
- (6) Roving Guards.
- (7) Designated Marksmen.

d. Purpose: The purpose of increased force protection around the MEVA is to provide an additional layer of security around the Headquarters, UNC, during crisis or hostilities.

e. Uniform for Increased Force Protection Operations:

- (1) Helmet, Ballistic Armor, eye protection, and gloves will be worn with the duty uniform.
- (2) All personnel will carry their assigned wartime weapons.

Glossary

Section I. Abbreviations

1SG	First Sergeant
COG	Commander of the Guard
COR	Commander of the Relief
COT	Commander of Troops
GO	General Officer
HG	Honor Guard
HHB	Headquarters and Headquarters Battalion
HQ	Headquarters
IAW	In Accordance With
MSC	Major Subordinate Commands
NCOIC	Non Commissioned Officer in Charge
OD	Officer of the Day
OPCON	Operational Control
QRF	Quick Reactionary Force
ROK	Republic of Korea
SCJS	Secretary of the Combined/Joint Staff
SCIF	Sensitive Compartmented Information Facility
SOG	Sergeant of the Guard
STB	Special Troops Battalion
TACON	Tactical Control
UN	United Nations
UNC	United Nations Command
UNCMAC	United Nations Command Military Armistice Commission
US	United States

USFK

United States Forces Korea

Section II. Terms

MEVA. Mission Essential Vulnerable Area; the White House, CJ2 SCIF, and CC Seoul.

SS. Sending States; usually refers to one of the 16 Sending States of the United Nations Command.