

# VACANCY ANNOUNCEMENT

**Civilian Personnel Advisory Center, Taegu, Korea**

**APO AP 96218-5746**

## **AN EQUAL OPPORTUNITY EMPLOYER**

**US ANNOUNCEMENT NO: T-04-12 (NAF)**

**30 April 2004**

**POSITION: Recreation Assistant (Lead LifeGuard), NF-0189-02  
Regular Full-Time**

**SALARY: \$8.39 - \$16.29 Per Hour  
(Salary is subject to negotiation during selection process)**

**TOUR OF DUTY: Night shift on weekdays, and day or night shift on Saturday, Sunday and Holidays.**

**LOCATION: Swimming Pool in Taegu, Area IV Support Activity.**

**AREA OF CONSIDERATION: Taegu and Waegwan Community Areas Serviced by CPAC Area-IV.**

**WHO MAY APPLY: U.S Citizens. Applications will be accepted from all locally available U.S citizens but appointment to position can be made only to U.S Applicant who is not ordinary resident in the Republic of Korea.**

**OPENING DATE: 30 APR 2004**

**CLOSING DATE: 13 APR 2004 (1<sup>st</sup> Cut Off and Open continuously until filled)**

**MAJOR DUTIES: Assist with the operation of the pool, oversees the work of assigned lifeguard & monitors compliance with facility policies. Assists with scheduling of employees. Assists with the operation of the pool, its filtration system, water balance, pool chemistry and performs water tests. Under direction of the pool supervisor, employ safety rules for the protection of the guest. Responsible for life guarding guest in attendance at the assigned aquatic facility. Resuces swimmers and administers first aid as required. Responsible for assisting in the conduct of aquatic swimming and water survival training according to tC21-21. Attend aquatics and/or safety training as directed. Ensures maintaing pool and area is clean and free from any hazards. Provides information to swimmers regarding safety rules and procedures. Tactfully warns patrons who repeatedly disregard safety rules, and follow facility Standard Operating Procedures for disciplinary actions. Assist in coaching or preparing the competitive and non competitive swimming programs as required. Maintains daily logs and records as required.**

**CONDITIONS of EMPLOYMENT: Continuous exposure to sun and prolonged periods of high temperature and humidity. In case of exposure to infectious disease, incumbent is required to obtain the Hepatitis B vaccination series within a 24-hour period. Incumbent is required to follow environmental safeguards and wear personal protective equipment. May be assigned to irregular duties or when needed for special recreational events and related requirements. Work hours may involve weekend, weekdays, holidays and night duty. Satisfactory completion of all required background checks in accordance with AR 215-3, 2-13 is required.**

**QUALIFICATION REQUIREMENTS: Must possess the following certificates.**

- American Red Cross "Lifeguard" certification or nationally recognized equivalent i.e. Ellis & Associates Lifeguard Certification
- American Red Cross "Cardio-Pulmonary Resuscitation for the Professional Rescue" (CPR-Pro) certification or nationally recognized equivalent i.e. Ellis & Associates (CPR) Certification

## US ANNOUNCEMENT NUMBER T-04-12 (Cont'd)

### **ORDER OF CONSIDERATION:**

Priority I	Spouse Employment Preference (SEP)
Priority II	Involuntary Separated Military (ISM)
Priority III	Family Member
Priority IV	Off Duty Military (ODM)
Priority V	Current and Former NAF Employees (CNE/FNE) and Current APF employees
Priority VI	Outside Applicant Veterans (OAV)
Priority VII	Outside Applicants – Non Veterans (OANV)

### **SPECIAL NOTE: ALL APPLICANTS MUST SUBMIT:**

**All local applicants must submit a Local Applicant Questionnaire obtained through your local CPO.**

- (1) Applications for NAF positions must be on DA Form 3433 & 3433-1 with Original Signature
- (2) NAF priority consideration candidates must attach a copy of DA Form 3434 showing type of action and effective date of separation.
- (3) Current and Former NAF employees must attach latest DA Form 3434 showing type of appointment/verifying probationary period served.
- (4) Current APF employees must attach a copy of SF 50 showing current appointment and verifying competitive status.
- (5) Military Spouses and Family Members claiming preference must attach copy of PCS orders to their applications.
- (6) Former Active Duty Military must attach copy of DD Form 214.
- (7) Off Duty Military must attach to the application a letter from the Commander authorizing Off Duty Employment.
- (8) When education is a firm requirement for the position, copies of college transcripts must be submitted.
- (9) Must attach photocopy of passport showing current visa status.
- (10) All applicants must attach copy of Social Security Card (SSC)

**FAILURE TO ADHERE TO THE ABOVE ITEMS MAY RESULT IN YOUR APPLICATION NOT BEING CONSIDERED.**

- (11) Conversion of position from intermittent to part-time or full time or part time to full time may be accomplished on a non-competitive basis.

**EQUAL EMPLOYMENT OPPORTUNITY:** All applicants will receive consideration for vacancies without regard to age, race, lawful political or other affiliation, color, marital status, sex or national origin or for handicap that does not interfere with accomplishment of duties.

**WHERE TO APPLY:** Civilian Human Resource Agency – Korea Region, Civilian Personnel Advisory Center – Area IV, Unit #15746, APO AP 96218-5746, Camp Henry, Building #1805.

The Department of the Army NAF provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing NAF civilian personnel unit. Requests for reasonable accommodation are made on a case-by-case basis.

**WHISTLEBLOWER PROTECTION:** Applicants for employment are protected from reprisal in making protected disclosures. Complaints may be referred to CPAC - Area IV, Taegu, Korea.

For further information regarding this announcement, please call Ms. Chong, 768-6649.



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Human Resources Specialist