



DEPARTMENT OF THE ARMY
HEADQUARTERS, 35TH AIR DEFENSE ARTILLERY BRIGADE
UNIT #2075
APO AP 96278

EAAD-Z

24 June 2015

MEMORANDUM FOR All 35th ADA Brigade Assigned Soldiers and Civilians

SUBJECT: Command Policy Letter #11-Motorcycle Safety and Operating Requirements

1. REFERENCES:

- a. Department of Defense Instruction 6055.4, DoD Traffic Safety Program, April 20, 2009, Change 2, January 23, 2013.
- b. Army Regulation 385-10, The Army Safety Program, dated November 27, 2013.
- c. DA PAM 385-10 Army Safety Program, dated May 23, 2008 RAR January 19, 2010.
- d. Army Regulation 190-5, Motor Vehicle Traffic Supervision, dated May 22, 2006.
- e. USFK 190-1, Motor Vehicle Traffic Supervision, dated May 10, 2012.
- f. USFK Humphreys PAM 385-1.

2. APPLICABILITY:

- a. This policy applies to all Soldiers assigned to, attached to, or under the operational control of 35th ADA BDE.
- b. The requirements in this policy apply on and off the installation, on and off duty, regardless of local or state laws and regardless whether the motorcycle is registered on the installation. It applies on closed courses.
- c. The personal protective equipment (PPE) requirements in this policy apply to both operators and passengers.

3. PURPOSE: To identify requirements to operate or ride a motorcycle/ moped on or off the installation.

EAAD-Z

SUBJECT: Command Policy Letter #11-Motorcycle Safety and Operating Requirements

4. POLICY:

a. The safety and well-being of Soldiers negatively affected by serious injuries or deaths caused by motorcycle accidents. Injuries and deaths degrade the readiness of this command and interfere with good order.

b. Common factors in many motorcycle accidents include: lack of proper training; operator inexperience; lack of proper personal protective equipment (PPE); excessive speed; alcohol; fatigue; and reckless operation.

c. Reducing the number of motorcycle accidents requires the dedicated support of every commander, Leader, and Soldier. All Leaders will commit to motorcycle accident prevention. Leaders will ensure the safety of our Soldiers by coaching, mentoring, training and enforcing standards.

5. REQUIREMENTS:

a. Soldiers will not operate motorcycles and mopeds unless properly trained, licensed, registered, and insured.

b. Before operating any motorcycle or moped, on or off the installation, Soldiers will:

c. Within 30 days of arrival to Korea or acquisition of a motorcycle, enroll in an approved Motorcycle Safety Course and successfully complete an approved Motorcycle Safety Course as outlined in the USFK Reg. 190-1 1 November 2010.

d. Execute a written motorcycle/moped safety contract with their commander as outlined in the USFK Reg. 190-1, 01 November 2010.

e. Carry at all times while operating a motorcycle/moped the Motorcycle Safety Foundation (MSF) card issued as proof of course completion, valid motorcycle license, insurance and registration.

f. Soldiers who own or operate a Sport Bike must complete the Experienced Riders Course and then be signed up for the Military Sport Bike Riders Program within 30 days of completion of the Experienced Riders Course. Sport bike riders will also attend additional monthly classroom training conducted by the Battalion Motorcycle Mentor.

All motorcycle riders who have not ridden a motorcycle in over six months will attend the Motorcycle Refresher Training (MRT) before riding a motorcycle.

g. All new motorcycle riders must complete a check /mentor ride after attending the Basic Rider Course and before riding alone. The mentor will counsel the new rider in writing after the ride to provide feedback on his riding skills. Commanders have the prerogative to suspend riding privileges on post if they feel that the rider is not ready to ride based on mentor ride assessment or based upon other reckless behavior.

EAAD-Z

SUBJECT: Command Policy Letter #11-Motorcycle Safety and Operating Requirements

h. The wearing of portable headphones, earphones, or other listening devices (except for hands-free cellular phones) is prohibited while operating a motorcycle. Motorcycle operators may wear motorcycle helmets equipped with operator-passenger intercom systems.

i. Motorcycles are required to have: at least one headlight on at all times, and shall be equipped with both a left-hand and right-hand rear view mirror mounted on the handlebar or fairing.

j. Soldiers are required to comply with the following personal protective equipment (PPE) requirements while either a motorcycle operator or passenger:

k. Helmets. A Department of Transportation (DOT) certified motorcycle helmet properly fastened under the chin. This is required even if the state in which the Soldier is operating the motorcycle does not require the wear of a helmet

l. Gloves. Full-fingered gloves or mittens designed for use on a motorcycle.

m. Clothing. Long-sleeved shirt or jacket and long trousers.

n. Sturdy Footwear. Boots or sturdy over-the-ankle shoes.

o. Eye Protection. Impact or shatter-resistant goggles, wraparound glasses or full-face shield properly attached to the helmet in the down position. Windshields, eyeglasses, or fairing alone do not meet this requirement. The goggles may be darkened for daylight use; however, they must be clear during the hours of darkness or adverse weather conditions.

p. Garment Visibility. A brightly colored (white, yellow, orange, silver, etc.) outer upper garment (shirt, vest or jacket) during the day and a reflective outer upper garment during dusk/dawn and at night. Military uniforms do not meet this criterion. Outer upper garments will be properly secured, clearly visible, and not covered. Items may be worn on top of the outer garment, but they must meet the same visibility requirements of the outer garment. Brightly colored/reflective belts do not meet the outer upper garment requirement.

q. Failure to wear the prescribed PPE or comply with motorcycle licensing or operator training requirements will be considered in making line of duty determinations. Riding Privileges will be suspended for any motorcycle accident no matter how minor until the following items are completed and documented in writing and signed by the Company Commander:

r. Motorcycle Refresher Training. Soldiers will successfully complete the Camp Humphreys Motorcycle Refresher Training Course.

EAAD-Z

SUBJECT: Command Policy Letter #11-Motorcycle Safety and Operating Requirements

s. Mentor Check Ride. Soldiers will complete a mentor check ride after successful completion of the Simulator Training and the Refresher Training Course.

t. Command Certification. Soldiers Battery Commander will certify that the above requirements have been met before restoring Riding Privileges.

6. MENTORSHIP PROGRAM:

a. Battalions' will establish a unit mentorship program. Select and appoint in writing suitable mentors (both standard/cruiser and sport/sport touring motorcycles) to coach unit motorcycle riders. Each program will have a Senior Mentor to administer the program.

(1) Unit Mentors will:

(2) Be an experienced (five years or more on the appropriate motorcycle type) and current motorcycle rider in good standing. Mentor should be a mature and responsible leader.

(3) Have completed the Basic Rider Course (BRC) and Experienced Rider Course (ERC). Sport bike mentors must have also completed the Motorcycle Sport Bike Rider Course (MSRC)

(4) Act as a conduit of information to and from Soldiers for motorcycle safety education and awareness.

(5) Set/be the standard for responsible motorcycle riding.

(6) Mentor Soldiers in the purchasing, training, riding and maintaining of their motorcycles. Mentors will also advise, assist and train Soldiers in the importance of proper Personal Protective Equipment (PPE).

(7) Monitor and evaluate Soldier's skill development in riding and recommend appropriate training. Ensure that Soldiers attend appropriate training and participate in motorcycle related training activities.

(8) Lead a mentor ride with each new motorcycle rider and counsel the Soldier in writing on his performance.

(9) Track and inform the commander of Soldier's riding progress and completed training.

(10) Organize and promote activities to enhance motorcycle safety by unit affiliation or riding events.

(11) Promote command objectives related to motorcycle safety.