

Audit of Living Quarters Allowance

On January 3rd, 2013, DoD issued a memorandum requiring all Military Department, Defense Agencies and Field Activities to complete an audit of the pay accounts of all locally hired overseas employees who are currently receiving LQA. CHRA HQ has been tasked to complete subject audit within 90 days from issuance of the memorandum, no later than 3 April 2013. Planning across the CHRA enterprise continues in an effort to ensure that this directed audit is completed by the suspense date and affected employees are notified no later than 5 business days following completion.

Below you will find the necessary tools and resources available to both Commands and CPACs to successfully comply with the directive and assist the workforce during this process.

Living Quarters Allowance Eligibility Determination

To assist in determining LQA eligibility during our audit process, CHRA Europe, Far East, and NAF have developed decision logic tables for our use.

For **APPROPRIATED FUND**: LQA Determination Logic Table (1) is available for use by all regions.

If the employee is covered under 8th Army, Part two (FER) (LQA Determination Logic Table FER (2)) is used in conjunction with part 1 (LQA Determination Logic Table(1) and is command specific. Part 2 (FER) further restricts LQA eligibility only for those employees who are covered by 8th Army.

[Determination Logic Table \(Revised 8 Feb 2013\)](#)

[Determination Logic Table FER](#)

For **NON-APPROPRIATED FUND**: For all NAF employees, the LQA Determination Logic Table Europe NAF should be used.

[Determination Logic Table NAF EUROPE](#)

Requesting a Waiver of Debt

Employees who are notified of erroneously receiving LQA and receive a letter of indebtedness from the Defense Finance Accounting Services (DFAS) MAY request a waiver of debt. To view the requirements for submitting a debt waiver package to DFAS, please follow the link below.

[DFAS Debt Waiver Request](#)

Additional information will be added to this section as it becomes available.

Additional Resources

Provided below are additional resources which may prove useful to Commands and CPACs during this audit.

[Living Quarters Allowance Talking Points](#)

[Living Quarters Allowance FAQs \(Revised 2/20/2013\)](#)

[Living Quarters Allowance Audit Timeline](#)

NOTE: Information contained within this page will update frequently