



HEADQUARTERS, UNITED STATES FORCES, KOREA

UNIT #15237  
APO AP 96205-5237

REPLY TO  
ATTENTION OF:

FKCP

27 February 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Reimbursement of School Expenses in 2012 for Korean National Employees' Dependent Students

1. References:

a. USFK Regulation 690-1, Civilian Personnel Regulations and Procedures – Korean Nationals, paragraph 8-19, 10 February 2011.

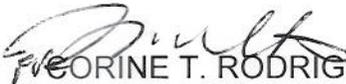
b. Memorandum, FKCP, 22 February 2011, subject: Reimbursement of School Expenses in 2011 for Korean National Employees' Dependent Students.

2. Eligible Korean employees are authorized to receive tuition assistance for all dependent students as stipulated in reference 1a. Effective with the school year 2012, the maximum amounts payable for school expenses for dependent students in reference 1b are adjusted as follows:

a. The maximum amounts payable for middle school and high school students remain as 1,350,000 Won and 3,035,000 Won per year respectively. The maximum uniform costs of 300,000 Won per student will be inclusive in the total amount for the first year middle school and first year high school dependent students. Request for reimbursement of all school expenses will be submitted to the servicing Civilian Personnel Office in March, June, September, and December, and there are no quarterly limits for in-country students on the amounts to be paid.

b. The maximum amount payable for undergraduate college students will be 7,004,000 Won per year. Up to a fifty percent of the maximum amount, i.e., 3,502,000 Won, will be authorized for the first semester. If the dependent students enroll in colleges during the entire school year, the eligible employee will be reimbursed at the second semester up to the remainder of the maximum amount authorized for 2012.

3. Questions regarding this memorandum should be directed to the servicing Civilian Personnel Office.

  
CORINE T. RODRIGUEZ  
Director, Civilian Personnel

FKCP

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