



DEPARTMENT OF THE ARMY
HEADQUARTERS, EIGHTH UNITED STATES ARMY
UNIT #15236
APO AP 96205-5236

REPLY TO
ATTENTION OF:

DHRM-SES

11 JAN 2007

MEMORANDUM THRU: Civilian Human Resources Agency–Korea Region, Unit #15746, APO, AP 96218-5746

FOR: Civilian Personnel Operations Center-Korea Region, Unit #15746, APO, AP 96218-5746

SUBJECT: Request for Exception to Policy – Referral List Extensions for 180 Days

1. References:

a. Memorandum, AFSBK, 4 January 07, subject: Request Exception to Policy – Referral List Extensions for 180 Days.

b. Eighth US Army Regulation No. 690-335, 19 July 2004, subject: Korea Region Merit Promotion Plan.

2. The current Eighth U.S. Army Merit Promotion Plan dated 20 July, 2004 allows a manager to make their selection from a referral list within 90 calendar days from the original issuance date. Managers are responsible for filling vacant positions in a timely manner. In most instances making a selection within 90 days should allow for sufficient time for the manager to make a selection and receive higher level approval. For those instances, i.e., higher graded positions, where additional time is needed for additional approvals, a request can be made to the Civilian Personnel Operations Center (CPOC) to extend the time limit on the referral on a case by case basis. It is not necessary to obtain extension approval from this office. The CPOC has the authority to approve referral list extensions.

3. POC for this action is Ms. Leora Andersen, DSN 724-4110, or email Leora.Andersen@korea.army.mil.

SHARON Y. ALSOP
Director
Human Resources Management

CF:

Army Field Support Brigade-Korea, Unit 15016, APO AP 96218-5016
Civilian Personnel Advisory Center (CPAC) - Area IV Civilian Human Resources
Agency-Korea Region, Unit #15746, APO AP 96218-5746