

REPLY TO  
ATTENTION OF

SAMR-PO

DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY  
MANPOWER AND RESERVE AFFAIRS  
111 ARMY PENTAGON  
WASHINGTON DC 20310-0111

9 April 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Delegation of Authority for Employment of Annuitants in Positions GS-15 and Below (or Equivalent)

1. I hereby delegate to the Commanders of the Army Commands, the Commanders of the Army Service Component Commands, the Commanders/Superintendent of the Direct Reporting Units and the Administrative Assistant to the Secretary of the Army, the authority to approve the employment of annuitants covered by Department of Defense Instruction 1400.25, Volume 300, DoD Civilian Personnel Management System: Employment of Federal Civilian Annuitants in the Department of Defense, in positions at the General Schedule (GS)-15 level or below (or equivalent, e.g., in demonstration projects or under the National Security Personnel System). For purposes of this delegation, the Principal Officials of the Headquarters, Department of the Army, their staffs and other elements, Field Operating Agencies, Staff Support Agencies, and those Direct Reporting Units not covered above (to include the U.S. Army Acquisition Support Center) fall under the purview of the Administrative Assistant to the Secretary of the Army.
2. This authority may be further delegated, in writing, to managers and supervisors. This authority must be exercised in strict compliance with applicable laws, policies, regulations, standards, decisions, or other requirements that may be prescribed by the President, the Congress, the Department of Defense, the Department of the Army, or outside control agencies. Currently, DoD guidance and procedures are found in Department of Defense Instruction 1400.25, Volume 300.
3. Appointments made between 10 December 2008 and the effective date of this delegation must be ratified as there was no delegation of authority in place by the Secretary of the Army. Submit ratification requests to the Office of the Assistant G-1 for Civilian Personnel for review and forwarding to the Secretary of the Army for approval. Requests shall be submitted as soon as possible, but not later than 30 days from the date of this memorandum.
4. The Assistant G-1 for Civilian Personnel will monitor use of this authority and provide quarterly reports for my review. I will suspend or withdraw this delegation in whole or in part at anytime should conditions warrant.
5. To the extent this memorandum impacts bargaining unit employees' conditions of employment, activities are reminded to satisfy any applicable labor relations obligations in its implementation.
6. This memorandum supersedes Assistant Secretary of the Army (Manpower and Reserve Affairs) memorandum, Subject: Employment of Annuitants, dated April 13, 2004.
7. This delegation is effective immediately and expires on March 31, 2012, unless earlier revoked or superseded.

// signed //

Ronald J. James  
Assistant Secretary of the Army  
(Manpower and Reserve Affairs)

**DISTRIBUTION:**

**ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY**

**ARMY COMMANDS**

**US ARMY FORCES COMMAND  
US ARMY TRAINING AND DOCTRINE COMMAND  
US ARMY MATERIEL COMMAND**

**ARMY SERVICE COMPONENT COMMANDS**

**US ARMY EUROPE  
US ARMY CENTRAL  
US ARMY NORTH  
US ARMY SOUTH  
US ARMY PACIFIC  
US ARMY SPECIAL OPERATIONS COMMAND  
US ARMY SPACE AND MISSILE DEFENSE COMMAND/ARMY STRATEGIC COMMAND  
EIGHTH US ARMY**

**DIRECT REPORTING UNITS**

**US ARMY NETWORK ENTERPRISE TECHNOLOGY COMMAND/9TH SIGNAL COMMAND  
US ARMY MEDICAL COMMAND**

**US ARMY INTELLIGENCE AND SECURITY COMMAND**

**US ARMY CRIMINAL INVESTIGATION COMMAND  
US ARMY CORPS OF ENGINEERS  
US ARMY MILITARY DISTRICT OF WASHINGTON  
US ARMY TEST AND EVALUATION COMMAND  
US MILITARY ACADEMY  
US ARMY RESERVE COMMAND  
US ARMY INSTALLATION MANAGEMENT COMMAND**

**CF:**

**DEPUTY CHIEF OF STAFF FOR INTELLIGENCE, ATTN: DAMI-CP  
ASSISTANT G-1 FOR CIVILIAN PERSONNEL  
DIRECTOR, CIVILIAN HUMAN RESOURCES AGENCY  
ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE AFFAIRS), ATTN: SAMR-PO  
GENERAL COUNSEL  
THE JUDGE ADVOCATE GENERAL, ATTN: DAJA-LE**